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CITY OF GARDNER, MASSACHUSETTS

Annual Report

FOR 1961

OF

Hon. Cyrille P. Landry, Mayor

January, 1962



1956 Census

Population 20,108

Fortieth Year Under City Government

ANNUAL REPORT 1961

Citizens of Gardner
Gardner, Massachusetts

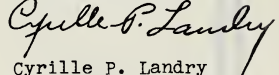
Ladies and Gentlemen:

The purpose of this Annual Report is to show the citizens of Gardner how their municipal government was operated with their tax dollars in 1961 by their elected officials. It is told in words and figures simple enough to be easily understood and yet comprehensive enough to give a complete story.

With the cost of City Government increasing faster than the earnings of the citizens who support it, the problem of elected officials is becoming an increasingly difficult one. Their wisest course of action is for them to make a well considered compromise between what the citizens want in municipal service and what they can afford to pay for, and in pursuance of this course, to effect economics through the abatement of waste and the set-up of efficiency with due regards to the right of city employees.

This is what the Mayor, the City Council and the School Committee, chosen by the people of Gardner in free elections in the American way, have tried to do this year.

Sincerely yours,



Cyrille P. Landry
MAYOR

CPL/rmc

ANNUAL REPORT 1961

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CITY OF GARDNER

Statistics of 1961

Population.....	19,038
Elevation above sea level.....Highest.....	1,298.5
Lowest.....	910.0
Total Area of City.....	22.8 square miles
Total miles of streets.....	89.71
Miles of permanent roads.....	23.35
Total miles of sidewalks.....	48.887
Total miles of water mains.....	62.94
Range of pressure on mains.....	45 to 145 lbs
Total miles of sewer mains.....	51.927
Area taxed.....	9,705 acres, 23,494 square ft.
Valuation of assessed real estate.....	\$31,239,055.00
Valuation of assessed personal estate.....	\$1,886,889.00
Valuation of assessed automobiles.....	\$4,719,040.00
Tax rate per thousand.....	\$59.00
Number of dwelling houses.....	3685
Number of churches.....	23
Number of public schools.....	6
School enrollment, public.....	2419
Number of horses.....	9
Number of cows.....	97

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GOVERNMENT OF THE CITY OF GARDNER

MAYOR

Honorable Cyrille P. Landry.....35 Clark Street

Term of Office-Two Years.....1960-1961

Rose M. Charland, Secretary.....Appointed by the Mayor

CITY SOLICITOR

Eugene O. Turcotte.....126 Park Street

CITY COUNCIL

Edward W. Tamulen, President.....150 Lovewell Street

COUNCILLORS AT LARGE

Ulric O. Fredette.....467 Parker Street

Arnold E. Lucas.....49 Dyer Street

Rosaire St. Jean.....112 Greenwood Street

Louis Scerra.....43 Harvard Street

John P. Sullivan.....114 Monadnock Street

Toivo Tiihonen.....16 Ash Street

WARD COUNCILLORS

Ward 1 Clarke K. Stedman.....155 Green Street

Ward 2 Edmond J. Gautreau.....288 Park Street

Ward 3 Clarence J. Cormier.....55 Vernon Street

Ward 4 Guy R. Sharron.....48 Richmond Street

Ward 5 Edward W. Tamulen.....150 Lovewell Street

CITY OFFICERS

CITY CLERK

Genia J. Pacocha.....Elected by City Council

ASSISTANT CITY CLERK

Nellie M. Keresey.....Appointed by City Clerk
Teresa K. Brown, Resigned June 15, 1961

Carol A. Dorval, Clerk
Aileen R. Oakland, Clerk

COLLECTOR OF TAXES

Genia J. Pacocha.....Elected by City Council

DEPUTY COLLECTOR OF TAXES

Nellie M. Keresey.....Appointed by Tax Collector
Teresa K. Brown, Resigned, June 15, 1961

Jennie E. Poliks, Clerk

CITY AUDITOR

George B. Currie.....Elected by City Council

Mary Krymowski, Secretary

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CITY TREASURER

Joseph W. Goguen.....Elected by City Council

Lorraine Wojtukiewicz, Secretary
Marilyn Wickeri, Resigned December 1, 1961

ASSESSORS OF TAXES

H. Wallace Palmer, Chairman.....Term Expires January 6, 1964
Joseph A. Lavigne, Member.....Term Expires January 6, 1963
Helen B. Phelan, Clerk.....Term Expires January 6, 1962

Mabel Roberge, Assistant Assessor
Claire M. Neville, Clerk Part-time

REGISTRARS OF VOTERS

Edward F. Fournier, Chairman.....Term Expires April 1, 1963
J. Laurie Goguen.....Term Expires April 1, 1962
Joseph Bogdanski.....Term Expires April 1, 1964

Genia J. Pacocha, Clerk of the Board

PLANNING BOARD

Thomas Binnall, Chairman.....Term Expires December 31, 1964
Gerard F. Vautour.....Term Expires December 31, 1962
Camile Leclaire.....Term Expires December 31, 1963
Thursten J. Wickman.....Term Expires December 31, 1965
Stanley Michniewicz.....Term Expires December 31, 1966

AIRPORT COMMISSION

Edward D. Blouin, Chairman.....Term Expires November 18, 1964
Raymond C. Coulombe.....Term Expires November 18, 1962
Charles F. Saunders.....Term Expires November 18, 1963

LICENSE BOARD

Francis H. Gilhooly, Chairman..Expiration 1st Monday of June, 1963
Philip G. Stone.....Expiration 1st Monday of June, 1965
Maynard Nadeau.....Expiration 1st Monday of June, 1967
William A. Quade, Resigned April 1, 1961

BOARD OF HEALTH

Dr. Gedeon A. Belhumeur, Chairman....Term Expires January 15, 1963
Dr. Joseph F. Ropulewicz.....Term Expires January 15, 1962
Katherine V. Kraskouskas.....Term Expires January 15, 1964

Edward A. Blake, Agent
Barbara Eacmen, Senior Clerk and Typist

Stephen Griczika.....Inspector of Plumbing
Edward A. Blake.....D.V.S.-Inspector of Animals, Slaughtering and
Sanitarian
Robert O. Smith, D.D.S.....School Dentist
Dorothy M. Owen, R.N.....Board of Health Nurse
Richard T. Secino, D.D.S., Resigned November 17, 1961

SCHOOL COMMITTEE

Hon. Cyrille P. Landry, Chairman....Term Expires December 31, 1961
Mrs. Helen Mae Sauter, Vice-Chairman....Expires December 31, 1961
Chester B. Roche, Jr., Secretary....Term Expires December 31, 1963
Leonard J. Beauregard.....Term Expires December 31, 1961

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Dr. Marie M. Gearan.....Term Expires December 31, 1961
Dr. Clarence P. Quimby.....Term Expires December 31, 1961
Raymond J. Robichaud.....Term Expires December 31, 1963

SCHOOL DEPARTMENT

Frank C. Chace, Superintendent of Schools

Mrs. Lillian W. Morse, Senior Account Clerk
Mrs. Bertha W. Blanchard, Junior Clerk and Stenographer
Mrs. Edith T. Holt, Account Clerk Part-time
Claudette H. Boudreau, Resigned February 10, 1961

Dr. Rocco Raduazo, School Physician
Hildur N. Porter, School Nurse
Lizbeth M. Stanley, School Nurse

GREENWOOD MEMORIAL

Richard N. Greenwood, Chairman.....Term Expires April 1, 1963
Richard O'Hearn.....Term Expires April 1, 1964
Fred D. Tousignant.....Term Expires April 1, 1962

George Erickson, Superintendent
Mrs. Pauline Sundnas, Clerk
Mrs. Sara Doiron, Laundress
Mrs. Annette Henchey, Resigned June 1, 1961

LIFE GUARDS

Charles Rodecki
Six part-time lifeguards in Summer.
One part-time lifeguard year round.

GOLF COURSE COMMISSION

Claude G. LaBatt, Chairman.....Term Expires March 1, 1965
Yvon E. LeBlanc.....Term Expires March 1, 1962
Florence Williams.....Term Expires March 1, 1963
George A. Keyworth.....Term Expires March 1, 1964
Edward T. Kelley.....Term Expires March 1, 1966

PARK COMMISSION

J. Ulysse Cormier, Chairman.....Term Expires May 1, 1966
John LeBlanc.....Term Expires May 1, 1962
Margaret Delay.....Term Expires May 1, 1963
Mary R. Lupien.....Term Expires May 1, 1964
Lester F. LaRoche.....Term Expires May 1, 1965
Henry Dernalowicz, Resigned November, 1961

CITY ENGINEER

Eugene J. Teir.....Term Expires October 1, 1964
Donald M. Kauppi, Assistant Engineer-Deceased-July 14, 1961

RECREATION DEPARTMENT

J. Ulysse Cormier, Chairman.....Term Expires June 30, 1962
Richard Binnall.....Term Expires June 30, 1964
Joseph N. Wojtukiewicz.....Term Expires June 30, 1963

Henry Dernalowicz, Recreation Director
* Stephan Fallon, Resigned October, 1961
Raymond LaPountaine, Resigned February, 1961
Lorraine Wojtukiewicz, Secretary

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CEMETERY DEPARTMENT

Philip Baumgartner, Chairman.....Term Expires February 28, 1962
Burr G. Jacobsen.....Term Expires February 28, 1963
Frank Waskiewicz.....Term Expires February 28, 1964

Chester Hayenski, Superintendent
Patricia Boudreau, Senior Clerk and Typist

BOARD OF RETIREMENT

George B. Currie.....Term Expires with Office of Auditor
Joseph W. Goguen.....Term Expires July 1, 1963
Genia J. Pacocha.....Term Expires July 1, 1964

BOARD OF PUBLIC WELFARE

Antone W. Renes, Chairman.....Term Expires February 28, 1964
Robert Denney, Secretary.....Term Expires February 15, 1962
Albert Provencher.....Term Expires February 15, 1963

Frank J. Poliks, Agent
Mary E. Sisk, Social Worker
Madalyn E. Bonk, Junior Clerk and Stenographer

OLD AGE ASSISTANCE

Mrs. Doris H. Cedar, Social Worker
Albina H. Gautreau, Clerk
Mrs. Mary Kane, Social Worker retired August 31, 1961

PUBLIC WORKS BOARD

Charles P. McKean, Chairman.....Term Expires July 5, 1962
Ernest H. Nivala.....Term Expires July 5, 1962
Edmond E. St. Hilaire.....Term Expires September 19, 1963
Edward Chitow.....Term Expires October 10, 1963
Clarence E. Goguen.....Term Expires July 14, 1964

WATER AND SEWER DEPARTMENTS

John W. Meany..... Superintendent of Water and Sewer Departments
John K. Mitchell.....Water Registrar and Clerk
Jovide N. Girouard.....Engineer

Dorothy J. Ingves, Clerk
Margaret Bourque, Clerk

HIGHWAY DEPARTMENT

Arthur O. Landry.....Superintendent of the Highway Department
Ida Peterson, Clerk-Typist
Leonette Gaulzetti, Part-time Clerk-Typist

INSPECTOR OF BUILDINGS

F. Gordon Saunders.....Term Expires April 30, 1962
Therese Canu, Clerk-Typist

VETERANS SERVICES

Joseph E. Cormier.....Commissioner, Burial Agent, Agent Care of
Soldiers and Sailors Graves, Term Expires May 1, 1962
Merton F. Ingram, Veterans Agent, Part-time.....Expires May 1, 1962

Dorothy E. Morris, Clerk-Typist

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INSPECTOR OF WIRES

Leon Hallock.....Appointed by Chief of the Fire Department

SEALER OF WEIGHTS AND MEASURES

Frank K. Hiron

CITY FORESTER AND MOTH SUPERINTENDENT

Omer H. LaRoche, City Forester.....Term Expires March 26, 1964

Omer H. LaRoche, Moth Superintendent..Term Expires January 18, 1962

Joseph A. Cote, Resigned September 18, 1961

DOG OFFICERS

Richard Gemborys.....Term Expires May 1, 1962

Enos J. Comeau.....Term Expires January 15, 1962

FENCE VIEWER

Francis D. Kalinowski.....Term Expires April 1, 1961

FIELD DRIVER

Roland D. Mailloux.....Term Expires April 24, 1964

GARDNER HOUSING AUTHORITY

Roland J. St. Hilaire, Chairman.....Term Expires April 9, 1963

Romeo St. John.....Term Expires April 9, 1962

Leo Richard.....Term Expires May 5, 1964

Stanley V. Cwartkowski.....Term Expires April 9, 1965

Robert R. Blakley.....Term Expires April 9, 1966

CIVIL DEFENSE DIRECTOR

Roland R. Leger.....Term Expires May 15, 1962

Norman F. Bliss, Deputy Defense Director.....Expires August 1, 1962

COUNCIL FOR THE AGING

Mary E. Kane, Chairman.....Term Expires June 19, 1962

Reverend Ruth E. Thompson.....Term Expires June 19, 1963

Paul B. Cedar.....Term Expires June 19, 1965

Ovila A. Breau.....Term Expires July 3, 1965

Dr. John C. Janes.....Term Expires June 19, 1966

William Donovan, Resigned

COMMISSION TO PROMOTE BUSINESS AND INDUSTRY

Anthony Kraskouskas, Chairman.....Term Expires March 18, 1966

M. Dorothy St. John.....Term Expires March 18, 1962

T. Raymond Flanagan.....Term Expires March 18, 1962

Isadore B. Kamman.....Term Expires March 18, 1962

Emil Ekblad.....Term Expires March 18, 1963

Kenneth M. Giger.....Term Expires March 18, 1963

Theodore Lariviere.....Term Expires March 18, 1963

Ralph Wood.....Term Expires March 18, 1964

Ernest Rahaim.....Term Expires March 18, 1964

R. Edward Johnson.....Term Expires March 18, 1964

Arnold Stacy.....Term Expires March 18, 1965

Roger Tousignant.....Term Expires March 18, 1965

Abraham Garbose.....Term Expires March 18, 1965

Emil LeBlanc.....Term Expires March 18, 1966

Frank J. Metzger.....Term Expires March 18, 1966

Katherine V. Kraskouskas, Resigned

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CUSTODIANS OF THE CITY HALL

Peter H. Boulanger
Cyrus M. Gallant
Joseph A. A. Langevin



CITY OF GARDNER
MASSACHUSETTS
AIRPORT COMMISSION



May 31, 1962

Mayor Cyrille P. Landry
City Hall
Gardner, Massachusetts

Dear Mayor Landry:

The Gardner Airport was in operation throughout the calendar year 1961 under the management of James C. Frenier. During this period approximately 200 transient aircraft used the airport and its facilities. About 150 hours of student flying instruction were given and 6 students completed their first solo flights successfully. Approximately 3750 takeoffs and landings were accomplished and there were no accidents to mar the perfect safety record. 6 military aircraft and 2 civilian helicopters used the field at various times. At the end of the year there were 11 aircraft hangared at the field and one tied down outside for lack of hangar space.

Income accruing to the city of Gardner from airport operations was as follows: Hangar rents \$907.50; Telephone toll calls \$81.20.

Preliminary steps were taken to include the City of Gardner under the Federal and State Aid To Airport programs with a view toward extending the runway and providing for airport lighting.

It is recommended that study be given to possibility of increasing the hangar facilities since the demand for hangar space already exceeds the existing facilities.

Gardner Airport Commission

Edward D. Blouin
Edward D. Blouin, Chairman

ANNUAL REPORT 1961

To His Honor, the Mayor, and Members of the City Council:

Gentlemen:

We hereby submit to you, the Annual Report of the Board of Assessors for the year ending December 31st, 1961.

An excise was levied on a total of 8,962 motor vehicles including cars, truck and trailers with a total valuation of \$4,719,040; total tax of \$254,538.99.

Total number of polls assessed to male residents of the City for the entire year was 5,069. In addition to this list were 824 individuals who having reached the age of 65 years or over on January 1, 1961 or previous had claimed exemption from payment of poll tax under Chapter 59, Section 5, Clause 17A, were also listed.

Total assessed valuation of Real Estate was \$31,239,055; Personal Valuation \$ 1,886,899; combined Real & Personal Valuation for 1961 totalled \$33,125,954.00.

The tax rate was established on May 23, 1961 and approved by the Commissioner of Taxation on the same day at \$59.00 per thousand of valuation, this being an increase of \$1.50 over the previous year's rate.

Taxes levied at the above rate on Real and Personal property was in the amount of \$1, 954, 432.75.

Filed with the Board during the year 1961 were the following: 46 Form of Lists or True Lists; 62 Applications for over-valuation; 142 applications for exemption of Poll Tax by members serving in the Armed Forces; 17 Applications for Statutory Exemption of Real Estate by World War One widows (Chapter 764, Acts of 1960); 74 Applications for Exemption under Clauses 17 -37 and 18 which includes widows, blind persons, etc; 208 applications for exemption under Clause 22, qualified Veterans.

NUMBER OF LIVE STOCK ASSESSED(INCLUDING FAE)

Horses	9
Cows	97
Heifers	39
Steer	5
Bulls	3
Hens-Broilers	10140
Mules	1

The following is a Tax Summary for the year 1961; Summary of abatements made during the year; Tables of Aggregates, Rates., etc for various years beginning with the year 1957 up to and including the year 1961.

ANNUAL REPORT 1961

CITY APPROPRIATIONS:

Total Approp. to be raised by Taxation	2,774,718.10	
Total Approp. from Available Funds	<u>134,181.11</u>	2,908,899.21
<u>STATE ASSESSMENTS:</u>		
State Parks & Reservations	15,657.00	
State Audit of Municipal Accts	94.19	
State Examination of Retirement System	<u>76.75</u>	15,827.94
<u>COUNTY ASSESSMENTS:</u>		
County Tax	117,431.64	
T B Hosp Assm't	<u>61,398.65</u>	
Total County Assm't	178,830.29	
OVERLAY - 1961	<u>47,928.94</u>	226,759.23
GROSS AMT TO BE RAISED:		<u>3,151,486.38</u>

ESTIMATED RECEIPTS:

Library Aid	3,997.98	
Income Tax	217,360.78	
Corporation Taxes	162,509.53	
Re-imbursement State-owned land	2,933.49	
Old Age Tax(Meals)	9,469.26	
All Other Estimated Receipts	652,814.18	
Available Funds	<u>137,914.41</u>	1,186,999.63
NET AMT TO BE RAISED BY TAXATION ON POLLS & PROPERTY		<u>1,964,486.75</u>

Number of Polls <u>5,027</u> @ 2.00 each	10,054.00
Val; Personal Property 1,886,899.00) Tax Rate	111,327.09
Val; Real Estate 31,239,055.00) \$59.00	1,843,105.66
Special Assessments: Sewers	<u>6,212.98</u>

Total Amt taxes on Polls, Property & Assm'ts added to taxes	<u>1,970,699.73</u>
--	---------------------

SUMMARY OF ABATEMENTS MADE DURING THE YEAR 1 9 6 1:

YEAR	POLL	PERSONAL	REAL ESTATE	TOTAL:
1958	0	0	561.00	561.00
1959	2.00	0	.00	2.00
1960	10.00	23.00	575.00	608.00
1961	2248.00	171.10	65,568.77	67,987.87

ASSESSORS TABLE OF VALUATIONS, RATES, AMTS RAISED, POLLS ASSESSED & POPULATION

YEAR	VALUATION	TAX RATE	AMOUNT RAISED	POLLS	POPULATION
1957	32,340,496	55.00	1,778,728.73	6115	
1958	32,302,064	55.00	1,776,614.96	5146	
1959	32,692,649	50.00	1,634,632.45	5087	
1960	32,813,279	57.50	1,886,199.28	4967	19,038
1961	33,125,954	59.00	1,954,432.75	5069	

Respectfully submitted,

William P. Palmer Chairman

Helen B. Philand Clerk

Joseph A. Lowmire 3rd Member

BOARD OF ASSESSORS

ANNUAL REPORT 1961

January 1, 1962

Honorable Cyrille P. Landry, Mayor
and Members of the City Council
Gardner, Massachusetts

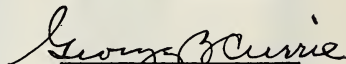
Gentlemen:

I herewith submit the annual report of the City Auditor, covering all financial transactions of the City of Gardner for the fiscal year ended December 31, 1961.

<u>Exhibit I</u>	Financial Statement as of December 31, 1961.
<u>Exhibit II</u>	Statement of Receipts for year ended December 31, 1961.
<u>Exhibit III</u>	Statement of Expenditures for year ended December 31, 1961.
<u>Exhibit IV</u>	Statement of Departmental Appropriations and Expenditures for year ended December 31, 1961.
<u>Exhibit V</u>	Statement of unexpended balances from Appropriation Ledger carried forward, encumbered, and closed to revenue as of December 31, 1961.
<u>Exhibit VI</u>	Ratio of Departmental Expenditures to total expenditures for year ended December 31, 1961.
<u>Exhibit VII</u>	Borrowing Capacity (Ch.44 Sec. 10 G.L.).
<u>Exhibit VIII</u>	Comparative Balances 1960 and 1961.

The accounts of all department officials intrusted with receipt, custody or expenditure of money were examined and verified under Chapter 41, Section 50, of the General Laws. All expenditures for the year were properly supported by vouchers.

Respectfully submitted,


George B. Currie
City Auditor

gbc/mk

ANNUAL REPORT 1961

CITY OF GARDNER, MASSACHUSETTS

FINANCIAL STATEMENT

Year Ended December 31, 1961

Auditing Dept.

Exhibit I

ASSETS

CASH:

Revenue

Non Revenue

ACCOUNTS RECEIVABLE:

TAXES

Levy of 1959

Poll

Levy of 1960

Poll

Personal

Real Estate

Levy of 1961

Poll

Personal

Real Estate

MOTOR VEHICLE EXCISE

Levy of 1959

Levy of 1960

Levy of 1961

SPECIAL ASSESSMENTS

Unapportioned Sewers

Apportioned Sewers 1961

Comm. Interest on Sewers 1961

TAX TITLES & POSSESSIONS

Tax Titles

Tax Possessions

DEPARTMENTAL

Sewer

Highway

Welfare-General

Welfare-State

Welfare-A.D.C.-State

O.A.A.-General

GENERAL ACCOUNTS

\$ 390,103.50

172,065.95

\$ 562,167.45

6.00

4,008.20

45,429.38

10,169.39

16,754.60

21,925.12

347.13

44.17

20.95

1,478.52

4,564.29

557.36

LIABILITIES AND RESERVES

STATE AND COUNTY TAXES:

State Parks & Reservations 1961

PAYROLL DEDUCTIONS:

Pur.U.S.Savings Bonds

Group Insurance-B.C.& B.S.

GUARANTEE DEPOSITS:

Sewer

AGENCY:

Dog Licenses-Due County

TAILINGS:

Unclaimed Checks, etc.

TRUST FUNDS:

Cemetery Perpetual Care

Gardner Citiz.Comm.WM II

PREMIUMS ON LOANS:

OLD AGE ASSIST. RECOVERY:

REVOLVING FUNDS:

School Lunch Program

School Athletic Activity

School Guid.Chap.664-1958

APPROPRIATIONS:

Revenue

Non Revenue

LOANS AUTHORIZED-UNISSUED:

SALES-CITY OWNED LAND & BLDG:

CEMETERY-SALE OF LOTS RESERVED:

RESERVED FOR APPROPRIATIONS:

Parking Meter Fees

Sewer-Sewer Debt & Interest

Water-Available Surplus

Overlay Surplus

OVERLAYS:

Levy of 1959

Levy of 1960

\$ 988.18

\$ 68.69

2,820.45

2,889.14

24.61

7.00

489.71

70.00

727.84

797.84

350.15

5,368.19

4,157.33

7,523.51

94.32

11,774.96

234,788.77

172,063.95

14,904.33

31,586.29

23,785.73

632.81

2,419.76

734.48

70,909.16

3,154.24

13

13

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DEBT ACCOUNTS

NET FUNDED OR FIXED DEBT

Inside Debt Limit \$ 440,000.00
 Outside Debt Limit - General 700,000.00
 Outside Debt Limit - Water Dept. 172,000.00

INSIDE DEBT LIMIT

Sewer Mains Const. Loan \$ 4,000.00
 Sewer Mains Const. Loan 230,000.00
 Sewer Disposal Plant Loan 98,000.00
 Highway New Equipment Loan 60,000.00
 Paving of Land-So. Main Cutoff Loan 2,000.00
 New Jr. High & Elem. School Loan 46,000.00
OUTSIDE DEBT LIMIT - GENERAL \$ 440,000.00

New Jr. High & Elem. School Loan \$ 600,000.00
 School St. School Loan 100,000.00
OUTSIDE DEBT LIMIT - WATER DEPT. 700,000.00

Water Mains Const.-So. Main

Cutoff Loan \$ 18,000.00
 Water Mains Const.-Pearl St. 12,000.00
 et al Loan 45,000.00

Water Mains Extension Loan 97,000.00
 Water Mains Exten.-Pearl, Talcott et al Loan 172,000.00
\$1,312,000.00

TRUST FUNDS

\$ 190,357.09

TRUST FUNDS - CASH AND SECURITIES

Cemetery Perpetual Care Trust Funds \$ 184,765.35
 Lucy Van Benthusen Trust Fund 465.40
 St. Johns Cemetery Trust Fund 480.47
 E. L. Knowlton Trust Fund 472.61
 Agnes Bourne Fund 1,269.38
 Snell-Archibald Cemetery Flower Fund 506.67
 Post War Rehabilitation Fund 21,397.21

\$ 190,357.09

\$ 190,357.09

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CITY OF GARDNER

Auditing Dept.

RECEIPTS

Exhibit II

YEAR ENDED DECEMBER 31, 1961

<u>TAXES:</u>			
Poll 1959	\$	4.00	\$
Real Estate 1959		4,202.48	
Poll 1960		16.00	
Personal 1960		1,850.81	
Real Estate 1960		41,268.92	
Poll 1961		9,482.00	
Personal 1961		109,321.09	
Real Estate 1961		1,734,242.83	
Lieu of Taxes		2,412.00	
From State -			
Income		69,384.00	
Income - School Chap. 70		132,649.78	
Income - School Aid		11,783.42	
Corporation		178,461.80	
Loss on Taxes		3,405.51	\$ 2,298,484.64
<u>TAX TITLES:</u>			\$ 306.53
Redemptions			
<u>LICENSES AND PERMITS:</u>			
Licenses -			
Liquor	\$	17,910.00	
Other		1,881.00	
Permits -			
Marriage		330.00	\$ 20,121.00
<u>COURT HOUSE:</u>			
Court House Rent	\$	2,400.00	
Fines		1,589.00	\$ 3,989.00
<u>GRANTS AND GIFTS:</u>			
From Federal Government -			
Old Age Assistance	\$	111,002.17	
Aid to Dependent Children		23,853.82	
Disability Assistance		13,166.58	
Medical Assistance for Aged		54,080.95	\$ 202,103.52
From State -			
Meals Tax	\$	9,593.42	
Vocational Education		8,102.27	
Physically Handicapped		300.00	
School Building Aid		17,960.27	
Highway - Chap. 718 - 1956		113.31	
Public Libraries		3,997.98	
Civil Defense		1,290.00	\$ 41,357.25
From County -			
Dog Licenses			\$ 1,343.73
<u>GENERAL REVENUE:</u>			
Sale Tax Possession Property	\$	4,423.00	
Sale City Owned Land		698.80	
Tailings (checks - Treas. list)		489.71	\$ 5,611.51
<u>SPECIAL ASSESSMENTS:</u>			
Sewers			\$ 10,053.43
<u>PRIVILEGES:</u>			
Motor Vehicle Excise Taxes 1958	\$	162.68	
Motor Vehicle Excise Taxes 1959		509.06	
Motor Vehicle Excise Taxes 1960		65,046.05	
Motor Vehicle Excise Taxes 1961		198,802.43	
Farm Animal Excise Taxes 1961		124.24	
Parking Meter Fees		16,321.76	\$ 280,966.22
<u>GENERAL GOVERNMENT:</u>			
Treasurer	\$	86.56	
Collector		1,960.76	
City Clerk		4,676.25	
City Hall Rent		1,452.00	\$ 8,175.57
<u>PUBLIC SAFETY:</u>			
Police Department -			
Lock-up Fees	\$	107.00	
Bicycle Registration		27.00	
Gun Permits		98.00	\$ 232.00

ANNUAL REPORT 1961

Auditing Dept.-2

PUBLIC SAFETY (Cont'd):

Forestry -		
Pest Extermination	\$	640.33
Weights and Measures -	\$	366.50
Other Protection of Persons & Prop.-		
Dog Officer	\$	789.00

HEALTH AND SANITATION:

Health -		
Tuberculosis (inc.sub.from State)	\$	1,554.28
Dental Clinic		
Sanitation -		2,812.00
Sewers & Sewer Disposal	\$	2,875.72
Rent		600.00
		\$ 3,475.72

HIGHWAY:

Reimb.from State Chap.#90	\$	10,665.00
Reimb.from County-Chap.#90		5,332.50
Snow and Sanding		177.50
Rent - Dump		273.37
Miscellaneous		140.00
	\$	16,588.37

PUBLIC WELFARE:

Reimbursement from State	\$	5,242.04
Reimbursement from Cities & Towns		2,904.45
Reimbursement from Individuals O.A.A.		15,512.78
Reimbursement from Cities & Towns O.A.A.		2,402.68
Reimbursement from State O.A.A.		87,362.34
Reimbursement from State A.D.C.		14,488.39
Reimbursement from Individuals D.A.		262.20
Reimbursement from State D.A.		10,898.24
	\$	139,073.12

VETERANS' SERVICES:

Reimbursement - Individuals	\$	1.65
Reimbursement - State		35,402.91
	\$	35,404.56

SCHOOLS:

Tuition	\$	2,320.00
Tuition, Trans., etc.		1,286.82
Rent - School Halls & Other		188.18
Athletic Activities		16,486.07
School Lunch Program - City		20,418.18
School Lunch Program - State		10,177.34
Nat.Defense - Title 5		1,038.96
Miscellaneous Sales		161.60
	\$	52,077.15

RECREATION:

Parks	\$	9.78
Golf Course		14,276.56
Greenwood Memorial		6,138.13
	\$	20,424.47

UNCLASSIFIED:

Rent - Mass. U.E.	\$	1,540.00
Insurance Dividends - 32 B		3,183.00
	\$	4,723.00

PUBLIC SERVICE ENTERPRISES:

Sale of Water	\$	139,256.17
Interest on Sales		252.70
Misc. - Maint. & Const.		9,955.00
Water Lein		89.91
	\$	149,553.78
	\$	908.70

MUNICIPAL AIRPORT:

CEMETERIES:

Sale of Lots and Graves	\$	1,260.00
Care of Lots and Graves		715.75
Misc., Internments, Foundations		5,347.16
	\$	7,322.91

INTEREST:

On Deposits	\$	42.96
On Deferred Taxes		1,538.39
Cemetery (General Care)		5,938.38
	\$	7,519.73

MUNICIPAL INDEBTEDNESS:

Anticipation Revenue Loans	\$	510,000.00
Public Enterprise Loan (Water)		97,000.00
Premiums on Loans		640.20
	\$	607,640.20

AGENCY, TRUST AND INVESTMENT:

Dog Licenses for County	\$	2,117.00
Perpetual Care Funds		5,810.00
Federal Withholding Taxes		186,583.34
State Withholding Taxes		13,450.67

ANNUAL REPORT 1961

Auditing Dept.-3

AGENCY, TRUST AND INVESTMENT (Cont'd):

Mass. Hospital Service	\$	29,097.36		
U.S. Savings Bonds		495.00		
Gardner Community Fund		670.26		
Gardner Mun. Federal Credit Union		100,568.20		
Sewer and Water Deposits		<u>12,027.00</u>	\$	350,818.83

REFUNDS:

Parking Meters	\$	36.00		
General Departments		12,751.97		
Public Service Enterprise (Water)		176.44		
Cemeteries		76.00		
Accrued Interest		215.55		
Petty Cash		<u>828.00</u>	\$	<u>14,083.96</u>

Total Receipts from all Sources	\$	4,286,966.73
Cash Balance January 1, 1961		713,156.92

\$ 5,000,123.65

ANNUAL REPORT 1961

CITY OF GARDNER

Auditing Dept.

EXPENDITURES

Exhibit III

YEAR ENDED DECEMBER 31, 1961

DEPARTMENTAL:

GENERAL GOVERNMENT:

Legislative -

Council -

Salaries

\$ 3,300.00

Other Expenses

1,004.39

\$ 4,304.39

Executive -

Mayor -

Salaries

\$ 5,525.00

Other Expenses

4,017.59

\$ 9,542.59

Financial -

Auditor -

Salaries

\$ 7,990.50

Other Expenses

1,315.37

State Audit-Municipal & Retirement

170.94

\$ 9,476.81

Treasurer -

Salaries

\$ 7,768.33

Other Expenses

3,009.81

\$ 10,778.14

Collector -

Salaries

\$ 7,828.84

Other Expenses

2,094.73

\$ 9,923.57

Assessors -

Salaries

\$ 9,918.35

Other Expenses

2,587.29

\$ 12,505.64

License Commission -

Salaries

\$ 773.06

Other Expenses

122.46

\$ 895.52

Other General Departments -

City Clerk -

Salaries

\$ 10,321.36

Other Expenses

1,279.52

\$ 11,600.88

Law -

Salaries

\$ 2,700.00

Other Expenses

320.00

\$ 3,020.00

Public Works -

Salaries

\$ 781.25

Other Expenses

164.53

\$ 945.78

Survey (Engineering) -

Salaries

\$ 2,605.41

Other Expenses

512.70

\$ 3,118.11

Election & Registration -

Salaries

\$ 3,779.00

Other Expenses

2,803.02

\$ 6,582.02

Planning Board -

Salaries

\$ 550.00

Other Expenses

162.90

\$ 712.90

Commission to Promote Business & Industry -

Salaries

\$ 8,748.70

Other Expenses

8,276.66

\$ 17,025.36

Municipal Buildings -

City Hall -

Salaries

\$ 13,470.81

Other Expenses

17,308.17

\$ 30,778.98

PUBLIC SAFETY:

Police Department -

Salaries

\$ 130,701.70

Equipment

18,385.04

Fuel & Light

1,970.97

Maint. Buildings & Grounds

1,315.33

Other Expenses

2,593.30

\$ 154,966.34

Fire Department -

Salaries

\$ 173,974.32

Equipment

31,922.76

Fuel & Light

3,748.96

Maint. Buildings & Grounds

1,980.97

Other Expenses

1,827.33

\$ 213,454.34

ANNUAL REPORT 1961

PUBLIC SAFETY (Cont'd):

Auditing Dept.-2

Forestry -

Pest Extermination	\$	6,787.79	
Planting & Trimming Trees		10,127.03	
Forest Fires		<u>747.54</u>	\$ 17,662.36

Inspection -

Buildings & Storage Spaces	\$	6,002.88	
Wires		524.79	
Sealing Of Weights & Measures		<u>3,199.97</u>	\$ 9,727.64
Other Protection of Persons & Property -			
Dog Officer	\$	1,025.00	
Civil Defense		<u>1,752.64</u>	\$ 2,777.64

HEALTH AND SANITATION:

Health -

General Administration	\$	7,403.69	
Salk Polio Vaccine		575.68	
Maintenance Assistance-County Hospital		3,598.50	
Public Health Nursing		3,632.50	
Other Expenses		2,250.00	
Inspection - School Children		14,447.96	
" Meat & Provisions		1,300.00	
" Milk		<u>1,500.00</u>	\$ 34,708.33

Sanitation -

Sewer Maintenance & Operation	\$	29,644.66	
Sewer Construction		131,619.20	
Ash & Rubbish Removal		36,382.68	
Garbage Collection		7,000.00	
Sanitaries & Convenience Stations		<u>2,235.75</u>	\$ 206,882.29

HIGHWAYS:

General Administration	\$	10,003.73	
Highways & Bridges - Maintenance		162,049.66	
Highways & Bridges - Construction		52,716.54	
Sidewalks & Curbing - Maintenance		19,586.30	
Sidewalks & Curbing - Construction		19,005.78	
Snow & Sanding		62,908.68	
Street Lighting		38,431.22	
Parking Meters and Areas		<u>12,304.55</u>	\$ 377,006.46

PUBLIC WELFARE:

General Administration	\$	23,682.12	
Outside Relief		21,439.91	
Relief Reimbursed to Cities & Towns		2,339.82	
Old Age Assistance -			
Relief by City (inc. Administration)		262,880.06	
Paid to Cities & Towns		1,404.60	
Aid to Dependent Children -			
Relief by City (inc. Administration)		45,515.92	
Disability Assistance -			
Relief by City		<u>31,112.91</u>	\$ 388,375.34

VETERANS' SERVICES:

Administration	\$	12,958.15	
Veterans' Benefits		<u>70,221.17</u>	\$ 83,179.32

SCHOOLS:

General Expenses -

Administrative Salary	\$	10,600.00	
Other General Salaries		20,864.33	
Other General Expenses		5,978.32	
Teachers' Salaries		626,970.72	
Text Books and Supplies		30,274.76	
Tuition (inc. Support of Truants)		9,510.72	
Transportation of Pupils		22,838.74	
Janitors' Services		50,708.24	
Fuel & Light		28,352.54	
Maintenance, Buildings and Grounds		22,906.82	
Furniture and Furnishings		8,361.87	
Chap. 664 - Nat. Guidance		1,654.65	
Athletic Activities Account		14,082.65	
School Lunch Account		29,868.87	
Conversion to Oil Burners		38,643.07	
Other Expenses		<u>111.00</u>	\$ 921,727.30

LIBRARIES:

Salaries and Wages	\$	25,863.27	
Other Expenses		15,000.00	
Repairs		1,234.70	
Connors St. Bldg. Maintenance		<u>1,850.00</u>	\$ 43,947.97

ANNUAL REPORT 1961

RECREATION:

Auditing Dept.-3

Recreation Department -		
Salaries and Wages	\$ 15,856.91	
Other Expenses	<u>6,741.44</u>	\$ 22,598.35
Park Department -		
Salaries and Wages	\$ 19,072.98	
Other Expenses	<u>17,757.06</u>	
Improvements and Additions	1,674.56	
State Parks and Reservations	<u>13,243.87</u>	\$ 51,748.47
Golf Course -		
Salaries and Wages	\$ 8,847.75	
Other Expenses	<u>3,964.83</u>	
Improvements and Additions	<u>5,681.32</u>	\$ 18,493.90
Greenwood Memorial -		
Salaries and Wages	\$ 15,117.47	
Other Expenses	<u>12,335.82</u>	
Improvements and Additions	<u>5,803.72</u>	\$ 33,257.01

PENSIONS:

Retirement from -		
Water Department (Veterans)	\$ 2,652.40	
Police Department (Veterans)	<u>11,416.70</u>	
Fire Department (Veterans)	5,515.05	
Highway Department (Veterans)	<u>5,849.49</u>	
Veterans' Department (Veteran)	1,265.00	
School Department (Veteran)	<u>2,209.35</u>	
Call Firemen - (Non-contributory)	1,861.53	
Fire Department - (Non-contributory)	<u>5,373.81</u>	
Police Department - (Non-contributory)	6,424.04	
Highway Department - (Non-contributory)	<u>1,393.00</u>	
Water Department - (Veteran's Widow)	1,277.13	
Sewer Department - (Veteran's Widow)	<u>352.48</u>	
Fisher Annuity - (Non-contributory)	1,362.34	
Widows' Annuities - 559 - 1958 (Non-contrib.)	<u>7,200.00</u>	
Total Veterans' and Non-contributory	<u>54,152.32</u>	
Appropriation to Contrib.Retirement Fund	<u>63,595.00</u>	\$ 117,747.32

UNCLASSIFIED:

Damages to Persons & Property	\$ 204.85	
Memorial Day	<u>549.25</u>	
Veterans' Day	77.00	
Rent-Polish Veterans	<u>240.00</u>	
Care of Beterans' Graves	538.00	
Insurance	<u>53,354.73</u>	
Stocking of Ponds - Liberating Game	700.00	
City Reports	<u>587.00</u>	
Taxes-Town of Templeton	153.99	
Medical Assistance - Chap.41 - Sec.100	<u>194.75</u>	
Retarded Children	600.00	
Icing Drinking Fountains	<u>390.00</u>	
Christmas Lighting	1,000.00	
Ambulance Service	<u>5,208.00</u>	
Civil Defense-H.H.Hosp.Generator Account	4,106.00	
Council for the Aging	<u>953.02</u>	
Wage Survey	<u>3,500.00</u>	\$ 72,356.59

PUBLIC SERVICE ENTERPRISES:

Water Department -		
Maintenance and Operation	\$ 119,365.06	
Construction	<u>107,693.21</u>	\$ 227,058.27
Municipal Airport -		
Maintenance	\$ 3,421.19	\$ 3,421.19

CEMETERIES:

Maintenance	\$ 31,367.82	
Improvements and Additions	<u>1,007.87</u>	\$ 32,375.69

INTEREST:

On Temporary Loans	\$ 3,665.55	
On General Purpose Loans	<u>30,679.50</u>	
On Public Service (Water) Loans	<u>3,804.50</u>	\$ 38,149.55

MUNICIPAL INDEBTEDNESS:

Temporary Loans	\$ 510,000.00	
General Loans	<u>160,000.00</u>	
Public Service (Water) Loans	<u>12,800.00</u>	\$ 682,800.00

ANNUAL REPORT 1961

Auditing Dept.-4

AGENCY, TRUST & INVESTMENT:

Agency -

County Tax	\$ 179,203.02
Dog Licenses for County	2,114.75
Charge against Treas. Unidentified	
Receipts State Audit May 1, 1961	563.68

\$ 181,881.45

Trust -

Perpetual Care Funds	\$ 5,870.00
Gardner Mun.Fed.Credit Union	100,555.20
Sale of Lots Reserved (Cemetery)	42.33
Federal Withholding Taxes	204,050.25
Massachusetts Withholding Taxes	15,474.33
Mass.Hospital Service (Blue Cross & Blue Shield)	28,515.52
U.S. Savings Bonds (employees)	525.00
Community Fund (employees)	836.76

\$ 355,869.39

REFUNDS:

Taxes - Current Year	\$ 2,732.76
Taxes - Previous Years	1,159.00
Motor Vehicle Excise Taxes	5,115.50
Licenses	1.00
Public Service (Water)	1,307.57
General Departments	3,036.01
Blue Cross & Shield, Bonds, etc.	393.16
Petty Cash to Departments	828.00

\$ 14,573.00

Total Expenditures from all Sources
Cash Balance December 31, 1961

\$4,437,956.20
562,167.45

\$5,000,123.65

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department		
		Appropriations	Receipts	Transfers	Total	Transfers	Exhibit IV	
							Expenditures	Unexpended
Mayors Dept: Pers.Serv.		5,450.00		130.00	5,580.00		5,525.00	55.00
Ord.Maint.		1,000.00			1,000.00		932.59	67.41
Auto Allow.		1,500.00			1,500.00		1,500.00	
Korean Conf.Mem.					1,585.00		1,585.00	
City Council: Pers.Serv.	1,585.00	3,300.00			3,300.00		3,300.00	
Ord.Maint.		815.00		150.00	965.00		954.39	10.61
1960 Enc.-O.M.	57.80				57.80		50.00	7.80
1959 Enc.-Consol.City Ord.	500.00				500.00			500.00
Engineering: Pers.Serv.		8,638.00			8,638.00		905.41	7,732.59
Ord.Maint.		400.00			400.00		74.88	325.12
Survey Dept: Pers.Serv.				1,700.00	1,700.00		1,700.00	12.18
Ord.Maint.				450.00	450.00		437.82	
Auditing Dept: Pers.Serv.		8,000.00			8,000.00		7,990.50	9.50
Ord.Maint.		700.00	42.17		742.17		742.17	
Copying Machine		209.00			209.00		208.20	.80
Calculator Account				365.00	365.00		365.00	
Treasury Dept: Pers.Serv.		7,900.00			7,900.00	131.17	7,768.33	.50
Ord.Maint.		2,250.00	380.51		2,630.51	34.08	2,432.66	163.77
1960 Enc.-O.M.	56.00				56.00		56.00	
Ins.-Chap.32 B					29,343.96		26,252.24	3,091.72
O.T.O.M.Typewriter		29,000.00	343.96	165.25	165.25			165.25
Tax Collector: Pers.Serv.		8,079.50			8,079.50	200.00	7,828.84	50.66
Ord.Maint.		2,100.00			2,100.00		2,094.73	5.27
City Clerk: Pers.Serv.		10,628.00			10,628.00		10,321.36	506.64
Ord.Maint.		1,280.00	3.50	200.00	1,283.50		1,283.02	.48
Assessors Dept: Pers.Serv.		9,700.00		500.00	10,200.00		9,918.35	281.65
Ord.Maint.		2,600.00			2,600.00		2,567.29	12.71
Law Dept: Pers.Serv.		2,700.00			2,700.00		2,700.00	
Ord.Maint.		320.00			320.00		320.00	

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-2	
		Appropriations	Receipts	Transfers	Total	Transfers	Expenditures Unexpended
Election & Registration:							
Pers.Serv.		4,075.00			4,075.00		
Ord.Maint.		2,545.00		275.00	2,820.00	275.00	21.00 16.98
License Board:							
Pers.Serv.		775.00			775.00		
Ord.Maint.		125.00			125.00		1.94 2.54
Planning Board:							
Pers.Serv.		550.00			550.00		
Ord.Maint.		150.00			150.00		41.10 946.00
Engineering Service:							
City Hall Maintenance:				1,000.00	1,000.00		
Pers.Serv.		9,900.00			9,900.00		
Ord.Maint.		8,200.00		741.40	8,941.40		106.19
O.T.O.M.New Shades	95.00			500.00	500.00		302.90
C.H.Audit.Roof Repairs		6,000.00		30.37	6,030.37		
Paint.Mayors Office		200.00			200.00		125.37
Paint.C.H.Outside Woodwork		3,374.00			3,374.00		4,317.37 1,682.63 200.00
Repairs to Boiler				335.00	335.00		
New Lights				160.00	160.00		
Pur. & Inst.Gas Heater				134.93	134.93		
Connors St. Bldg:							
Pers.Serv.		3,400.00			3,400.00		
Police Dept:							
Pers.Serv.		133,992.50		9,459.36	143,451.86		1,333.46
Ord.Maint.		9,675.00	6.00	2,300.00	11,981.00		11,980.70
Uniform Account		2,950.00			2,950.00		2,838.28 111.72
Out of State Travel	268.91	200.00			468.91		437.11
P.S.-Parking Meters				4,565.00	4,565.00		4,271.45 293.55 70.22
Maint. & Oper.-Park.Meters	53.78		71.00	1,000.00	1,124.78		
Pur. & Inst.Mun.Park.Area							
Reflector Signs				261.66	261.66		
Inside & Outside Rep.Pol.Sta.				4,500.00	4,500.00		4,500.00
Auxiliary Motor	70.93						70.93
Hard Top Rear Pol.Station	50.25				50.25		50.25
Pol.Cir.Sig.Main St.	53.17				53.17		53.17
Park.Meters Pur.Account	646.88				646.88		646.88
Court Room Account	887.50				887.50		
Purchase of Cruisers		4,452.00			4,452.00		887.50
Pur.Cruisers (Contingent)	4,452.00				4,452.00	4,452.00	
Painting Streets		850.00			850.00	849.15	.85

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-3	
		Appropriations	Receipts	Transfers	Total	Transfers	Expenditures Unexpended
Police Dept. (Cont'd):							
West St.Park.Lot Repairs				75.00	75.00		75.00
Repaint.Cross Walks Pine, Central and Oak Sts.				125.00	125.00		125.00
Repaint.Cross Walks West, & Parker-Parking Meters				100.00	100.00		100.00
Pol.Off.Training School		325.00			325.00		225.00
New Radio Trans.Pol.Sta.		2,100.00			2,100.00		1,732.95
Paint.Two Cruiser Cars		50.00			50.00		50.00
Two All Elec.Sirens & P.A.Sys.		490.00			490.00		490.00
Super Beacon Ray Red & Blue							
Flood Light		175.00			175.00		175.00
C.H.Ave.Park.Lot Repairs				200.00	200.00		199.00
West St.Comf.Sta.-P.S.		1,757.68			1,757.68		1,723.68
West St.Comf.Sta.-O.M.		300.00		100.00	400.00		389.43
Refl.Signs		122.64			122.64		122.64
Fire Dept:							
Pers.Serv.		176,093.49			176,093.49		174,733.37
Ord.Maint.		14,500.00			14,500.00		14,499.46
O.T.O.M.New Fire Pump		20,989.00			20,989.00		20,985.00
Pur.Rec.for Tel.Swtchbd.		725.00			725.00		725.00
Inst.F.A.Box Parker Hill		305.00			305.00		304.35
Inst.F.A.Cir.W.Bdwy.		778.00			778.00		766.21
Pur. New Truck				2,200.00	2,200.00		2,200.00
Forest Warden:							
Ord.Maint.		750.00			750.00		747.54
Fire Alarm & Wire Inspection:							
Pers.Serv.		4,756.00			4,756.00		4,756.00
Ord.Maint.		425.00			425.00		424.79
Auto Allowance		100.00			100.00		100.00
Building Inspector:							
Pers.Serv.		4,975.00			4,975.00		4,975.00
Ord.Maint.		200.00			200.00		198.90
Auto Allowance		300.00			300.00		300.00
Shelter Account				375.00	375.00		369.00
New Typewriter Account				159.98	159.98		159.98
Weights and Measures:							
Pers.Serv.		2,578.90			2,578.90		2,578.90
Ord.Maint.		250.00		125.00	375.00		375.00

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-4	
		Appropriations	Receipts	Transfers	Total	Expenditures	Unexpended
<u>Weights and Measures (Cont'd.):</u>							
Auto Allowance		200.00			200.00	200.00	
1960 Enc.-New Equipment	50.00				50.00	46.07	3.93
<u>Forestry Dept:</u>							
Pers.Serv.		7,587.70			7,587.70	7,386.54	31.16
P.S.-P.T.Clerk		175.00			175.00	175.00	
P.S.-Emergency		50.00			50.00	43.43	.57
Ord.Maint.		600.00	2.55	221.84	824.39	818.41	5.98
Brush Clearing		500.00		800.00	1,300.00	1,299.80	.20
Planting Trees		200.00			200.00	199.85	.15
Stump Removal		100.00		100.00	200.00	198.00	2.00
<u>Plant Pest:</u>							
Pers.Serv.		3,390.80			3,390.80	3,168.96	
Ord.Maint.		350.00			350.00	350.00	
N Dutch Elm Disease		2,500.00		170.00	2,670.00	2,669.91	.09
Spraying Chemicals		600.00			600.00	598.92	1.08
<u>Health Dept:</u>							
Pers.Serv.		15,132.50			15,132.50	14,560.19	572.31
Ord.Maint.		4,025.00	6.00	800.00	4,831.00	4,210.45	620.55
Agent-Auto Allowance		125.00			125.00	125.00	
Milk Insp.-Auto Allowance		250.00			250.00	250.00	
Insp.Sl.-Auto Allowance		100.00			100.00	100.00	
Plumb.Insp.-Auto Allowance		300.00			300.00	300.00	
Nurse-Auto Allowance		150.00			150.00	150.00	
Salk Polio Clinic		100.00		500.00	600.00	564.73	35.27
Garbage Coll.Contract		7,000.00			7,000.00	7,000.00	
P.S.-Dental Clinic		4,500.00			4,500.00	4,000.00	500.00
O.M.-Dental Clinic		700.00			700.00	574.35	125.65
<u>Sewer Dept:</u>							
Pers.Serv.		3,439.98			3,439.98	3,137.48	235.65
Ord.Maint.		22,280.28	96.69	4,884.14	27,261.11	26,838.66	422.45
1960 Enc.-O.M.	21.00				21.00	21.00	
Main Const.Project		3,000.00			3,000.00	776.65	2,223.35
Cross St. Extension		9,400.00			9,400.00	4,093.43	5,306.57
Main Constr.Proj.-#31 C.O.	240,856.31		3.00		240,859.31	121,871.02	118,988.29
Mains-Talcott, Douglas, Ash & Allen Sts.		8,690.00			8,690.00	4,878.10	3,811.90
<u>Highway Dept:</u>							
Pers.Serv.		9,150.00			9,150.00	9,146.25	3.75
Ord.Maint.		24,550.00	248.06		24,798.06	24,761.48	36.58

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-5	
		Appropriations	Receipts	Transfers	Total	Expenditures	Unexpended
Highway (Cont'd.):							
Ord.Maint.-Labor	387.50	75,000.00			75,000.00	66,625.86	5,374.14
1960 Enc.-O.M.		38,500.00			387.50	387.50	
Street Lighting		5,849.49			38,500.00	38,431.22	68.78
Pension-O.M.		2,500.00			5,849.49	5,849.49	
Ash & Rubbish Removal		37,000.00			2,500.00		
Ash & Rubbish-Labor		25,000.00			37,000.00	33,282.90	3,717.10
Snow & Ice Removal		30,500.00			30,000.00	30,000.00	
Snow & Ice-Labor		15,000.00			33,500.00	33,500.00	
Snow & Ice-Park.Met.		3,500.00			4,000.00	1,840.26	2,159.74
St.Oil.& App.-Application		29,000.00			17,750.00	16,788.23	961.77
St.Oil.& App.-Labor		8,200.00			3,500.00	3,500.00	
Rd.Recon.Imp.& Repair	6,483.13	12,000.00			35,483.13	35,477.91	5.22
Road Construction	553.42	5,000.00			8,752.42	5,324.17	5,429.25
Drains Account	4,005.78	3,000.00			19,005.78	19,005.78	
Sidewalks	11,903.01	5,000.00			16,903.01	14,048.87	2,854.14
1957 Chap.#90 Pearl St.	833.34				833.34	833.34	
Purchase New Equipment	17,783.75				17,783.75	15,776.50	2,007.25
Crusher Repairs	157.06				35,157.06		
Pond Brk.Surf.Water Drain	168.07				168.07	168.07	
Berm Account	1,087.54	500.00			1,587.54	1,201.71	385.83
1958 Chap.#90 Central St.	16,398.77				16,398.77	16,398.77	
1960 Chap.#90 Cent.or Pearl	16,000.00				16,000.00	4,097.89	11,902.11
1961 Chap.#90 Pearl or Parker	52,000.00				52,000.00	52,000.00	
Constr.Rd. off W.Broadway	5,011.82				5,011.82	360.00	5,011.82
Knowlton St.Park.Lot	3,524.66				13,524.66	13,164.06	507.11
C.H.Ave.Park.Lot Repairs	61.99				5,561.99	5,054.88	75.24
West St.Park.Lot Repairs	75.24				140.00	140.00	
Emerg.Generator Account					600.00	503.14	96.86
Intersection Stone & Green					490.00	30,335.00	5,000.00
Rental Port.Stone Crusher					35,335.00		
Pur.New Stone Crusher					14,200.00	14,200.00	
Pond Brk.Drain-Gem Crib					24,810.00	23,158.94	1,651.06
Welfare Dept.:					34,065.20	24,270.91	3,794.29
Pers.Serv.					3,561.70	32.00	3,529.70
Ord.Maint.					18,112.30	18,034.30	78.00
1960 Enc.-O.M.	3,561.70				22,521.47	22,238.07	283.40
O.M.-Dis.Assist.					1,148.54	1,029.45	345.47
O.M.-A.D.C.							
D.A.-F.G.Admin.	226.38						

ANNUAL REPORT 1961

DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-6	
		Appropriations	Receipts	Transfers	Total	Expenditures	Unexpended
Welfare Dept. (Cont'd.)							
D.A.Fed.Grant Assist.	6,397.02		12,181.30		18,578.32	12,049.16	6,529.16
A.D.C.Fed.Grant Admin.	1,210.45		3,743.32		4,953.77	964.54	3,989.23
A.D.C.Fed.Grant Assist.	15,802.67		20,110.50		35,913.17	22,313.31	13,599.86
Old Age Assistance:							
Ord.Maint.		95,000.00	2,743.13		97,743.13	97,684.28	58.85
Fed.Grant Admin.	6,335.52		6,820.57		13,156.09	1,265.51	11,890.78
Fed.Grant Assist.	29,315.45		108,139.60		137,455.05	111,892.62	25,562.43
Med.Asst. for Aged-City				7,650.00	7,650.00		7,650.00
Med.Asst. for Aged-F.G.Asst.			53,442.45		53,442.45		
Med.Asst. for Aged-F.G.Admin.			1,120.00		1,120.00		
Veterans' Services:							
Pers.Serv.		8,690.00			8,690.00		
Ord.Maint.		47,700.00	959.61	32,300.00	80,959.61	8,423.28	266.72
1960 Enc.-O.N.	2,288.66				2,288.66	72,821.11	8,138.50
New Station Wagon		1,700.00			1,700.00	2,287.93	.73
School Dept.:							
Pers.Serv.							
Ord.Maint.		719,225.00			719,225.00	718,242.89	83.61
1960 Enc.-O.N.	417.30	106,015.00		800.00	106,815.00	106,509.36	305.64
New Equip.-Major Items							
Maj. Repairs, Repl.		573.00			573.00	399.55	17.75
Supt. Auto Allow.		12,760.00			12,760.00	326.55	46.45
Conv.to Oil Burners		500.00			500.00		
Ind.Voc.Schools Tuition & Trans.		32,850.00		5,793.07	38,643.07	38,643.07	
Dir.Curr. Auto Allow.		18,831.00			18,831.00	11,958.40	2,689.53
Walk-in Refrigerator		200.00			200.00	200.00	
Stone Memorial	95.00						
Nat.Def.Ed.Act.1958 Guid.	66.97						
Out of State Travel				4,500.00	4,500.00	95.00	4,500.00
Library:				98.50	98.50	66.97	
Pers.Serv.							
Ord.Maint.		25,930.45			25,930.45	25,863.27	67.18
Connors St. Bldg.-O.N.		15,000.00			15,000.00	15,000.00	
Rem.-Outside Vest.at Center		1,850.00			1,850.00	1,850.00	
Canopy West Branch		250.00			250.00	120.00	130.00
Paint.-Outside Trim W.Branch		275.00			275.00	697.00	275.00
Paint.Rear Entrance Mass.U.E.		900.00			900.00	190.00	203.00
New Rear Door W.Branch		190.00			190.00	227.70	40.30

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DEPARTMENT	Forwarded From 1960	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-7	
		Appropriations	Receipts	Transfers	Total	Transfers	Expenditures
Park Dept.:							
Pers.Serv.		3,525.00			3,525.00		153.96
Ord.Maint.		24,700.00		60.00	24,760.00		2,036.70
1960 Enc.-O.M.	529.00				529.00		.26
Pur.New Truck		2,760.00		6,325.00	9,085.00	2,810.00	6,275.00
Plow Pusher and Pump		1,000.00			1,000.00		990.00
Dunn Park Develop.		700.00			700.00	10.00	
Wildier Field Act.		1,000.00			1,000.00		19.43
Pulaski Playground		500.00			500.00		15.61
Bickford Playground		500.00			500.00		984.39
M.Stedman Playground		500.00			500.00		138.97
New Fence, Backstop		1,800.00			1,800.00		69.40
Tennis Court Constr.		3,500.00			3,500.00		14.63
Recreation Dept.:				300.00	300.00		1,674.56
Pers.Serv.		15,900.00			15,900.00		3,800.00
Ord.Maint.		4,400.00		456.67	4,856.67		523.67
New Equipment		300.00			300.00		205.92
Fourth of July		2,500.00			2,500.00	205.71	23.02
Greenwood Memorial:							
Pers.Serv.		12,938.62			12,938.62		90.00
Ord.Maint.		12,841.00			12,841.00		30.27
Diving Board		325.00			325.00		18.06
Cover Wallis Upstairs Hallway		659.17			659.17		
Repair Damaged Wall				500.00	500.00	265.00	.45
Cement Wall-Outside Pool		4,500.00		3,900.00	8,400.00		3,920.00
Tile Boys' Shower Room		237.20			237.20		.20
Diving Board		300.00			300.00		.80
Tile Walls Girls' Room		738.80			738.80		
Blacktopping Sdkw. & Driveway		430.00			430.00		
New Drinking Fountain				212.00	212.00		
Storm Windows				265.00	265.00		265.00
Golf Course							
Pers.Serv.		225.00			225.00		
Ord.Maint.		10,951.00			10,951.00		24.97
Additional Holes		2,000.00	.45		2,000.45		106.68
Repairs to House	3,788.00				3,788.00		
Gang Mower Unit		1,750.00			1,750.00		88.90
Unclassified:							
Gardner Council for Aging				1,000.00	1,000.00		953.02
Div.Sum.Acct.Ret.Children		600.00			600.00		46.98

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Auditing Department-8

DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES

DEPARTMENT	Forwarded From 1960	Appropriations	Receipts	Transfers	Total	Transfers	Expenditures	Unexpended
<u>Unclassified (Cont'd.):</u>								
Labor Day		250.00			250.00	250.00		
Pensions		15,208.35	33.33		15,241.68	30.37	15,032.38	158.93
Widows' Annuities		7,200.00			7,200.00		7,200.00	
Maint. Ambulance		5,208.00			5,208.00		5,208.00	
Fisher Annuity		1,400.00			1,400.00		1,362.34	37.66
Insurance		29,250.00	3,305.07		32,555.07		27,102.49	5,452.98
Wage Survey		3,500.00			3,500.00		3,500.00	
Memorial Day		375.00		250.00	625.00		549.25	75.75
Veterans' Day		200.00			200.00		77.00	123.00
Stocking Funds		350.00			350.00		350.00	
Liberating Game		350.00			350.00		350.00	
Icing Drinking Fountains		400.00			400.00		390.00	10.00
Print. & Bind. City Reports		600.00			600.00		587.00	13.00
Dog Officer		1,108.00			1,108.00		1,025.00	83.00
Damages Pers. & Prop.	3,885.19	500.00			4,385.19		204.85	4,180.34
Christmas Lighting		1,000.00			1,000.00		1,000.00	
Civil Defense	306.12	2,000.00	69.17		2,375.29		1,752.64	622.65
C.D.-H.H. Hosp. Gen. Acct.	4,106.00				4,106.00		4,106.00	
Rent Polish Veterans		240.00			240.00		240.00	
Chap. #41 Sec. 100 Med. Allow.	60.00	300.00			360.00		194.75	165.25
Taxes-Templeton		150.00		3.99	153.99		153.99	
Retire-Pensions, Milit. Serv. Ad.		63,595.00			63,595.00		63,595.00	
Gardner Airport Commission:								
Ord. Maint.		3,307.43		115.00	3,422.43		3,421.19	1.24
O.T.O.M. Runway	1,013.25				1,013.25			1,013.25
Cemetery Dept.:								
Pers. Serv.		3,875.00			3,875.00		3,875.00	
Ord. Maint.	278.45	22,125.00	5,966.88		28,091.88		24,021.23	4,070.65
1960 Enc.-O.M.					278.45		278.45	
Wildwood New Plot Develop.								
Purchase New Truck		6,325.00		1,200.00	1,200.00		1,053.87	146.13
Plow Pusher and Pump		1,000.00		2,760.00	9,085.00	6,325.00	2,713.00	47.00
Water Dept.:					1,000.00		434.14	565.86
Pers. Serv.		18,827.13		100.00	18,927.13		18,869.78	57.35
Ord. Maint.		79,743.49	176.44	24,546.91	104,466.84		103,408.05	1,058.79
1960 Enc.-O.M.	1,084.20				1,084.20		922.57	161.63
Water Bond & Int. Acct.		15,241.50		1,358.00	16,599.50		16,594.50	5.00
Pur. Short Wave Radio		1,000.00			1,000.00			1,000.00
Equipment Account				279.50	279.50			279.50

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DEPARTMENT	DEPARTMENTAL APPROPRIATIONS AND EXPENDITURES				Auditing Department-9	
	Forwarded From 1960	Appropriations	Receipts	Transfers	Total	Transfers Expenditures Unexpended
Water Dept.(Cont'd):						
Reservoir Account	9,721.89				9,721.89	9,586.78 135.11
Repair Insley Shovel Acct.	607.61				607.61	594.49 13.12
Mains-Pearl,Chapel to Ashburnham Line	69.59				69.59	69.59
Chelsea St.	8,576.03				8,576.03	5,998.96 2,297.57
Parker Hill Rd.-C.O.#32	40,604.17				40,604.17	13,502.26 27,101.91
Mains-Pearl, Talcott et al			97,000.00		97,000.00	78,045.32 18,954.68
Public Works Board:						
Pers.Serv.		1,300.00			1,300.00	781.25 518.75
Ord.Maint.		100.00		66.85	166.85	164.53 2.32
Unclass.-Interest Accounts:						
Int.General Loans		30,471.50	208.00		30,679.50	30,679.50
Int.Temporary Loans		9,000.00			9,000.00	3,665.55 5,334.45
City Debt:						
Maturing Debt		140,000.00		20,000.00	160,000.00	160,000.00
Commission to Promote Business & Industry:						
Pers.Serv.		8,840.00			8,840.00	8,748.70 91.30
Ord. Maint.		2,740.00	4.50	250.00	2,994.50	2,990.36 4.14
Space Advertising	1,661.76				5,101.76	4,033.46 568.30
Out of State Travel	160.76			250.00	1,410.76	1,252.84 157.92
	476,308.75	2,777,218.10	322,700.27	274,214.42	3,850,441.54	68,725.15 3,316,188.73 465,527.66

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UNEXPENDED BALANCES FROM APPROPRIATION LEDGER CARRIED FORWARD, ENCUMBERED, AND CLOSED TO REVENUE December 31, 1961

Auditing Dept.

Exhibit V

	Closed Out To Water Surplus	Encumbered for 1961 Bills	Carried Forward	Closed Out to Revenue	Total
<u>MAYOR</u>					
Pers.Serv.				\$ 55.00	
Ord.Maint.				67.41	\$ 122.41
<u>CITY COUNCIL</u>					
Ord.Maint.				\$ 10.61	
1960 Enc.-O.M.				7.80	
1959 Enc.-Consol.C.O.		\$ 500.00			\$ 518.41
<u>ENGINEERING</u>					
Pers.Serv.				\$ 7,732.59	
Ord.Maint.				325.12	\$ 8,057.71
<u>SURVEY</u>					
Ord.Maint.				\$ 12.18	\$ 12.18
<u>AUDITING</u>					
Pers.Serv.				\$ 9.50	
Copy Machine				.80	\$ 10.30
<u>TREASURY</u>					
Pers.Serv.				\$.50	
Ord.Maint.		\$ 111.50		52.27	
Ins.-Chap. 32 B				3,091.72	
O.T.O.M.Typeewriter			\$ 160.25	5.00	\$ 3,421.24
<u>TAX COLLECTOR</u>					
Pers.Serv.				\$ 50.66	
Ord.Maint.				5.27	\$ 55.93
<u>CITY CLERK</u>					
Pers.Serv.				\$ 506.64	
Ord.Maint.				.48	\$ 507.12
<u>ASSESSORS</u>					
Pers.Serv.				\$ 281.65	
Ord.Maint.				12.71	\$ 294.36
<u>ELECTION & REGISTRATION</u>					
Pers.Serv.				\$ 21.00	
Ord.Maint.				16.98	\$ 37.98
<u>LICENSE BOARD</u>					
Pers.Serv.				\$ 1.94	
Ord.Maint.				2.54	\$ 4.48
<u>PLANNING BOARD</u>					
Ord.Maint.				\$ 41.10	
Engineering Serv.				946.00	\$ 987.10
<u>CITY HALL MAINTENANCE</u>					
Pers.Serv.				\$ 106.19	
Ord.Maint.				302.90	
C.H.Audit.Roof Rep.			\$ 1,682.63		
Paint.Mayors Office			200.00		\$ 2,291.72
<u>POLICE DEPT.</u>					
Pers.Serv.				\$ 1,333.46	
Ord.Maint.				.30	
Uniform Account				111.72	
Out of State Travel			\$ 437.11		
P.S.-Park.Meters			293.55		
Maint.& Oper.Park.Met.			70.22		
Inside & Outside Repairs					
Police Station			4,500.00		
Auxiliary Motor				70.93	
Hard Top Rear Pol.Sta.				50.25	
Pol.Cir.Sig.Main St.				53.17	
Park.Met.Purchase Acct.			646.88		
Painting Streets				.85	
Re-paint.Cross Walks Pine,					
Central, Oak Sts.			125.00		
Pol.Officers Train.School				100.00	
New Rad.Trans.Pol.Sta.					
Mobile Unit			367.05		

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Auditing Dept. - 2

	Closed Out To Water Surplus	Encumbered for 1961 Bills	Carried Forward	Closed Out To Revenue	Total
<u>POLICE DEPT. (Cont'd)</u>					
C.H.Ave.Park.Lot Rep.				\$ 1.00	
Comfort Sta.-P.S.				34.00	
Comfort Sta.-O.M.				10.57	\$ 8,206.06
<u>FIRE DEPT.</u>					
Pers.Serv.				\$ 1,360.12	
Ord.Maint.				.54	
New Fire Pump				4.00	
Inst.F.A.Box Parker Hill				.65	
Inst.F.A.Cir.W.Bdwy.				11.79	\$ 1,377.10
<u>FOREST WARDEN</u>					
Ord.Maint.				\$ 2.46	\$ 2.46
<u>FIRE ALARM & WIRE INSP.</u>					
Ord.Maint.				\$.21	\$.21
<u>BUILDING INSPECTOR</u>					
Ord.Maint.				\$ 1.10	
Shelter Account				6.00	\$ 7.10
<u>WEIGHTS & MEASURES</u>					
1960 Enc.-New Equip.				\$ 3.93	\$ 3.93
<u>FORESTRY</u>					
Pers.Serv.				\$ 31.16	
P.S.-Emerg.Acct.				.57	
Ord.Maint.				5.98	
Brush Clearing				.20	
Planting Trees				.15	
Stump Removal				2.00	\$ 40.06
<u>PLANT PEST</u>					
Dutch Elm Disease				\$.09	
Spraying Chemicals				1.08	\$ 1.17
<u>HEALTH</u>					
Pers.Serv.				\$ 572.31	
Ord.Maint.				620.55	
Salk Polio Clinic				35.27	
Dental Clinic-P.S.				500.00	
Dental Clinic-O.M.				125.65	\$ 1,853.78
<u>SEWER DEPT.</u>					
Pers.Serv.				\$ 235.65	
Ord.Maint.				422.45	
Main Constr.Proj.	\$ 2,223.35				
Cross St. Exten.	5,306.57				
Sew.Main Const.Proj.					
C.O.#31	118,988.29				
Mains Const.-Tal.,Doug., Ash & Allen	3,811.90				\$130,988.21
<u>HIGHWAY DEPT.</u>					
Pers.Serv.				\$ 3.75	
Ord.Maint.				36.58	
O.M.-Labor				5,374.14	
Street Lighting				68.78	
Ash & Rubbish				3,717.10	
Snow & Ice - P.M.	\$ 2,159.74				
St.Oil.& Appl.				961.77	
Rd.Recon.,Imp. & Rep.				5.22	
Road Construction				5,429.25	
Sidewalks				2,854.14	
Pur.New Equipment				2,007.25	
Berm Account				385.83	
1960 Chap.#90 Cen.& Pearl				11,902.11	
1961 Chap.#90 Pearl & Parker				52,000.00	
Const.Rd.off W.Bdwy.				5,011.82	
Knowlton St.Park.Lot Rep.				13,164.66	
C.H.Ave.Park.Lot Rep.				507.11	
West St.Park Lot Rep.				75.24	
Inter.Stone & Green St.				96.86	
Pur.New Stone Crusher				5,000.00	
Pond Brk.Drain-Gem Crib				14,200.00	\$124,961.35

ANNUAL REPORT 1961

Auditing Dept. - 3

	Closed Out To Water Surplus	Encumbered for 1961 Bills	Carried Forward	Closed Out To Revenue	Total
<u>WELFARE</u>					
Pers.Serv.				\$ 1.06	
Ord.Maint.		\$ 3,794.29			
1960 Enc.-O.M.				3,529.70	
O.M.-D.A.				78.00	
O.M.-A.D.C.				283.40	
Fed.Gr.Admin.-D.A.			\$ 345.47		
Fed.Gr.Assist.-D.A.			6,529.16		
Fed.Gr.Admin.-A.D.C.			3,989.23		
Fed.Gr.Assist.-A.D.C.			13,599.86		\$ 32,150.17
<u>OLD AGE ASSISTANCE</u>					
Ord.Maint.				\$ 58.85	
Fed.Gr.Admin.			\$ 11,890.78		
Fed.Gr.Assist.			25,562.43		
M.A.A.-City Approp.	\$ 7,650.00				
M.A.A.-Fed.Gr.Admin.			1,120.00		\$ 46,282.06
<u>VETERANS' SERVICES</u>					
Pers.Serv.				\$ 266.72	
Ord.Maint.	\$ 8,135.97			2.53	
1960 Enc.-O.M.				.73	
New Station Wagon				250.00	\$ 8,655.95
<u>SCHOOL DEPT.</u>					
Pers.Serv.				\$ 83.61	
Ord.Maint.	\$ 282.47			23.17	
1960 Enc.-O.M.				17.75	
New Equip-Major				46.45	
Maj. Rep., Repl.				24.23	
Ind.Voc.Trans.& Tuit.				2,689.53	
Walk-in Refrigerator			\$ 4,500.00		
Nat.Def.Ed.Act.Chap.664			66.97		\$ 7,734.18
<u>LIBRARY</u>					
Pers.Serv.				\$ 67.18	
Remov.Outside Vest.Center			\$ 130.00		
Canopy West Branch			275.00		
Paint.Outside Trim W.Br.			203.00		
New Rear Door W.Br.			40.30		\$ 715.48
<u>PARK DEPT.</u>					
Pers.Serv.				\$ 153.96	
Ord.Maint.				2,036.70	
1960 Enc.-O.M.				.26	
Dunn Park Develop.				19.43	
Wilder Field Acct.				15.61	
Fulaski Playground				138.97	
Bickford Playground				69.40	
M.Stedman Playground				14.63	
New Fence, Backstop				125.44	
Tennis Court Constr.			\$ 3,800.00		\$ 6,374.40
<u>RECREATION DEPT.</u>					
Pers.Serv.				\$ 523.67	
Ord.Maint.				205.92	
New Equipment				23.02	\$ 752.61
<u>GREENWOOD MEMORIAL</u>					
Pers.Serv.				\$ 90.00	
Ord.Maint.				30.27	
Diving Board				18.06	
Rep.Damaged Wall				.45	
Cem.Wall-Outside Pool			\$ 3,920.00		
Tile Boys' Shwrm.				.20	
Tile Walls Girls' Room				.80	
Storm Windows			265.00		\$ 4,324.78
<u>GOLF COURSE</u>					
Ord.Maint.				24.97	
Addit.Holes				106.68	
Gang Mower Fairway Unit				88.90	\$ 220.55

ANNUAL REPORT 1961

Auditing Dept. -4

	Closed Out To Water Surplus	Encumbered for 1961 Bills	Carried Forward	Closed Out to Revenue	Total
<u>UNCLASSIFIED</u>					
Gardner Coun. Aging Pensions			\$ 46.98		
Fisher Annuity Insurance				\$ 158.93	
Memorial Day				37.66	
Veterans' Day				5,452.58	
Ice Drink Fountains				75.75	
Print. & Bind. Reports				123.00	
Dog Officer				10.00	
Dam. Pers. & Prop.				13.00	
Civil Defense			4,180.34	83.00	
Chap. #41 Sec. 100			622.65		
Med. Allow.			165.25		
<u>GARDNER AIRPORT COMM.</u>					\$ 10,969.14
Ord. Maint.				\$ 1.24	
O.T.O.M. Runway			\$ 1,013.25		\$ 1,014.49
<u>CEMETERY</u>					
Ord. Maint.				\$ 4,070.65	
Wildwood New Plot Develop.			\$ 146.13		
Pur. New Truck				47.00	
Flow Pusher & Pump				565.86	\$ 4,829.64
<u>WATER</u>					
Pers. Serv.	\$ 57.35				
Ord. Maint.	1,058.79				
1960 Enc.-O.M.	161.63				
Bond & Int. Acct.	5.00				
Pur. Short Wave Rad.			\$ 1,000.00		
Equip. Acct.			279.50		
Reservoir Acct.	135.11				
Rep. Insley Shovel	13.12				
Chelsea St.			2,297.57		
Parker Hill Rd., ect.					
C.O. #32			27,101.91		
Mains-Pearl, Talcott, Ash et al			18,954.68		\$ 51,064.66
<u>PUBLIC WORKS BOARD</u>					
Pers. Serv.				\$ 518.75	
Ord. Maint.				2.32	\$ 521.07
<u>INTEREST ACCOUNTS</u>					
Int. Temporary Loans				\$ 5,334.45	\$ 5,334.45
<u>COMMISSION TO PROMOTE BUSINESS & INDUSTRY</u>					
Pers. Serv.				\$ 91.30	
Ord. Maint.				4.14	
Space Advertising			\$ 568.30		
Out of State Travel			157.92		\$ 821.66
<u>GRAND TOTAL</u>					
	\$ 1,431.00	\$ 20,474.23	\$ 386,378.49	\$ 57,243.94	\$ 465,527.66

ANNUAL REPORT 1961

Auditing Dept.

Exhibit VI

COMPARATIVE STATEMENT

RATIO OF CLASSIFIED EXPENDITURES TO TOTAL EXPENDITURES

Years Ending Dec. 31, 1960 - Dec. 31, 1961

	<u>1960</u>		<u>1961</u>	
	<u>Expended</u>	<u>% To Total</u>	<u>Expended</u>	<u>% To Total</u>
Schools.....	\$ 850,643.97	23.9	\$ 921,727.30	23.7
Municipal Indebtedness.....	625,000.00	17.6	682,800.00	17.7
Public Welfare.....	414,466.09	11.7	388,375.34	10.0
Highway Department.....	340,317.65	09.6	364,701.91	09.4
Fire Department.....	193,878.30	05.5	213,454.34	05.5
Public Service Enterprise (Water).....	177,706.86	05.0	227,058.27	05.9
Police Department.....	146,704.89	04.2	154,966.34	04.0
Health and Sanitation.....	132,873.76	03.7	241,590.62	06.2
General Government.....	124,450.43	03.6	131,210.69	03.4
(Depts. & Boards not listed Elsewhere)				
Recreation, Parks & Playgrounds	119,409.85	03.4	126,097.73	03.2
Unclassified.....	93,341.43	02.6	72,356.59	02.0
Veterans' Services.....	73,074.17	02.0	83,179.32	02.1
Pensions (Controb. Approp.)....	60,062.00	01.7	63,595.00	01.6
Pensions (Non-Contrib. & Veterans)....	46,954.93	01.3	54,152.32	01.4
Libraries.....	41,604.57	01.2	43,947.97	01.1
Public Safety.....	36,588.56	01.0	30,167.64	00.7
(Forestry, Bldg. Inspector, Civil Defense)				
Interest on Indebtedness.....	34,032.46	00.9	38,149.55	00.9
Cemeteries.....	31,851.78	00.8	32,375.69	00.8
Parking Meters.....	5,445.70	00.2	12,304.55	00.3
Municipal Airport.....	<u>3,905.39</u>	<u>00.1</u>	<u>3,421.19</u>	<u>00.1</u>
Total City Expenditures...	3,552,312.79	100.0	3,885,632.36	100.0
Agency, Trust, Investment.....	480,980.19		537,750.84	
Refunds (Taxes, Petty Cash, etc.)	<u>16,206.88</u>		<u>14,573.00</u>	
Total Expenditures from all Sources.....	\$ 4,049,499.86		\$ 4,437,956.20	

ANNUAL REPORT 1961

Exhibit VII

Auditing Dept.,-1962

CITY OF GARDNER

BORROWING CAPACITY - CH.44, Sec.10 G.L.

January 1, 1962

	<u>Valuation</u>	<u>Valuation Abated</u>	<u>Net Valuation</u>
1959 Property	\$ 32,692,649.00	\$ 37,222.50	\$ 32,655,426.50
Motor Vehicles	4,159,650.00	10,235.64	4,149,414.36
1960 Property	32,803,279.00	75,437.22	32,727,841.78
Motor Vehicles	3,305,660.00	12,654.30	3,293,005.70
1961 Property	33,125,954.00	65,739.87	33,060,214.13
Motor Vehicles	<u>4,715,060.00</u>	<u>14,951.20</u>	<u>4,700,108.80</u>
Totals	\$ 110,802,252.00	\$ 216,240.73	\$ 110,586,011.27
<u>Average Net Valuation</u>			<u>36,862,003.75</u>
<u>Normal Borrowing Capacity January 1, 1962</u>			<u>\$ 921,550.09</u>
<u>Outstanding Debt January 1, 1962</u>			
General - Inside Debt Limit			\$ 440,000.00
- Outside Debt Limit			\$ 700,000.00
Public Enterprise - Water			\$ 172,000.00
Total Funded Debt January 1, 1962			<u>\$ 1,312,000.00</u>
<u>Normal Borrowing Capacity January 1, 1962</u>			\$ 921,550.09
Less - General - Inside Limit - Outstanding January 1, 1962			<u>\$ 440,000.00</u>
<u>Available Borrowing Capacity - Inside Debt Limit - January 1, 1962</u>			<u>\$ 481,550.09</u>
<u>1962 Temporary Loan Borrowing Capacity</u>			
(Chapter 44 Sec.4 G.L.)			<u>\$ 2,583,379.23</u>

ANNUAL REPORT 1961

Exhibit VIII

Auditing Dept. 1961

CITY OF GARDNER

COMPARATIVE BALANCES 1960 - 1961

	<u>Dec.31,1960</u>	<u>Dec.31,1961</u>
Revenue Cash on Hand.....	\$ 425,231.28	\$ 390,103.50
Non Revenue Cash on Hand (from Loans).....	287,925.64	172,063.95
Surplus (E & D).....	144,426.67	115,237.24
Water Dept. - Available Surplus.....	10,390.14	23,785.73
Sewer Reserve (for Sewer Debt & Interest).....	41,532.86	31,586.29
Appropriations Encumbered and Forwarded.....	476,308.75	406,852.72
Parking Meter Fees.....	24,284.23	14,904.33
Uncollected, Poll, Personal and Real Estate Taxes.....	52,493.89	49,443.58
Uncollected Motor Vehicle Excise Taxes.....	21,610.54	10,169.39
Net Funded and Fixed Debt.....	1,387,800.00	1,312,000.00
Trust Funds - Cemetery and Post War.....	182,990.57	190,357.09
Unexpended Balances Closed out to Surplus.....	58,682.89	57,243.94
Unexpended Balances Closed out to Water Available Surplus.....	1,647.24	1,431.00
Transfers from Available Funds - Treasury.....	134,181.11	124,534.70

ANNUAL REPORT 1961

BUILDING INSPECTOR'S DEPARTMENT

March 1, 1962

To His Honor, the Mayor and
Members of the City Council

Gentlemen:

I herewith submit the Annual Report of the Building Inspector's
Department for the year 1961.

NEW CONSTRUCTION:

ESTIMATED COST

40	One-Family Dwellings	\$479,500.00	
1	Public Garage	18,000.00	
42	Private Garages	59,600.00	
2	Stores	7,200.00	
1	Church	20,000.00	
1	Camp	1,000.00	
2	Elevators	34,000.00	
6	All Others	<u>39,272.00</u>	
TOTAL NEW CONSTRUCTION			\$ 658,572.00

ADDITIONS, ALTERATIONS AND REPAIRS:

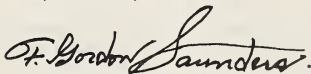
70	Dwellings	96,005.00	
8	Factories	192,700.00	
4	Stores	7,500.00	
5	Service Buildings	35,900.00	
4	All Others	12,600.00	
17	Signs	6,255.00	
11	Razed	10,950.00	
1	Renewal	<u>2,000.00</u>	
TOTAL ADDITIONS, ALTERATIONS AND REPAIRS			<u>363,910.00</u>

215 Permits \$1,022,482.00

75 Elevator Inspections

New dwelling quarters were made available for forty-three families.

Respectfully submitted,



F. Gordon Saunders
Building Inspector

ANNUAL REPORT 1961

CEMETERY DEPARTMENT

To His Honor the Mayor and
Members of the City Council

Gentlemen:

The following Annual Report is submitted by the Cemetery Commission:

WILDWOOD CEMETERY

The Main Entrance plus the hill near the Public Lots, intersecting Circuit Avenue, which amounted to 3960 sq. ft., was graded and filled with "Cold Patch". The building was painted to preserve it and enhance the appearance to the cemetery. All trash barrels were repainted. There was an area of 37,500 sq. ft. of brush, trees and limbs cut for future development and expansion. The wood was saved for fuel during the winter months. There was an area of 54,600 sq. ft. in the new section which was Roto-tilled, limed, graded, loamed over and seeded for future lots. Winter burials and sunken graves were graded, loamed over and seeded. All roads were graded during the spring. All roads were edged to enhance the appearance of the cemetery.

CRYSTAL LAKE CEMETERY

Parts of two avenues, which amounted to 4,500 sq. ft., was graded and filled with "Cold Patch". Dead limbs and broken branches were cut from all trees and branches were trimmed on evergreen trees. Winter burials and sunken graves were graded over, loamed and seeded. All roads were graded over in the spring. Most avenues were edged to enhance the appearance of the cemetery. All trash barrels were repainted.

GREEN BOWER CEMETERY

One section on Marginal Avenue of 1,245 sq. ft. was graded and filled with "Cold Patch". Winter burials and sunken graves were graded, loamed over and seeded. All avenues were edged. One maple tree had to be cut down because it was split down to the base of the tree from the severe ice storm. The wood was used for fire wood during the winter months. All trash barrels were repainted.

OLD CEMETERY

Dead limbs and broken branches were cut from trees. One burial was graded, loamed over and seeded.

All lawn mowers, trimmers and generators were thoroughly checked. All worn and broken parts were replaced and put into working condition for the summer during the winter months.

Sign posts and flag poles were installed at Wildwood, Green Bower and Crystal Lake Cemeteries.

Flowers were planted at all Veteran Monuments for Memorial Day, which bloomed through spring and into early fall.

INTERMENTS IN 1961

Crystal Lake Cemetery	35
Green Bower Cemetery	38
Wildwood Cemetery	39
Old Cemetery	<u>1</u>
TOTAL	113

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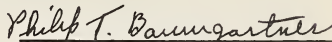
Foundations were put in for 47 monuments, markers and headstones in 1961.

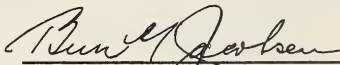
Deposits for Perpetual Care	5,940.00
Interest on Perpetual Care Funds	5,890.88
Sale of Lots	1,260.00
Annual Care	715.75
Interments	4,817.00
All others, including foundations	400.16

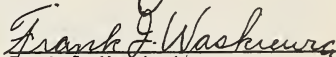
RECOMMENDATIONS

Improving and opening up of Wildwood Cemetery. Black-topping of some of the roads at each cemetery.

Respectfully submitted,


Philip T. Baumgartner, Chairman


Burr G. Jacobsen


Frank J. Waskiewicz

ANNUAL REPORT 1961

REPORT OF CITY CLERK

To His Honor, the Mayor, and the City Council:

Gentlemen:

I hereby submit the Annual Report of the City Clerk of the City of Gardner for the year ending December 31, 1961:

Marriage Permits	330.00	330.00
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Certified Copies:

1015 Birth Certificates	741.00	
90 Marriage Certificates	87.00	
656 Death Certificates	656.00	
Misc. Certified Copies	<u>9.50</u>	1493.50

Copies issued Free to Veterans and Office of Veterans' Services for Allotments and Claims:

100 Birth Certificates	
50 Marriage Certificates	
<u>100 Death Certificates</u>	

Recording Fees:

Uniform Com. Code		
Financial Statements	2155.00	
Discharges	527.00	
Pole Locations	<u>79.75</u>	2761.75

Miscellaneous Recording, Licenses, etc.

Birth & Death Corrections	12.00	
14 Business Certificates filed	14.00	
4 Voter's Certificates	2.00	
1 Married Woman's Cert. filed	1.00	
1 Transfer License	1.00	
2 Assignments	4.00	
139 Street Lists sold	<u>139.00</u>	173.00

Hon. Fred E. Perry Auditorium Rental	1452.00	1452.00
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Dog Licenses:

607 Male Dogs	@ 2.00	1214.00	
67 Female Dogs	@ 5.00	335.00	
300 Spayed Dogs	@ 2.00	600.00	
1 See-ing Eye Dog	Free		
17 Kennels	@ 10.00	170.00	
1 Kennel	@ 25.00	<u>25.00</u>	2344.00

Amt. sent to County 2096.00

Amt. retained by City 248.00

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Other Licenses:		
Junk Licenses	70.00	
Bowl & Pool Licenses	128.50	
2nd Hand Auto Licenses	260.00	
Peddler's License	10.00	
Auctioneer's Licenses	10.00	
Reg. of Garages & Tanks	20.00	
Gas Tank Licenses	10.50	
Amunition Storage Licenses	1.00	
License Advertising	37.50	
Hackney Licenses	58.00	
Hackney Operator's Licenses	95.00	
Hackney Badges	50.00	
		<u>750.50</u>
		\$ 9304.75

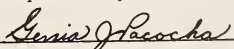
VITAL STATISTICS

Births:		
Gardner Residents in Gardner	332	
Gardner Residents in the State	20	
Gardner Residents outside the State	3	
Non-Residents in Gardner	<u>233</u>	588
Marriages:		
Gardner Residents in Gardner	105	
Gardner Residents in the State	43	
Gardner Residents outside the State	5	
Non-Residents in Gardner	<u>4</u>	157
Deaths:		
Gardner Residents in Gardner	196	
Gardner Residents in the State	30	
Gardner Residents outside the State	3	
Non-Residents in Gardner	<u>160</u>	389

COUNCIL MEETINGS

Regular	22
Special	<u>11</u>
	33

Respectfully submitted


 City Clerk

ANNUAL REPORT 1961

June 8, 1962

Honorable Cyrille P. Landry
City Hall
Gardner, Massachusetts

Dear Mayor Landry:

As City Solicitor, during the year 1961, I prepared all requested ordinance amendments, and new ordinances, rendered legal advice for all City Departments requesting the same, prepared rules, contracts, and agreements for the various departments of the City, and conferred frequently with the Mayor, members of the City Council and the various committees thereof, including the Claims Committee concerning matters pertaining to the City, made settlement of such claims against the City as were in the best interests of the City, and generally performed all services required of the Legal Officer of the City.

Kindly accept this as the City Solicitor's report for 1961.

Very truly yours,

Engene O. Turcotte
City Solicitor

EOT:RDD

ANNUAL REPORT 1961

April 30, 1962

His Honor, the Mayor &
Members of the City Council
City Hall
Gardner, Massachusetts

Gentlemen:

I herewith submit the Annual Report of the finances of the City of Gardner for the year ending December 31, 1961. You will Also find a statement of the bonded debt and parking meter collections.

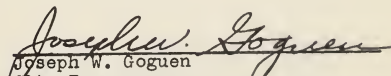
Cash on hand January 1, 1961	\$ 713,156.92
Total receipts for 1961	<u>4,286,966.73</u>
Payments for 1961	<u>\$ 5,000,123.65</u>
	<u>4,437,956.20</u>
Cash on hand December 31, 1961	\$ 562,167.45
Parking Meter Collections for 1961	\$ 16,321.76

City of Gardner Debt January 1, 1961 \$1,387,800.00

Amounts Paid on debt in 1961:

Sewer Loans	27,000.00
Sewage Disposal Plant	14,000.00
Water Loans	12,800.00
Consolidated School Loan	60,000.00
School Street School Annex	10,000.00
School Loan	9,000.00
G.H.S. Locker Room	14,000.00
Landtaking	1,000.00
Gardner Industrial Park	5,000.00
Departmental Equipment (Highway)	<u>20,000.00</u>
	<u>\$ 172,800.00</u>
	<u><u>\$1,215,000.00</u></u>
Water Main Extension	<u>97,000.00</u>
Bonded Debt December 31, 1961	<u>\$1,312,000.00</u>

Respectfully submitted,


Joseph W. Goguen
City Treasurer

ANNUAL REPORT 1961

OUTSTANDING DEBT OF THE CITY OF GARDNER FOR THE YEAR
ENDING DECEMBER 31, 1961

DATE OF ISSUE	PURPOSE OF LOAN	KIND	PER CENT	DATE OF MATURITY	1961 PAYMENT	AMOUNT OUTSTANDING
6/15/48	Sewer Main Construction	Coupon	1 1/2	6/15/61	\$ 5,000.00	NONE
9/1/48	Sewage Disposal Plant	Coupon	2 1/2	9/1/68	14,000.00	\$ 98,000.00
7/15/48	School Bldg. Construction	Coupon	2.20	7/15/71	60,000.00	600,000.00
12/1/51	School Street School Loan	Coupon	1.75	12/1/71	10,000.00	100,000.00
6/1/53	School Bonds	Coupon	2.30	6/1/67	9,000.00	46,000.00
6/1/53	Water Bonds	Coupon	2.30	6/1/67	3,000.00	18,000.00
6/1/53	Sewer Bonds	Coupon	2.30	6/1/63	2,000.00	4,000.00
6/1/53	Landtaking Bonds	Coupon	2.30	6/1/63	1,000.00	2,000.00
10/1/57	G.H.S. Construction of Lockers & Showers	Notes	3 1/4	10/1/61	14,000.00	None
12/1/57	Highway Road Construction Gardner Indust. Park Road	Notes	3.00	12/1/61	5,000.00	None
5/2/60	Water Construction Pearl St. to Ashburnham Line	Notes	3 1/2	5/2/64	4,800.00	12,000.00
9/1/60	Sewer Main Construction Loan	Bonds	2.80	9/1/75	20,000.00	230,000.00
9/1/60	Extension of Water Mains Loan	Bonds	2.80	9/1/70	5,000.00	45,000.00
9/1/60	Highway New Equipment Loan	Bonds	2.80	9/1/65	20,000.00	60,000.00
1/15/60	Water Bonds	Bonds	2.80	1/15/71	None	97,000.00
TOTAL BONDED DEBT DECEMBER 31, 1961 - - -						\$1,312,000.00

ANNUAL REPORT 1961

GARDNER CIVIL DEFENSE AGENCY

The Honorable Cyrille P. Landry, Mayor
and Members of the City Council.

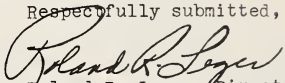
Gentlemen:

I herewith submit the annual report of the Civil Defense Agency for the year 1961. Expenditures for the year have been \$1,752.64.

The Civil Defense Control Center is in operation to meet both military and natural emergencies with ample telephone and radio facilities except for the transportation division.

We have gained at least 40% in trained personnel and in stature than last year with a combined force of at least 90 interested and working personnel, although at this stage, we are still only at half strength.

Respectfully submitted,


Roland R. Leger, Director
Gardner Civil Defense Agency

ANNUAL REPORT 1961

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

Gentlemen:

I herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the year ending December 31, 1961:

1958 MOTOR VEHICLE EXCISE COLLECTED IN 1961

Uncollected January 1, 1961	106.19	
Abatements rescinded in 1961	87.37	
Interest collected in 1961	3.15	
Costs collected in 1961	<u>3.35</u>	200.06

Paid to City Treasurer:		
1958 Motor Vehicle Excise	162.68	
Interest	3.15	
Costs	<u>3.35</u>	169.18
Abated		<u>30.88</u> 200.06

1959 TAXES COLLECTED IN 1961

Uncollected January 1, 1961:

Poll	12.00	
Real Estate	4,718.45	
Apportioned Sewer	20.00	
Committed Interest	<u>6.00</u>	4,756.45

Interest Collected in 1961 including Motor Vehicle Excise		229.90
--	--	--------

Costs Collected in 1961 including Motor Vehicle Excise		<u>69.01</u> 5,055.36
---	--	-----------------------

Paid to City Treasurer:		
Poll	4.00	
Real Estate	4,223.12	
Interest	229.90	
Costs	<u>69.01</u>	4,526.03

Abated: Poll		2.00
-----------------	--	------

Transferred to Tax Title Account:		
Real Estate	495.33	
Apportioned Sewer	20.00	
Committed Interest	<u>6.00</u>	521.33

Uncollected January 1, 1962: Poll		<u>6.00</u> 5,055.36
--------------------------------------	--	----------------------

1959 MOTOR VEHICLE EXCISE COLLECTED IN 1961

Uncollected January 1, 1961	521.62	
Abatements Rescinded in 1961	<u>117.77</u>	639.39

Paid to Treasurer	488.42	
Abated	9.22	
Uncollected January 1, 1962	<u>141.75</u>	639.39

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1960 TAXES COLLECTED IN 1961

Uncollected January 1, 1961:

Poll	56.00	
Personal	1,865.19	
Real Estate	45,842.25	
Apportioned Sewer	137.50	
Committed Interest	44.85	
Unapportioned Sewer	7,538.00	
Water Liens	<u>379.36</u>	55,863.15

Interest Collected in 1961		
including Motor Vehicle Excise		1,013.06

Costs Collected in 1961		
including Motor Vehicle Excise		1,001.05

Committed 6/8/61:		
Apportioned Sewer Omitted from 1960 Taxes	30.00	
Committed Interest " " " "	12.60	
Water Lien: 2/3/61	<u>27.70</u>	70.30

Refunds:

Personal	23.00	
Real Estate	<u>598.00</u>	<u>621.00</u> 58,568.56

Paid to City Treasurer:

Poll	16.00	
Personal	1,850.81	
Real Estate	41,268.92	
Apportioned Sewer	147.50	
Committed Interest	52.65	
Unapportioned Sewer Paid in Full	1,000.00	
Water Liens	89.91	
Interest	1,013.06	
Costs	<u>1,001.05</u>	46,439.90

Unapportioned Sewer Apportioned in 1961	6,538.00
---	----------

Water Liens Returned to Water Dept. for Collection	304.17
--	--------

Abated:

Poll	10.00	
Personal	23.00	
Real Estate	<u>598.00</u>	631.00

Transferred to Tax Title Account:

Real Estate	609.51	
Apportioned Sewer	20.00	
Committed Interest	4.80	
Water Lien	<u>7.50</u>	641.81

Uncollected January 1, 1962:

Poll	30.00	
Personal	14.38	
Real Estate	3,963.82	
Water Lien	<u>5.48</u>	<u>4,013.68</u> 58,568.56

ANNUAL REPORT 1961

1960 MOTOR VEHICLE EXCISE COLLECTED IN 1961

Uncollected January 1, 1961	20,982.73	
Committed January 12, 1961	11,158.67	
" February 15, 1961	24,496.68	
" March 1, 1961	11,744.48	
" March 3, 1961	783.44	
" March 21, 1961	565.64	
" March 24, 1961	177.77	
" April 20, 1961	<u>363.03</u>	70,272.44
Refunds		2,148.34
Abatements Rescinded	<u>39.34</u>	72,460.12
Paid to Treasurer		65,046.05
Abatements		5,952.69
Uncollected January 1, 1962	<u>1,461.38</u>	72,460.12

1961 TAXES COLLECTED IN 1961

Tax Levy:		
Poll	11,786.00	
Personal	111,327.09	
Real Estate	1,843,105.66	
Farm Animal Excise	124.24	
Apportioned Sewer	4,661.30	
Committed Interest	1,551.68	
Apportioned Sewer Committed in Advance	1,467.50	
Unapportioned Sewer 12/15/61	<u>17,800.00</u>	1,991,823.47
Refunds:		
Poll	8.00	
Personal	59.00	
Real Estate	<u>2,665.76</u>	2,732.76
Interest Collected in 1961 including Motor Vehicle Excise		270.52
Costs Collected in 1961 including Motor Vehicle Excise		<u>887.35</u> 1,995,714.10
Paid to City Treasurer		
Poll	9,482.00	
Personal	109,321.09	
Real Estate	1,734,242.83	
Farm Animal Excise	124.24	
Apportioned Sewer	4,478.80	
Committed Interest	1,506.98	
Apportioned Sewer Paid in Advance	1,467.50	
Unapportioned Sewer Paid in Full	1,400.00	
Interest	270.52	
Costs	<u>887.35</u>	1,863,181.31
Abatements:		
Poll	2,248.00	
Personal	171.10	
Real Estate	65,568.77	
Apportioned Sewer	20.00	
Committed Interest	<u>9.00</u>	68,016.87

ANNUAL REPORT 1961

Transferred to Tax Title Account: •

Real Estate	2,488.34	
Apportioned Sewer	20.00	
Committed Interest	<u>3.60</u>	2,511.94

Uncollected January 1, 1962:

Poll	64.00	
Personal	1,893.90	
Real Estate	43,471.48	
Apportioned Sewer	142.50	
Committed Interest	32.10	
Unapportioned Sewer	<u>16,400.00</u>	62,003.98 1,995,714.10

1961 MOTOR VEHICLE EXCISE COLLECTED IN 1961

Committed: May 19, 1961	53,754.35	
July 12, 1961	50,003.14	
August 10, 1961	19,765.42	
Sept. 11, 1961	17,116.30	
Oct. 10, 1961	26,650.99	
Oct. 27, 1961	25,961.04	
Nov. 20, 1961	<u>26,101.49</u>	219,352.73
Refunds		<u>2,967.16</u> 222,319.89
Paid to Treasurer		198,802.43
Abatements		14,951.20
Outstanding January 1, 1962		<u>8,566.26</u> 222,319.89

Respectfully submitted,

Genia J. Pirochala....

Tax Collector

ANNUAL REPORT 1961

April 26, 1962

Honorable Cyrille P. Landry, Mayor
And Members of the City Council
City Hall
Gardner, Massachusetts

Gentlemen:

I herewith submit the annual report of the Gardner Commission to Promote Business & Industry.

During 1961, the Commission cooperated with the Foundation to organize a committee to assist in their program to help local industry with some of their problems.

On two separate occasions the Commission was successful in negotiating for invitation to bid on a contract basis for manufacture of products for a New York concern by local industry.

Within the limits of its budget, the Commission carried on a full scale advertising program; 2700 copies of an eight-page brochure advertising available manufacturing space in the City of Gardner were distributed by direct mail to the officers of all the major manufacturing concerns throughout New England. A total of 246 lines were placed in the Boston Herald, 700 lines in the Boston Globe, and a series of full page ads in National and State Trade Association magazines. One of these in Industry Magazine, was reprinted and circulated by direct mail to 500 manufacturers throughout the Eastern part of the country.

Signs at the entrance to the Foundation's Industrial Park were repainted with a color map of the park showing the two new buildings and pointing up availability of sights, financing, and the willingness of the city to cooperate with new industry.

The results of the advertising were gratifying and all responses were answered by the Executive Director through personal contact, correspondence, or by telephone. While most of the inquiries resulting from the advertising program were in connection with available space, for one reason or another the available space in multiple storied buildings was unsuitable.

Response, however, indicated a growing demand for new modern manufacturing facilities in Gardner.

Prompted by this demand, the Gardner Industrial Foundation proceeded with plans to construct another calculated risk building of 28,700 square feet in the Industrial Park.

With these plans in mind, the Commission arranged for the extension of Industrial Rowe to the new sight and entered into a contract to have the sight cleared by a private contractor at no cost to the city or the Foundation.

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This work is nearly completed and construction should begin in the very near future. Negotiations are presently underway with several firms for sale or lease of the building.

The Commission in cooperation with the Greater Gardner Chamber of Commerce compiled, illustrated, and arranged for the printing of the Community Attitudes Section of the Regional Community College Brief to be submitted with the application to the Board for location of a Regional College in Gardner. This brochure was well received in Boston and consideration is presently being given to the city for such an establishment. Requests for that publication were so numerous that an additional supply was ordered by the Commission for distribution where it would be most effective.

\$91.30 was returned from personal service; \$568.30 was earmarked for advertising under contract and carried over into 1962. \$157.92 was carried over for out of state travel.

Respectfully submitted,


Anthony Fraskouskas
Chairman

ANNUAL REPORT 1961

CONTRIBUTORY RETIREMENT SYSTEM

To His Honor the Mayor, and the Members of the City Council:

Gentlemen:

The Contributory Retirement Board herewith submits its Annual Report for the Year ending December 31, 1961.

INCOME

Balance, January 1, 1961.....	\$451,652.65
Regular Contributions from Members.....	\$39,169.18
Re-Deposits.....	2,462.63
Transfers Members' Accounts from Other Systems.....	7,773.76
Appropriation to Pension Fund.....	61,545.00
Expense Fund.....	2,050.00
Pension Fund Reimbursement.....	529.18
Accrued Interest on Bonds.....	3,547.53
Total Interest Received.....	18,071.28
Increase by Amortization of Bonds.....	30.14
Increase by Market Value of Stocks.....	19,847.72
Profit on Sale of Bonds.....	<u>199.24</u>
TOTAL INCOME.....	<u>155,225.66</u>
Amount Carried Forward.....	\$606,878.31

DISBURSEMENTS

Annuity Payments, Regular.....	\$ 6,214.87
Annuity Payments, Ordinary and Accidental Disability.....	532.28
Annuity Payments, Beneficiaries of Options C & D.....	1,187.28
Payments to Beneficiaries of Deceased Annuitants (Option B)...	4,368.70
Pension Payments.....	47,035.57
Pension Payments, Survivorship Payments.....	6,417.72
Pension Payments, Ordinary and Accidental Disability.....	10,266.38
Refunds.....	10,424.27
Transfers Members' Accounts to Other Systems.....	477.83
Administrative Expense.....	2,370.83
Accrued Interest on Bonds.....	3,367.42
Decrease by Amortization of Bonds.....	117.65
Decrease by Market Value of Stocks.....	<u>527.00</u>
TOTAL DISBURSEMENTS.....	<u>\$ 93,307.80</u>
BALANCE.....	\$513,570.51

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ASSETS

Book Value of Bonds & Stocks.....	\$428,579.83
Book Value of Co-operative Bank Shares.....	34,000.00
Deposit in Bank NOT on Interest.....	16,886.70
Deposit in Bank on Interest.....	30,556.45
Accrued Interest on Bonds.....	<u>3,547.53</u>

TOTAL LEDGER ASSETS.....\$513,570.51

LIABILITIES

Annuity Savings Fund.....	\$363,631.77
Annuity Reserve Fund.....	80,361.60
Special Fund for Military Service Credit.....	4,632.65
Pension Fund.....	64,260.57
Expense Fund.....	<u>683.92</u>

TOTAL LIABILITIES.....\$513,570.51

Respectfully submitted,

George B. Currie
Chairman

Joseph W. Goguen
Member

Anna J. Barucha
Member

BOARD OF RETIREMENT

ANNUAL REPORT 1961

GARDNER COUNCIL FOR THE AGING

To His Honor, The Mayor
and Members of the City Council

Gentlemen:

The Gardner Council for the Aging has held six meetings since its establishment by the City Council and its members appointed by Mayor Landry in June 1961.

The Council recognized its duty to evaluate the needs of the City's Senior Citizens and to establish programs to meet those needs. It was decided to do this in accordance with the plans designated by the Massachusetts Council for the Aging.

Assignments made at once to cover three immediate needs:

1. Housing - Rev. Ruth E. Thompson
2. Organization of a recreational club - Mary E. Kane & William J. Donovan
3. Location of desirable meeting and social quarters - Dr. John C. Jones & Ovilla Breaux

Chairman of the Council interviewed all Ex officio members appointed by Mayor Landry. Our aims and immediate plans were outlined and assurances of their interest and help was given. Mr. William J. Donovan resigned and Mr. Paul Cedar was appointed.

In August a request to the City Council for \$1,000 to cover expenses to January 1, 1962 was approved.

During the summer plans were made for an Elderly People's recreational club, one which would enable them to renew old friendships and to make new ones. This was accomplished with the help of former Superintendent of Recreation Stephen P. Fallon, an ex officio member, who with Chairman Mary E. Kane made several contacts and personal visits to the Leominster, Fitchburg and Chicopee Golden Age Clubs. Their club meetings were attended and interviews held with their officers. Several conferences on formation of clubs were also held with Community Representative, John Reardon, of the Massachusetts Council for the Aging. This planning and groundwork took time, but, paid off when over 60 enthusiastic elderly people attended our first organizational meeting in Perry Auditorium, September 13, 1961. The group voted to call themselves the Golden Age Club of Gardner. They appointed a nominating committee whose slate of officers was elected at a following meeting and later officially installed by the officers of the Leominster Golden Age Club, Mayor Landry and Mr. Reardon of Boston officiated. Expenses for the first four organizational meetings and for bus fare for a fall foliage trip were met by the Council. Since October 1, 1961 the Golden Age Club has been self-supporting, holding meetings every week and being very successful in all its activities.

In connection with the organization of the Golden Age Club the Massachusetts Council of the Aging sent 400 official identification cards (I.D. cards) with instructions that they be issued by the local Council's chairman to all Senior Citizens who might apply for them. An elderly person does not have to belong to any organized senior club to secure a card. The Gardner Council is advised they may arrange for special privileges for I.D. card holders with recreation and entertainment establishments and with business houses as well. To date 378 cards have been issued, chiefly to members of the Golden Age Club.

The location of a Day Center area on street level, one large enough for meetings of the Golden Age Club was given much thought.

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The quarters at 52 Main Street were finally decided upon. They have proved to be very satisfactory. Installation of two complete rest rooms, of kitchen facilities, a sound proof wall and a complete redecorating job by the owners meet our requirements and the Council took over in October at a rental of \$145 per month with heat. New modern electric light fixtures and baseboard outlets and conditioning of the hardwood floor by the Council. Furnishing of the room was met by soliciting rejects from local manufacturers. The reply has been very satisfactory. These articles with gold colored draperies donated by the Quota Club, a beautiful large American Flay and standard by the American Legion, a piano by a club member and numerous gifts by individuals have resulted in an attractive servicable Day Center which was officially opened December 11, 1961 by Mayor Landry in a ribbon cutting ceremony. It has been opened daily from 9:30 to 5 to all Gardner Senior Citizens. Last week's daily attendance averaged 38 persons. The attendance of 122 at the Wednesday weekly meeting of the Golden Age Club was not figured in for this average. Chairs for Golden Age Club meetings have been purchased by the Council. The directorship and care of such a Day Center, we find, requires full time supervision. The Council has found it necessary to call upon the officers of the Golden Age Club and volunteer members to serve as directors and assistants on a rotating basis. The chairman of the Council is acting as Director. Custodial care is as yet an unsolved problem.

On the need of Housing for the Elderly the Council finds the basic problem is in finding sites handy to shopping areas, to churches and to recreation. The Council went on record as being opposed to sites in out of the way sections of the city, as the Pearl Street one is. In a letter to the Housing Authority their attention was called to the Chestnut-Logan Street lot which at one time had been approved by the State. It is felt that sites centrally located, much as this one is, with a smaller number of units would be most desirable. It is a known fact retired people need normal daily contacts with the general public and with both the young and elderly parts of it. Approximately 2500 persons in the city are 62 years of age and over. No one knows just how many of them need public housing, but, judging from inquiries on Housing for the Elderly we think it is a goodly number and as adequate first or even second floor average cost rentals with heat and hot water are practically non-existent in the city, the Council urges immediate public housing for retired persons.

The past seven months have been very busy and time consuming ones for members of the Council. In the immediate future such matters as insurance, lettering on the Day Center window, the need of a semi pay station telephone, folding chairs and card tables and custodial care are on the agenda. A loud speaking device may be necessary. The Council hopes to initiate programs that will bring health and educational benefits to the attention of the elderly during 1962. Formation of Arts and Crafts classes and a mixed choral group is anticipated. The Massachusetts Council for the Aging has suggested that the establishment of a Referral Center might be beneficial.

The Council thanks Mayor Landry for his unfailing splendid encouragement. The fine co-operation of the City Council is very much appreciated. Without it we could not have accomplished so much. Our thanks is extended to the City Departments who have given help especially the Recreation Department with whom the Golden Age Club is closely aligned.

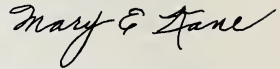
We wish to express our sincere gratitude to all donors of furniture and of various items for the Senior Citizen's Day Center. Everyone of them will contribute to the enjoyment of

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those who drop in for a visit, a social, or for a meeting of the Golden Age Club.

Respectfully submitted,

A handwritten signature in cursive script, reading "Mary E. Kane".

Mary E. Kane
Chairman

ANNUAL REPORT 1961

BOARD OF REGISTRARS

To His Honor, the Mayor and the City Council

Gentlemen:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 1961

Total Registrations for City Election November 7, 1961

Ward Precinct	Registered Voters	Democratic Voters	Republican Voters	Unenrolled Voters	Residents 20 Yrs. or Older Jan. 1, 1961
1 A	890	214	340	336	1055
1 B	757	173	219	365	864
2 A	1234	540	174	520	1436
2 B	1358	518	187	653	1605
3 A	1089	548	79	462	1481
3 B	1012	450	111	451	1267
4 A	735	268	132	335	922
4 B	747	337	93	317	995
5 A	832	264	152	416	1018
5 B	<u>1326</u>	<u>356</u>	<u>306</u>	<u>664</u>	<u>1605</u>
Total	9980	3668	1793	4519	12298

Total Vote Cast at City Preliminary October 10, 1961

Polls were opened at 10 o'clock a.m. and closed at 8 o'clock p.m.

Ward	Date 1961	Time Returned	Votes	Registration	Percentage
1 A	Oct. 10	9:28 p.m.	441	887	49.71 %
1 B	Oct. 10	9:32 p.m.	355	748	47.45 %
2 A	Oct. 10	9:45 p.m.	626	1220	51.31 %
2 B	Oct. 10	10:15 p.m.	613	1335	45.16 %
3 A	Oct. 10	9:22 p.m.	529	1075	49.20 %
3 B	Oct. 10	10:05 p.m.	487	1008	48.31 %
4 A	Oct. 10	9:06 p.m.	273	725	37.66 %
4 B	Oct. 10	9:54 p.m.	316	737	42.87 %
5 A	Oct. 10	10:22 p.m.	332	821	40.43 %
5 B	Oct. 10	9:52 p.m.	<u>576</u>	<u>1314</u>	<u>43.83 %</u>
Total			4548	9870	46.07 %

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Total Vote Cast at City Election November 7, 1961

Polls were opened at 10 o'clock a.m. and closed at 8 o'clock p.m.

Ward	Date 1961	Time Returned	Total Vote Cast	Total Registration	Percentage
1 A	Nov.7,	10:25 p.m.	625	890	70:22 %
1 B	Nov.7,	10:00 p.m.	524	757	69:22 %
2 A	Nov.7,	11:10 p.m.	944	1234	76:51 %
2 B	Nov.7,	11:08 p.m.	979	1358	72:09 %
3 A	Nov.7,	10:24 p.m.	787	1089	72:26 %
3 B	Nov.7,	11:01 p.m.	736	1012	72:72 %
4 A	Nov.7,	10:03 p.m.	499	735	67:89 %
4 B	Nov.7,	10:58 p.m.	499	747	66:80 %
5 A	Nov.7,	10:47 p.m.	548	832	65:87 %
5 B	Nov.7,	10:36 p.m.	928	1326	69:98 %
Total			7069	9980	70:83 %

Four sessions were held by the Board of Registrars for the purpose of Registration as follows:

	Male	Female	Total
September 15, 1961	3	7	10
September 20, 1961	22	25	47
October 13, 1961	8	8	16
October 18, 1961	23	33	56
Total	56	73	129

The following were registered on various dates in 1961 at the City Clerk's Office during business hours:

Total	Male	Female	Total
	46	48	94

Forty-six applications were received and absent ballots were mailed to persons who were to be absent from the city, or those who by reason of physical disability were unable to vote in person on election day. Thirty-four of the above applicants returned their ballots before the close of the polls on election day November 7, 1961

Seven sessions were held by the Board of Registrars to certify signatures on forty Initiative Petition forms for the adoption of a Plan D. form of government for the City of Gardner. The petitions contained 1,286 signatures of which 1,093 or 10.7% were found to be qualified voters in the City of Gardner and the question was placed on the ballot for the City Election, November 7, 1961.

Two sessions were held to certify petitions filed by the Massachusetts Citizens Committee, 50 Congress Street, Boston for the Amendment of an Act Establishing the Eastern Terminus of the Massachusetts Turnpike at Route 128 in the Town of Weston and Providing for the Construction of a Toll-Free Expressway from said terminus to the City of Boston. A total of 117 names were certified and returned to the petitioners at the above address.

ANNUAL REPORT 1961

Nine sessions were held to certify nomination papers of candidates for city offices.

The Board also held meetings for the purpose of preparing, revising and correcting errors on the Annual Register of Voters and compiling the Jury List for 1961.

Respectfully submitted,

BOARD OF REGISTRARS

Edward H. Quinn Chairman
J. Quire *Legum*
Joseph. Baginski
Henry J. Pascha Clerk.

ANNUAL REPORT 1961

AGGREGATE RETURNS

The following is the result of the votes cast in the various wards in the City of Gardner at the city Preliminary, October 8, 1961, as returned by the Ward Clerks and tabulated by the City Clerk:

	<u>Mayor</u>										Total
	1-A	1-B	2-A	2-B	3-A	3-B	4-A	4-B	5-A	5-B	
Edward A. Blake	58	41	37	60	38	35	25	18	43	105	460
* Louis Scerra	81	78	84	134	136	87	85	73	109	174	1041
Fred E. Perry	21	20	27	40	47	56	24	31	26	52	344
* Cyrille P. Landry	277	207	469	367	300	290	136	189	145	234	2614
Blanks	4	9	9	12	8	19	3	5	9	11	89
Total	441	355	626	613	529	487	273	316	332	576	4548
	<u>COUNCILLORS AT LARGE</u>										Total
	1-A	1-B	2-A	2-B	3-A	3-B	4-A	4-B	5-A	5-B	
* Clement H. Beauregard, Jr.	126	97	388	230	204	209	77	127	114	151	1723
* Camille J. LeBlanc	86	65	200	236	216	187	68	101	79	108	1346
* Toivo Tiihonen	250	210	284	350	213	183	163	136	184	342	2315
* John P. Sullivan	163	117	216	214	208	164	127	170	141	236	1756
* Joseph A. Boudreau	46	30	104	148	133	135	38	64	50	105	853
* George Schreiner	213	176	138	124	100	80	84	82	125	241	1363
Estelle M. Dernalowicz	70	49	85	81	108	57	59	54	65	167	795
* George C. Corey	269	203	158	152	90	93	108	80	133	226	1512
* Hugh W. Hunter	209	204	144	170	173	115	97	75	133	264	1584
* Albert J. LeBlanc	58	37	134	121	147	161	45	67	75	96	941
Philip A. LaGrassa	30	19	43	42	54	32	28	48	23	41	360
Richard F. McInerney	85	70	73	73	63	47	42	70	79	157	759
* Rosaire J. St. Jean	128	118	301	295	303	294	121	152	135	161	2008
Louis J. Theriault	52	46	139	128	130	113	52	62	53	46	821
* Katherine V. Kraskouskas	167	159	201	189	159	134	108	105	139	251	1612
* Ulric O. Fredette	242	180	397	374	308	306	155	176	186	288	2612
Blanks	452	350	751	751	565	612	266	327	278	576	4928
Total	2646	2130	3756	3678	3174	2922	1638	1896	1992	3456	27288

* Nominated
A true copy, Attest:
Shirley J. Gosselin City Clerk

ANNUAL REPORT 1961

A C C R E G A T E R E T U R N S

The following is the result of the votes cast in the various wards in the City of Gardner at the City Elections, November 7, 1961, as returned by the Ward Clerks and tabulated by the City Clerk:

MAYOR

	1-A	1-B	2-A	2-B	3-A	3-B	4-A	4-B	5-A	5-B	Total
* Cyrille P. Landry	445	339	766	654	527	498	306	342	290	492	4659
Louis Scerra	169	173	171	311	253	223	188	149	249	420	2306
Blanks	<u>11</u>	<u>12</u>	<u>7</u>	<u>14</u>	<u>7</u>	<u>15</u>	<u>5</u>	<u>8</u>	<u>9</u>	<u>16</u>	<u>104</u>
Total	625	524	944	979	787	736	499	499	548	928	7069

COUNCILLORS AT LARGE

	1-A	1-B	2-A	2-B	3-A	3-B	4-A	4-B	5-A	5-B	Total
* Clement H. Reauegard, Jr.	200	174	640	454	368	390	179	229	203	301	3138
* John P. Sullivan	279	200	374	437	347	289	255	302	283	435	3201
* Ulric O. Fredette	366	297	622	616	488	476	282	309	311	505	4272
George C. Corey	433	319	315	314	183	178	221	186	256	462	2867
* Katherine V. Kraskouskas	267	250	404	400	322	294	221	229	286	469	3142
Camille J. LeBlanc	111	81	289	343	318	268	112	167	109	173	1971
* Toivo Tiitonen	388	338	476	617	363	343	291	267	333	575	3991
Hugh W. Hunter	337	331	294	325	288	227	201	188	285	529	3005
Joseph A. Boudreau	106	65	216	265	227	237	117	129	117	249	1728
* Rosaire J. St. Jean	206	192	519	529	474	471	232	249	244	351	3467
George Schreiner	335	281	212	236	156	140	162	146	218	389	2275
Albert J. LeBlanc	108	104	277	296	302	285	129	141	169	281	2092
Fred LeBlanc					1					1	1
Blanks	614	512	1026	1042	885	818	592	452	474	849	7264
Total	3750	3144	5664	5874	4722	4416	2994	2994	3288	5568	42414

* Elected

ANNUAL REPORT 1961

	WARD COUNCILLORS										
	1-A	1-B	2-A	2-B	3-A	3-B	4-A	4-B	5-A	5-B	Total
* Clark K. Stedman	531	440									971
* Edmond Gautreau			614	451							1065
Joseph L. Richard			273	431							704
* Leo A. Richards					581	568					1149
Wilfred LeBlanc						1					1
Guy R. Sharron							143	209			352
* Charles P. McKean							335	257			592
* Edward W. Tamulen									448	800	1248
Blanks	94	84	57	97	206	167	21	33	100	128	987
Total	625	524	944	979	787	736	499	499	548	928	7069

SCHOOL COMMITTEE

* Marie M. Gearan	499	410	649	653	519	478	362	381	436	730	5117
* Helen Mae Sauter	481	416	631	702	517	491	361	372	439	734	5144
* Leonard J. Beauregard	462	389	758	698	566	542	331	373	417	685	5221
* Clarence P. Quimby	505	425	595	640	474	441	333	349	415	719	4896
Raymond Lafarier					1						1
Blanks	553	456	1143	1223	1071	992	609	521	485	844	7897
Total	2500	2096	3776	3916	3148	2944	1996	1996	2192	3712	28276

QUESTION NO. 1

ADOPTION OF PLAN D FORM OF GOVERNMENT

Yes	295	227	221	277	186	194	155	133	187	353	2228
* No	282	249	607	540	443	427	265	297	311	490	3911
Blanks	48	48	116	162	158	115	79	69	50	85	930
Total	625	524	944	979	787	736	499	499	548	928	7069

* Flected

A true copy, Attest:

Anna J. Macocha City Clerk

JURY LIST 1961-1962

CITY OF GARDNER

Gardner, Mass., June 22, 1961

The following is the List of Jurors as prepared by the Registrars of Voters of Gardner, Massachusetts, under the provisions of Chapter 234 of the General Laws Ter Ed., as amended:

NAME	RESIDENCE	Present (Last) Occupation, Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation, Name and Address of his Employer.
*Indicates Married Woman		
A		
Ahlstrom, Carl R.	89 Waterford St.	Welder - Heywood Wakefield Co.
Allard, Robert	11 Warwick Rd.	Crib Assembler - Thayer Furniture
Amero, Robert F.	271 Waterford St.	Foreman - Heywood Wakefield Co.
Asikainen, Toivo	108 Grant St.	Foreman - Heywood Wakefield Co.
Austin, Malcolm C.	134 High St.	Mechine Operator - Columbus & Berg
Axall, Charles W.	137 Oak St.	Retired Letter Carrier
B		
Babineau, Joseph C.	106 Greenwood St.	Assembler - Hedstrom Union Co.
Baltusnik, Peter	117 Emerald St.	Employed Heywood Wakefield Co.
Baublis, Bronie J.	252 Union St.	Sander - Nichols & Stone Co.
*Baumgartner, Jane	37 Green St.	Housewife (Husb) Dept. Manager, Collier Keyworth Co.
*Bazydio, Aldie	102 Lovewell St.	Housewife (Husb) Assembler-Gem Crib & Credle Co.
Beauchemin, Raymond	44 Jean St.	Assistant Foreman - Conant Bell Co.
*Beaudry, Florence V.	69 Nichols St.	Housewife (Husb) Licensed Prac. Nurse, (HHMHesp.)
*Begun, Eunice M.	35 Lawrence St.	Housewife (Husb) Accountant, Self Employed
Benoit, Irma F.	49 Abbott St.	Housekeeper
Benoit, Robert J.	12 Moran St.	Construction Laborer - Philip Brooks
*Bernard, Irene F.	125 Euclid St.	Housewife (Husb) Machine Operator-Heywood Wakefield
*Bishop, Mabel M.	171 Oak St.	Housewife (Husb) Foreman - Heywood Wakefield Co.
Bogdanski, Joseph	101 Greenwood Place	Shipper - Heywood Wakefield Co.
Boris, Jadwiga	44 Yale St.	Welder - Gem Crib & Credle Co.
*Boudreau, Helen	62 Bancroft St.	Housewife (Husb) Retired
Bourgeois, Edward J.	13 West St.	Clerk - Beauregard's Package Store
Bourque, Yvon H.	126 Marquette St.	Insurance Agent
*Brassard, Aurea	77 Oak St.	Housewife (Husb) Assembler of Chairs, Rousseau Bros.
*Brooks, Jessie H.	73 Eaton St.	Housewife (Husb) Furniture Manufacturer - CBCO.
*Brousseau, Alma	5 Branch St.	Housewife (Husb) Degreasing Metal, Heywood Wakefield
Brousseau, Leo J.	5 Branch St.	Spot Welder - Heywood Wakefield Co.
*Bryant, Marian G.	22 Cross St.	Housewife (Husb) Salesman, Townsend, Debney & Tyson
Budzinski, Theodore F.	34 Harvard St.	Cabinet Maker, Heywood Wakefield Co.
*Burns, Teresa L.	288 Parker St.	Medical Secretary-T.J.Domenici (Husb) Sales Manager
C		
Casavant, Norman E.	145 Pelley St.	Assembler-Simplex Time Recorder Co.
*Cilley, Katherine H.	82 Temple St.	Housewife (Husb) Salesman, Gem Crib & Credle Co.
*Cohen, Esther B.	47 Bickford Hill Rd.	Housewife (Husb) Merchant, A. Cohen & Sons
Connors, Irving M.	38 Pelley St.	Upholsterer - Heywood Wakefield Co.
*Coolidge, Dorothy M.	396 Main St.	Clerk-Coolidge Motors (Husb) Automobile Dealer
Cormier, Emilien	87 Chestnut St.	Shear Operator - Kelly Bros.
Cormier, Frederick D.	17 Barthel Ave.	Wheelmaker
Cormier, Magloire H.	41 Greenwood St.	Retired
Cosgrove, Thomas William, Jr.	100 Emerald St.	Paint Mixer - Lilly Varnish Co.
Cote, Andre L.	315 Elm St.	Shipper - Heywood Wakefield Co.
Crosby, Melvin W.	232 Woodland Ave.	Adv. Prod. Mgr., BWCo.
Croteau, Robert L.	28 Osgood St.	Construction Work
Czartkosti, Stanley V.	44 Crawford St.	Salesman-GPCo.
D		
Daley, Geneva M.	104 Maple St.	Receiving & App. Clerk-Heywood Wakefield Co.
Dapkevich, John J.	128 Marquette St.	Assistant Cashier-Worcester County National Bank
Daris, Louis Z.	70 Cross St.	Painter
Delay, Margaret M.	271 Chestnut St.	Office Clerk - WCECo.
Dell, Alvin P.	164 Logan St.	Optician
Doiron, Alphonse A.	90 Marquette St.	Sheet Metal Worker, Raytheon-Andover, Mass.
Dopkant, Bronislaw	100 Conant St.	Shipper - Heywood Wakefield Co.
*Dowal, Olive	42 Main St.	Housewife (Husb) Steward, Elks Home
Drew, Frank J.	73 Maple St.	Linotype Oper. - Gardner News
*Dupre, Alice	8 Stuart St.	Upholstery Cutter, Modern Uphol. (Husb) Press Oper.
Dupre, Ernest	226 Peabody St.	Supervisor - Heywood Wakefield Co.
Dupre, Regis	118 Marquette St.	Woodworker

E

*Emrick, Alice M. 183 Greenwood St.
 Erickson, John F. 58 Bancroft St.
 Erickson, Robert R. 322 Pine St.
 Erickson, Wilpas V. 93 Ash St.

F

*Favreau, Jeannine L. 36 Lake View Drive
 Feltmarch, Bertha E. 13 Warwik Rd.
 Fournier, Eric J. 510 Pleasant St.
 Fournier, Raymond E. 226 Baker St.
 *Fredette, Mary E. 467 Parker St.

Housewife & Part Time Bkpr. (Husb) Gas & Oil Dlr.
 Office Manager - Davis Hdwe.
 Wheel Maker - CKCo.
 Driver - Gardner Coal Co.
 Asst. Secretary P.O.E. (Husb) Sec. F.O.E. & Dir. C.D.

G

Gabis, Joseph W. 375 Pleasant St.
 Gallant, Alyre 112 Marquette St.
 Gallant, Joseph A. 412 Chestnut St.
 Gallant, Joseph E. 127 Marquette St.
 *Gautreau, Albin 288 Park St.
 Gautreau, Edmond 288 Park St.
 Gemborys, Eugene A. 60 Yale St.
 *Gerroir, Jeannette 19 Barthel Ave.
 Gigger, Kenneth 256 East Broadway
 Girouard, Jules W. 57 Fifth St.
 Girouard, Robert G. 275 Pine St.
 Glinski, Stanley V. 135 Logan St.
 Gogueen, Laurie 13 Douglas Rd.

Thayer Co.
 General Electric - Fitchburg
 Laborer - City of Gardner
 Emp. - Gallant Furniture Co.
 Junior Clerk (Husb) Machine Oper. Harrington & Rich.
 Machine Operator - H&R Co.
 Conveyor Tender & Dipper - Kuniholm Mfg. Co.
 Owner, Saleslady, buyer (Husb) Gerroir's Inc.
 Stationary Engineer - Gardner State Hospital
 Temple-Stuart, Baldwinville
 Service Dept. - Heywood Wakefield Co.
 Production Manager - Selig Mfg. Co.
 Real Estate Salesman & Bartender

H

Hadmack, Michael P. 33 Marquette St.
 *Haddock, Gladys M. 156 Logan St.
 Hawryla, Clement 47 Limerick St.
 *Hedstrom, Mildred L. 89 Temple St.
 Heglin, Ture 149 Greenwood St.
 Hentnik, Edward 131 Euclid St.
 Hill, Kathryn 178 Main St.
 Hirons, Frank K., Jr. 18 Highland St.
 Horton, Alfred V. 123 Chestnut St.
 *Hudson, Evangeline M. 15 Franklin Court

Welder - Heywood Wakefield Co.
 Housemother, Nurses Home, HMMH (Husb) Supt. Fire Alarm
 Mech. Inspector - Raytheon
 Housewife & pt. time Office Clerk (Husb) Hedstrom Assoc.
 Kuniholm Mfg. Co.
 Riveter - Collier Keyworth Co.
 Telephone Operator
 Commercial & Ind. Photographer, Sealer of Weights & M.
 Simplex Time Recorder Co.
 Clerk, Parke-Snow (Husb) Retired

J

Jaillet, Francis M. 125 Barthel Ave.
 Jaillet, Joseph 196 Regan St.
 Jaillet, Raymond 33 Greenwood St.
 Jasinski, Joseph 39 Marquette St.
 Johnson, Cyprion 207 Nichols St.
 *Johnson, Janet M. 15 Green St.

Steam Fitter - Royal Steam Heater Co.
 Woodworker - Bent Bros.
 Shipper - Heywood Wakefield Co.
 Clerk - Conant Ball Co.
 Machine Operator - Heywood Wakefield Co.
 Housewife (Husb) Gardner High School Teacher

K

Kalinowski, Joseph C. 68 Emerald St.
 Kanozak, Charles W. 62 Pelley St.
 Keressey, Richard J. 14 Becky Ave.
 Kinirey, Ellen C. 118 Vernon St.
 Kowlesan, Felix L. 81 Leamy St.

Maintenance - Comet Mfg. Co.
 Foreman - Thayer Co.
 Assistant Purchasing Agent - STRCo.
 Bookkeeper - C. F. Richardson
 Painter - C. St. Hilaire & Sons

L

LaCoss, Tobias R. 255 Baker St.
 Landry, Francis A. 141 Main St.
 Langlois, Edmee Marie 174 Pleasant St.
 Laprade, Leo E. 184 Regan St.
 LaPrise, Joseph A. 184 Connors St.
 Laroche, Arthur J. 347 Park St.
 *Leamy, Anne C. 25 Jonathan St.
 LeBlanc, Camille J. 34 Douglas Rd.
 *LeBlanc, Clara 181 Park St.
 LeBlanc, Delia 55 Nichols St.
 LeBlanc, Herve L. 83 Harvard St.
 Lehoux, Alfred 131 Pine St.
 Leonard, Clifford F. 251 Pine St.
 Lester, Raymond K. 309 Elm St.
 Lind, Thorsten 79 Barthel Ave.
 Lizotte, Loretta 158 Oak St.
 Lupaszky, Joseph J. 91 Glenwood St.

Heywood Wakefield Co.
 Shipper - Heywood Wakefield Co.
 At Home
 Retired Police Officer
 Sprayer - Heywood Wakefield Co.
 Employed Custom & Modern
 Housewife (Husb) Salesman - CHHCo.
 Auto Salesman - Self Employed
 Housewife (Husb) Retired
 At Home
 Manager - Shoe Store
 Woodworker - Gem Crib & Cradle Company
 Atlantic & Pacific Tea Co.
 Insurance Agent - Metropolitan Life Insurance Co.
 Draftsman - Heywood Wakefield Co.
 Presser
 Simonds Steel & Saw Co. - Fitchburg

M

MacDonald, Fred J.
Maey, Joseph G.
*Mailleux, Elizabeth M.
Michelson, Eino A.
Miller, Guy L.
Millette, Eugene
*Minkler, Jeannette L.
Monette, Ence A.
Monette, Roger T.
*Monks, Eva E.
Morley, Richard L.
Morris, Robert E.
Mulqueen, Laura G.

56 Pelley St.
365 Pleasant St.
R56 Regan St.
924 Whitney St.
42 James St.
84 Keyes Rd.
56 Clark St.
256 Baker St.
179 Waterford St.
162 Woodland Ave.
35 Jackson Park
175 Woodland Ave.
146 Nichols St.

Service Manager - Selig Mfg. Co., Leominster
Assembler - Simplex Time Recorder Co.
Housewife (Husb) 2nd Class Fireman-Bald, Prod. Inc.
Gate Tender B&M RR
Division Superintendent - Retired - HWC Co.
Photographer - Maki Studio - Retired
Housewife (Husb) Retired Machinist-Rahaim Bros.
Meat Cutter - City Market
N. E. Sales Representative - HWC Co.
Housewife (Husb) Stockman-Heywood Wakefield Co.
Assistant Purchasing Agent - STRCO.
Stock Clerk - Heywood Wakefield Co.
Housewife

N

Noponen, Waino E.
Nowlan, Oscar
*Nutila, Florence B.
Nyman, Edward C.
Nyman, George A.
Nyman, Walter A.

195 Saunders St.
79 City Hall Ave.
61 Maple St.
75 School St.
23 Ryan St.
156 Euclid St.

United States Post Office
Emp. - O. W. Siebert Co.
Clerk (Husb) Heywood Wakefield Co.
Photographer - Self Employed
Pressman - Thayer Co.
Heywood Wakefield Co.

O

Oakland, Uno O.
*O'Brien, Helena M.
O'Leary, Francis E.

32 Coleman St.
93 Cherry St.
560 Pleasant St.

Supt. of Comet Mfg. Co. - Hubbardston
Housewife (Husb) Retired
Press Operator - Heywood Wakefield Co.

P

*Parady, Bella
Parrvianen, Eino O.
Pasko, Dorothy-Ann B.
Pastic, Gordon J.
Paskowska, Leocadia A.
*Perrault, Pearl G.
Piontek, Walter J.
*Poliks, Helen B.
*Potter, Ellen O.
Progen, Donald R.
*Provencher, Mary A.

169 Waterford St.
69 Nichols St.
160 Peabody St.
347 Pine St.
160 Peabody St.
133 Pleasant St.
19 Lake View Drive
520 Main St.
204 Elm St.
113 Elm St.
105 Monadnock St.

Machine Oper.Comm.Plastic (Husb) Parady's Market
Bent Bros.
Secretary - Heywood Wakefield Co.
Foreman - Gem Crib & Cradle Co.
Secretary - Heywood Wakefield Co.
Housewife (Husb) Filer, Commonwealth Mfg. Co.
Woodworker - Heywood Wakefield Co.
Housewife (Husb) Teacher, City of Gardner
Housewife (Husb) Secretary Manager Chamber of Comm.
Press Operator - C-K Co.
Bookkeeper J.A.LeBlanc (Husb) Probation Officer

R

*Rafferty, Madeleine C.
Reilly, Edward B.
*Reilly, Mary S.
Reinhardt, Helmi L.
Richard, Arthur J.
Richard, Augustin J.
Robichaud, Henry J.
Robichaud, J. Alfred
*Robichaud, Loretta
Rocheleau, S. Francis
Rockwood, Albert E.
Romanson, Walter

336 Elm St.
224 West Broadway
13 Ford St.
231 West St.
22 Lincoln St.
83 Greenwood St.
249 Main St.
75 Main St.
82 Maple St.
307 Park St.
322 Pearl St.
105 Conant St.

Housewife & Typist (Husb) Public Accountant
Mail Carrier - Post Office
Housewife (Husb) Foreman - Heywood Wakefield Co.
Occupational Therapist - GSHospital
Drill Worker - Heywood Wakefield Co.
Insurance Agent
Sander - Heywood Wakefield Co.
Bartender
Receptionist, Med.Center (Husb) Assembler,Thayer Co.
Upholsterer - Modern Furniture
Simplex Time Recorder Co.
Nichols & Stone Co.

S

St. Jean, Rosaire J.
St. John, Arthur J.
Sans, Joseph, Jr.
Sass, Edward J.
Sawicki, Walter
Sheehan, John F.
Shippee, Roland F.
Sirois, Helen B.
Sirois, Rachel
Skamaryez, Peter A.
*Snow, Katherine E.
Stenwall, Olavi
Stuckey, Walter S.
Suchocki, Walter C.
*Sylvestre, Lydia M.

112 Greenwood St.
121 Monadnock St.
134 Sand St.
15 Abbott St.
279 Waterford St.
144 Monadnock St.
31 Jackson Park
244 Parker St.
244 Parker St.
11 School St.
17 Grant St.
199 Waterford St.
118 Emerald St.
126 Mechanic St.
22 Leamy St.

Heywood Wakefield Co.
Retired
Upholsterer - Heywood Wakefield Co.
Supervisor - Heywood Wakefield Co.
Construction Worker - St. Hilaire's
Bartender
Heywood Wakefield Co.
Cashier - First National Store
Produce Wrapper- First National Store
Polisher - Heywood Wakefield Co.
Payroll Clerk, C&M Uph. (Husb) Firefighter-City
Foreman - Gem Crib & Cradle Co.
Assembler - Wiley Mfg. Inc.
Welding Foreman - GC&Co.
Housewife (Husb) Mgr. & Buyer in Housewares O'P Co.

T		
*Teir, Laura E.	196 Oak St.	Sales Clerk, Roses (Husb) Civil Engineer, Athol
Thompson, Susan A.	62 Wright St.	Office Clerk, Sears Roebuck
Tkaczyk, Alex C.	451 Pleasant St.	Wain-Roy Corp.
Toth, Michael A.	17 Warwick Rd.	Raytheon - Andover, Mass.
Tourigny, A. Maurice	73 Douglas Rd.	Meat Cutter - Farmer's Coop., Templeton
*Tourigny, Helene E.	73 Douglas Rd.	Housewife (Husb) Meat Cutter, Farmer's Coop.
*Tracey, Irene S.	205 Parker St.	Retired (Husb) Retired
*Tresback, Helen E.	8 Wickman Drive	Housewife (Husb) Painter - Self Employed
*Turgeon, Amanda E.	53 Monadnock St.	Housewife & Ft. Time Bkpr. (Husb) Garage Owner
U		
Untiet, Robert E.	14 Waterford St.	Foreman - Wore. County Electric Co.
V		
*Valois, Aureole	283 Park St.	Doweler, H-W Co. (Husb) Foreman, H-W Co.
*Vincent, Annie A.	108 Prospect St.	Housewife (Husb) Bandsawyer, C.H. Hartshorn Inc.
*Vincent, Sylvia M.	22 Olney St.	Housewife (Husb) Machinist, General Electric-Fitch.
W		
Whalen, Richard A.	84 Greenwood St.	Simplex Time Recorder Co.
*Wickman, Irene	13 Pond St.	Housewife (Husb) Foreman & Super. Children's Furn.
Y		
*Yablonski, Sophia S.	26 Risley St.	Housewife (Husb) Police Officer, City of Gardner
*Yankowski, Eleanor F.	41 Jay St.	Housewife (Husb) Sheet Metal Worker, Lowell
Yurewicz, John H.	145 Dyer St.	Assembler - Simplex Time Recorder Co.
Z		
Zetterberg, Louis H.	52 Washington St.	Tool Maker - Simplex Time Recorder Co.

BOARD OF REGISTRARS

EDWARD F. FOURNIER, Chairman
 LAURIE GOGUEN
 JOSEPH BOGDANSKI
 GENIA J. PACOCHA, City Clerk - Clerk ex-officio.

ANNUAL REPORT 1961

FIRE DEPARTMENT

January 1, 1962

Honorable Cyrille P. Landry, Mayor
and Members of the City Council

Gentlemen:

I herewith submit to you the Annual Report of the Fire Department of the City of Gardner for the year ending December 31, 1961.

FIRE STATION & EQUIPMENT

Station # 1, East Broadway

- 1 - 1942 Mack Fire Pump - 1000 GPM, Equipped
- 1 - 1950 International Fire Pump - 500 GPM, Equipped
- 1 - 1935 American LaFrance Ladder Truck, Equipped
- 1 - 1931 American LaFrance Pump. Out of Service, Reserve.
- 1 - Stationary Power Plant, 1500 Watts
- 1500 Ft. 2½" Hose and 2000 Ft. 1½" Hose. In Rack.

Station # 2 Lake Street

- 1 - 1949 International Fire Pump, 500 GPM, Equipped.
- 1 - 1953 Ford Pick-up Truck
- 1 - 1961 Four Wheel Drive, Pump, 1000 GPM, Equipped
- 1 - 1941 Mack Fire Pump, 1000 GPM, Equipped
- 1 - 1957 Dodge Pick-up Truck
- 1 - 1953 Mercury Car
- 1 - 1948 American LaFrance Aerial Ladder, Equipped
- 1 - Stationary Power Plant, 35,000 Watts
- 1500 Ft. 2½" Hose & 1100 Ft. 1½" Hose, In Rack

Station # 3 Elm Street

- 1 - 1937 American LaFrance Fire Pump, 1000 GPM, Equipped
- 1 - 1925 American LaFrance with 500 GPM Skid Pump
- 1 - 1954 Ford Forest Fire Truck, Equipped
- 1 - 1961 Chevrolet, Fire Alarm Truck
- 1 - 1950 International Pick-up Truck
- 1 - 1949 Chevrolet, Flood lights & Rescue Tools
- 1 - 1937 American LaFrance Pump, Out of Service, Reserve.
- 1500 Ft. 2½" Hose in rack
- Trailer tank used for testing by Sealer of Weights & Measures is stored at this station.

ANNUAL REPORT 1961

ORGANIZATION AND ROSTER

James F. Casavant, Chief

PERMANENT FIREFIGHTERS

Capt. Robert J. Hill

J. Hulette, Lieut.	G. Gikis, Lieut.	T. Nivala, Lieut.
R. Snow	A. Perreault	C. Pierce
P. Bonk	E. Leblanc	K. Hallock
E. Penski	E. Sundnas	T. Penttinen
J. Theodore	R. Deslauriers	E. Brodeur
B. Dunn	B. Walsh	P. Carr
P. Twine	P. Therrien	R. Mahoney
E. Therrien	C. Boris	C. Hill
R. Peterson	A. Spofford	W. Boucher
G. Spofford	R. Lampert	J. Hulette Jr.
R. Franklin		

FIRE ALARM DIVISION

L. Hallock, Supt.

J. Hulette, Asst. Supt. C. Hallock, Lineman

CALL FIREFIGHTERS

Engine #1

R. Wood, Engineer
G. Vincent, Capt.
W. Sokolowski
M. Stowell
A. Newton
R. Boucher
H. Sturtevant

Engine #2

L. Hallock, Capt.
E. St. Hilaire, Lieut.
H. Wolanski
G. Fredette
D. Leblanc
D. Croff
E. d'Entremont

Engine #3

E. Portrie, Capt.
R. King, Lieut.
F. Hirons
J. Berg
V. Starzinski
R. Greenwood
P. Daly

Engine #4

J. Bonk, Capt.
J. Melanson, Lieut.
J. Mulqueen
M. Walendziak
M. Newton
R. Dines
W. Sprung

Ladder #1

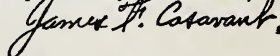
R. St. Hilaire, Capt.
R. Butterfield, Lieut.
G. Lawrence
R. Garneau
J. Wehren
P. Johnson
C. Spofford

Ladder #2

B. Wisniewski, Capt.
B. Cormier, Lieut.
S. Koczan
J. Yablonski
J. DeGrace
L. Therrien
R. Lajoie

I take this opportunity to express my appreciation to the honorable Mayor and City Council who have cooperated with me in the past year. I also desire to express my congratulations to the personnel of the Fire Department for their support rendered during the past year.

Respectfully submitted,



James F. Casavant, Fire Chief

ANNUAL REPORT 1961

January 1, 1962

Record of Alarms

MONTH	Pvt.			False			Total			Care- less			Emer- Oil			Special		
	Bell	Tel	Still	Still	Spl.	Spl.	False	Total	Chimney	Dump	Other	Auto	Smoking	Calls	Burner	Signals	Signals	Signals
January	0	24	7	6	1	38	1	29	1	1	29	1	1	4	1	3		
February	2	20	1	4	4	31	0	25	2	0	25	1	1	0	2	0		
March	2	23	5	3	0	33	0	22	0	1	22	3	1	4	2	3		
April	0	26	1	0	0	27	0	9	0	14	9	0	1	2	1	0		
May	4	28	5	2	0	39	0	16	2	7	17	1	1	4	1	0		
June	1	18	3	3	0	35	0	7	0	5	18	2	0	5	4	0		
July	1	18	7	5	0	31	0	5	0	5	13	3	1	1	3	0		
August	0	27	2	3	0	32	0	1	2	1	23	4	2	5	1	0		
September	2	21	5	3	0	33	0	1	0	1	23	6	1	2	0	1		
October	0	18	4	4	3	29	0	8	0	8	16	3	0	0	2	0		
November	1	23	4	2	0	30	0	8	2	8	13	3	0	3	1	0		
December	2	38	5	4	1	50	1	9	2	9	36	0	0	2	1	1		
TOTALS	15	291	49	39	14	408	11	75	235	27	9	32	19	10				

VALUE - INSURANCE - LOSS

Estimated Loss on Buildings Involved.....	\$ 127,301.00
Estimated Loss on Contents.....	\$ 89,855.00
Estimated Loss on Buildings and Contents.....	\$ 217,156.00
Insurance Paid on Buildings and Contents as of Jan. 1, 1962.....	\$ 190,358.00

ANNUAL REPORT 1961

FIRE DEPARTMENT INSPECTIONS

January 1, 1962

The Fire Department made 4000 inspections in 1961 and responded to 419 calls for emergency service.

RECOMMENDATIONS

A serious manpower shortage exists in the Fire Department. Now that the main highway Route #2 is going to divide the City in two it becomes more serious than ever before. Fire Station #1 in South Gardner, which now operates with two men on duty and with three trucks on the floor, must have additional men to protect persons and property south of the new highway.

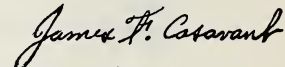
The replacement of two obsolete trucks which are not safe to be in service, a 1935 Ladder Truck and a 1937 Pump, is important this year. The wood ladders are 27 years old and not safe to climb or work from with hose line or for rescue work.

Extensive repairs are necessary in all three stations. The newest of the three buildings is 27 years old and the roof leaks so bad it takes five pails to catch the rain water. The third floor of the Lake St. Station was condemned for occupancy twenty years ago and can only be used for storage.

Again I recommend that a plan should be made at this time to relocate and build a new central station at a more suitable location.

The inability of the Fire Apparatus to get out of the Lake Street Station at noon time and night time because of the factory traffic has become most serious, and such a delay of the apparatus is going to contribute to a loss of life or property at some future date.

Respectfully submitted,



James F. Casavant
Fire Chief

ANNUAL REPORT 1961

FOREST WARDEN

January 1, 1962

Honorable Cyrille P. Landry, Mayor
and Members of the City Council

Gentlemen:

This Department consists of one Forest Warden and six Deputy Wardens who are appointed annually.

WARDEN

James F. Casavant

DEPUTY WARDENS

John Hulette	Robert Hill
Toivo Nivala	Raymond Wood
George Gikis Jr.	Ray Bailey

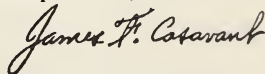
Permanent Fire Fighters are assigned to drive and operate Forest Fire Equipment.

EQUIPMENT

- 1 - 1950 International Truck
500 GPM Pump and 500 Gallon Tank
1600 Ft. 1-1/8" Forestry Hose
- 1 - 1949 International Truck
500 GPM Pump and 500 Gallon Tank
1550 Ft. 1-1/8" Forestry Hose
- 1 - 1954 Ford Tank Truck
150 GPM Pump and 400 Gallon Tank
800 Ft. 1-1/8" Forestry Hose
- 4 - Portable Pumps, size 1 1/2 Inch
- 35 - Back-Pac Pump Tanks
- 10,100 - Ft. 1-1/8" Forestry Hose

The total number of calls answered by the Forest Fire Department in 1961 was 75.

Respectfully submitted,



James F. Casavant
Forest Warden

ANNUAL REPORT 1961

SUPERINTENDENT OF FIRE ALARM and WIRE INSPECTOR

January 1, 1962

Honorable Cyrille P. Landry, Mayor
and Members of the City Council

Gentlemen:

I herewith submit my annual report as Superintendent of Fire Alarm and Wire Inspector for the year ending December 31, 1961.

FIRE ALARM EQUIPMENT

- 1 - Eight Circuit Switchboard
- 1 - Bank Storage Batteries
- 124 - Signal Boxes
- 3 - Gongs
- 8 - Tape Machines
- 5 - Automatic Light Switches
- 4 - Ten inch Gongs
- 1 - Transmitter
- 3 - Sirens
- 4 - Air Horns
- 4 - Automatic Timers
- 122 - Miles of Wire

I have made monthly inspections of all signal boxes, general repairs and change-overs on all circuits.

SPRINKLER ALARM EQUIPMENT

- 1 - Two Circuit Switchboard
- 2 - Ten inch Gongs
- 1 - Six inch Gong
- 3 - Tape Machines
- 2 - Automatic Light Switches
- 50 - Master Boxes
- 19 - Miles of Wire

WIRE INSPECTIONS

Number of Permits issued.....296
Number of inspections.....378
Number of installations condemned.....3

Respectfully submitted,

Leon E. Hallock.

Leon E. Hallock
Supt. of Fire Alarm
and Wire Inspector

ANNUAL REPORT 1961

POLICE SIGNAL SYSTEM

January 1, 1962

Honorable Cyrille P. Landry, Mayor
and Members of the City Council

Gentlemen:

I herewith submit my Annual Report as Superintendent of
the Police Signal System for the year ending December 31, 1961.

SIGNAL EQUIPMENT

- 1 - Police Desk
- 1 - Recti - Charger
- 1 - Bank Storage Batteries
- 18 - Patrol Boxes
- 14 - Flashlight Gong Recalls
- 15 - Traffic Light Beacons
- 60 - Miles of Wire
- 3 - Underground Boxes

Regular inspections of all boxes and repairs on all circuits
have been made.

RECOMMENDATIONS

The present modernization program should be continued.

Respectfully submitted,



Leon E. Hallock
Supt. of Police Signals

ANNUAL REPORT 1961

FORESTRY DEPARTMENT

February 23, 1962

To His Honor the Mayor
and Members of the City Council

Gentlemen:

I herewith submit the Annual Report for the period September 19, 1961 to December 31, 1961 of work accomplished and my recommendations for 1962.

Trees were raised over roads and streets for trucks and light clearing: Parker St., Barthel Ave., Elm St., Temple St., Chestnut St., Woodland Ave., High St., Prospect St., Oak St., Vernon St., and Temple St.

Roadside clearing was completed on the following streets: Chapel St., Green St., Boy Scout Rd., Park St., Clark St., Kelton St., Otter River Rd., Allen St., Winslow St., High St., Lawrence St., Dyer St., Sawyer St., Glenwood Hill, Kendall Hill, Betty Spring Rd., and Patridge Rd.

The following is a list of trees removed for sidewalks, drive-ways and the Highway Department: 3 trees Elizabeth St., 1 tree Pearl St., 1 tree Summer St., 7 trees Sherman St., 1 tree Heywood St., 1 tree Osgood St., 7 trees Chapel St. and 2 trees were removed at the Greenwood Playground for the Park Department.

Trees removed for road widening and road improvement: 2 trees on Central St., 7 trees on Chapel St., 2 trees on Temple St., 2 trees on Green St., 1 tree on So. Lincoln St., 1 tree on Lynde St., 4 trees on Mill St., 8 trees on Travers St., 1 tree on Patridge Rd.

The brush and branches were cleared away from signs in various parts of the City for the Police Department.

All wires for the Fire Alarm System were cleared as per the request of the Superintendent of Fire Alarms.

Twenty tree stumps were removed below the ground.

Ten trees had to be removed and 17 loads of broken branches collected as a result of the wind storm of September 21st.

The ice storm of December 20th caused 34 trees to be removed in various parts of the City and 24 loads of broken branches collected and burned.

During this period 110 telephone calls were answered and also 45 night calls from the Police Department and Highway Department.

I recommend that additional appropriation be granted this department in order that it can function properly. There is a considerable amount of roadside widening in various parts of the City that is a must for 1962, but this work cannot be completed unless additional help is employed. The wind and ice storms caused considerable damage and some of this work will have to be completed in 1962. The roadsides have a large number of fur bearing trees that should be removed.

ANNUAL REPORT 1961

FORESTRY DEPARTMENT

My sincere thanks to Mayor Landry, Members of the City Council, the City Departments and their superintendents for the excellent co-operation rendered me during the year.

Respectfully submitted,

Omer H. LaRoche

Omer H. LaRoche
City Forester



GARDNER HOUSING AUTHORITY

ROOM 15
GARDNER TRUST BUILDING

GARDNER, MASSACHUSETTS

January 27, 1962.

Mayor Cyrille P. Landry
City Hall
Gardner, Mass.

Dear Mayor Landry:

Enclosed please find the Annual Report for the Gardner
Housing Authority for year 1961.

Very truly yours,

Howard F. Lashua
Howard F. Lashua.
Exec. Director.



GARDNER HOUSING AUTHORITY

ROOM 15
GARDNER TRUST BUILDING

GARDNER, MASSACHUSETTS

ANNUAL REPORT OF THE GARDNER HOUSING AUTHORITY FOR 1961

January 31, 1962.

Honorable Cyrille P. Landry and Members of the City Council
Gardner, Mass.

Gentlemen:

I herewith submit the 10th Annual Report of the Gardner Housing Authority. The Authority meets the Fourth Tuesday of every month at the office located at Room 15, Worcester County National Bank Bldg. The Authority consists of five members, four members are appointed by the Mayor and one member is appointed by the Chairman of the State Housing Authority.

During the summer we painted the outside of the clapboard buildings at the Waterford Street project and at the Forrest Park Project.

In November the Authority submitted an application to the State Housing Authority to build eighty units for Housing for the Elderly. The site for this project is located East of Green Street and South of the Veteran's project. It consists of ten acres of wooded land.

The amount of State subsidy on Project 200-2 was \$10,551.85

The amount of State subsidy on Project 200-3 was 9,100.00.

The average rent at Waterford Street was \$46.00. The average rent was \$47.29 at Forrest Park Project.

The rental rates, admissions and continued occupancy schedule fixed by the Authority for the year are as follows:

<u>Minor Dependents</u>	<u>Rent-Income Ratios</u>	<u>Admission Limits</u>	<u>Cont'd. Occ.Limits</u>
One or Less	18%	\$ 4,500.	\$ 5,000.
Two	16%	4,700.	5,200.
*Three or more	14%	4,900.	5,400.
\$200. deduction from total family income for each minor dependent child in excess of three in number.			

All sixty-seven units are presently occupied and we have a waiting list.

Respectfully submitted,

Roland J. H. H. H.
Chairman

GARDNER HOUSING AUTHORITY
GARDNER 200-3 MASS.
BALANCE SHEET - DECEMBER 31, 1961

ASSETS

CASH - ADMINISTRATION	1,649.86	
DEBT SERVICE TRUST FUND	305.18	
DEBT SERVICE FUND	<u>243.51</u>	2,198.55
INVESTMENTS - U.S.TREAS. BONDS 2 1/2 % DUE 8/15/63	4,000.00	
DEBT SERVICE TRUST FUND - (STATE STREET BANK)		
- (PAID UP SHARES - GARDNER CO-OP 3 3/4 %)	10,000.00	
- (PAID UP SHARES - CHAINTOWN CO-OP 3 3/4 %)	<u>9,000.00</u>	23,000.00
ACCOUNTS RECEIVABLE - TENANTS'	437.50	
ACCOUNTS RECEIVABLE - STATE AID	<u>2,275.00</u>	2,712.50
DEVELOPMENT COSTS	364,000.00	
LESS - DEV. COST LIQUIDATION	<u>54,000.00</u>	<u>310,000.00</u>
<u>TOTAL ASSETS</u>		<u>\$ 337,911.05</u>

LIABILITIES

DEBT SERVICE RESERVE (MAXIMUM 14,975.)	11,543.26	
OPERATING RESERVE (MAXIMUM 10,400.)	<u>7,576.26</u>	19,119.52
ACCRUED INSURANCE	346.58	
WITHHOLDING TAXES - FEDERAL	108.30	
TENANTS' SECURITY DEPOSITS	<u>260.00</u>	714.88
MATURED INTEREST AND PRINCIPAL		3,687.50
UNAMORTIZED BOND PREMIUM		4,305.18
BONDS AUTHORIZED	364,000.00	
LESS - BONDS RETIRED	<u>54,000.00</u>	<u>310,000.00</u>
NET INCOME		<u>83.97</u>
<u>TOTAL LIABILITIES</u>		<u>\$ 337,911.05</u>

THE COMMONWEALTH OF MASSACHUSETTS STATE HOUSING BOARD OPERATING STATEMENT

PROJECT NO. **200-2**

GARDNER

Housing Authority

For Period Ended **DEC. 31, 1961**

GARDNER

Massachusetts

Number of Units **41**

CURRENT QUARTER		CLASSIFICATION	CUMULATIVE - FISCAL YEAR TO DATE		
From 10/1/61	To: 12/31/61		From: 1/1/61	To: 12/31/61	
ACTUAL AMOUNT	BUDGET		BUDGET	ACTUAL	
(1)	(2)		(3)	PUM (4)	AMOUNT (5)
123	123	NUMBER OF UNIT MONTHS	492		492
		INCOME			
5,800.62	5,533.	3105 Shelter Rent	22,132.	47.29	23,264.37
		3110 Utility Charges to Tenants			
5,800.62	5,533.	3115 Utility Charge Adjustments			
		Dwelling Rent Income	22,132.	47.29	23,264.37
281.25	235.	3500 Misc. Project Income	910.	2.19	1,081.25
6,081.87	5,768.	TOTAL PROJECT INCOME	23,042.	49.48	24,345.62
		EXPENSE			
527.64	526.	4101 Admin. Salaries & Services	2,105.	4.29	2,110.56
315.14	104.	4102 Other Admin. Expense	699.	1.66	817.57
221.95	57.	4103 Comp. to Auth. Members	1/ 230.	1.10	542.60
592.00		4310 Water	2/ 1,400.	3.53	1,733.10
		4320 Electricity			
		4330 Gas			
		4340 Fuel and Heating Supplies			
		4350 Heating Labor			
		4390 Other			
		4401 Personal Serv. R.M. & R.			
229.91	247.	4402 Materials & Supplies & R.	985.	2.28	1,119.37
237.04	203.	4403 Contractual Services & R.	1,200.	2.91	1,430.94
545.56	428.	4711 Insurance Expense	1,712.	3.25	1,599.26
		4715 Contrib. to Pension Funds			
		4730 Collection Losses			
369.00	369.	4740 Payments in Lieu of Taxes	1,476.	3.00	1,476.00
		4780 Miscellaneous			
492.00	492.	4790 Provision for Oper. Reserves	1,968.	4.00	1,968.00
419.22	419.	4794 Prov. for Debt Serv. Reserve	1,677.	3.41	1,676.88
4,946.00	4,846.	5100 Debt Service Requirements	19,385.	39.60	19,385.45
		6210 Operating Improvements			
91.80	92.	4104 Accounting Sal. & Services	366.	.74	367.00
8,986.26	7,783.	TOTAL EXPENSE	33,203.	69.57	34,226.53
(2,904.39)	(2,015.)	DEFICIT (before State Aid)	(10,161.)	20.09	(9,880.91)
2,637.97		7100 Commonwealth Contribution		21.45	10,556.85
574.53		7200 Reduction from Prior Surplus		4.67	2,298.15
3,212.50	3,213.	TOTAL STATE AID	12,850.	26.12	12,850.00
308.11	1,198.	SURPLUS (Deficit)	2,689.	6.03	2,969.09

PREPARED BY:
Sullivan & Schwartz
(Name)
JANUARY 16, 1962
(Date)

ACCOUNTANTS

(Title)

APPROVED BY:

(Name)

JANUARY 16, 1962

(Date)

EXECUTIVE

(Title)

DIRECTOR

(C.V.R.)

ANALYSIS OF OPERATING RESERVE ACCOUNT

BALANCE - SEPTEMBER 30, 1961	16,599.49
ADD - ACCRUAL	<u>492.00</u>
BALANCE - DECEMBER 31, 1961	<u>\$ 17,091.49</u>

1/ COMP. INCREASE NO BUDGET PROVISION

2/ WATER BILLS PAID TO DECEMBER 1961

ANNUAL REPORT 1961

GOLF COURSE COMMISSION

April 23, 1962

To His Honor, the Mayor and
Members of the City Council

Gentlemen:

The Golf Course Commission respectfully submits the Annual Report for the year 1961.

The Golf Course had the best year in its history. There were more golfers this year than in previous years. The course opened for play April 19th and closed November 5th. This is the longest season on record.

Receipts for the year are as follows:

<u>Memberships</u>	<u>Fees</u>	<u>Received</u>	<u>Total</u>
Senior	136 @ \$25.00	\$3,400.00	
Senior out-of-town	31 @ 35.00	1,085.00	
Family	56 @ 40.00	2,240.00	
Family out-of-town	12 @ 45.00	540.00	
Junior	41 @ 15.00	615.00	
Junior out-of-town	6 @ 20.00	120.00	
$\frac{1}{2}$ yr. senior	13 @ 15.00	195.00	
$\frac{1}{2}$ yr. family	2 @ 25.00	50.00	
$\frac{1}{2}$ yr. junior	9 @ 7.50	67.50	
$\frac{1}{2}$ yr. Sr. out-of-town	6 @ 20.00	120.00	
$\frac{1}{2}$ yr. Jr. out-of-town	2 @ 10.00	20.00	
1 membership change		15.00	
Total Memberships	314		\$ 8,467.50
<u>Locker Fees</u>	43 @ 2.00		86.00
<u>Greens Fees</u>	557 @ 3.00	1,671.00	
	566 @ 2.00	1,132.00	
	842 @ 1.50	1,263.00	
	1,386 @ 1.00	1,386.00	
Total Greens Fees	3,351		5,452.00
<u>Miscellaneous</u>			
Refund: telephone pay station		6.06	
Anonymous donation		15.00	
2 membership part-payments		30.00	
Total Miscellaneous			51.06
Total Receipts for 1961			\$14,056.56

Considerable work was done to improve the playing conditions of the course. Numbers 4, 5, 6, 7, 8, 9, were cleared of all low branches and brush along the fairways and some hurricane trees that were damaged were cut down. The mound on number 3 fairway was rebuilt, all tees were rebuilt and 8,000 square feet of sod put in. Nine traps were cleaned out and refilled with new sand.

New holes construction:

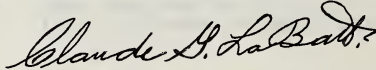
One new green and one new tee were completed. Another green was started and the base in the green is all ready to top dress. New ditches were installed in the field to help dry the new fairways. Numerous pines were planted to divide the fairways. The ditch was cleared behind number 1 fairway and loam was placed over it.

ANNUAL REPORT 1961

As usual we permitted all members of the Armed Services, who are residence of the City of Gardner, to play free, as well as the Clergy and the members of the High School Golf Team. We would like to thank the members for their wonderful cooperation during the season.

In conclusion, the Commission wishes to thank the Mayor, City Council and all City Departments for their cooperation during the year. Many thanks to Therese Canu for her faithful service. May the time be as short as possible when we shall see the completion of an eighteen hole course for the City of Gardner.

Respectfully submitted,
GOLF COURSE COMMISSION

A handwritten signature in cursive script that reads "Claude G. LaBatt".

Claude G. LaBatt
Chairman

ANNUAL REPORT 1961

GREENWOOD MEMORIAL POOL

The attendance at the Greenwood Memorial during the year and in totals for the preceding year was as follows:

	<u>Men and Boys</u>	<u>Women and Girls</u>	<u>Totals</u>	<u>1960 Totals</u>
Indoor Pool	38,307	23,574	61,881	48,473
Outdoor Pool	5,155	4,992	10,147	16,488
Showers	5,000	74	5,074	5,149
	<u>48,462</u>	<u>28,640</u>	<u>77,102</u>	<u>70,110</u>

The attendance figures above include 34,044 free swims for the following groups:

Playgrounds, Greenwood Memorial Swim Teams, Gardner High School teams, Brownies Learn-to-Swim programs, Day Camp and school children.

The Outdoor Pool was opened on June 26th for the Summer season and closed on August 19th.

Three N.E.A.A.U. meets were held at the Greenwood Memorial Pool, two indoor meets, and one big two-day National Meet outdoors in July. The latter meet was well attended with about 300 entries coming from all the New England States, Pennsylvania, Virginia, Michigan, Florida and Canada. Four Gardner High School meets were held at the Greenwood Memorial.

Among the major improvements made during the year were the following:

Concrete retaining wall around part of the outside pool.

The sidewalk in front of the pool and the driveway to the pool were blacktopped.

A new drinking fountain was installed.

The walls of the first floor office, hallway and second floor were panelled with pre-finished Barcelite and aluminum moldings.

14-foot aluminum diving boards were installed in both the inside and outside pools.

The boys' shower room was tiled and two radiators were removed.

Two new toilets were installed adjacent to the girls' shower room.

The girls' room adjacent to the shower room was tiled.

The men's shower room was tiled.

The retaining wall in the outside pool was repaired.

Receipts for the year were \$6,062.98 as compared with \$6,202.40 in the preceding year and were all turned over to the City Treasurer.

ANNUAL REPORT 1961

GREENWOOD MEMORIAL POOL

- 2 -

The salaries and wages paid during the year were as follows:

George E. Erickson, Superintendent	\$ 4,500.00
Charles Rodecki, Lifeguard	3,300.00
Mrs. Sara Doiron, Laundress	2,793.62
Mrs. Annette Henchey, Clerk	947.10
Mrs. Pauline Sundnas, Clerk	1,307.90

Total ... \$12,848.62

Temporary Lifeguards

Susan Rogers	\$ 193.13
Georgia Erikson	149.38
Karen Carlson	169.69
Joel Cygan	190.02
Carlton Nichols	215.33
Michael Marnane	752.25
Robert Krasawski	242.83
Lillian Desolier	106.28

Total ... \$ 2,018.91

The Trustees served without compensation.

Respectfully submitted,

Richard N. Greenwood
Richard N. Greenwood

Fred D. Tousignant
Fred D. Tousignant

Richard F. O'Hearn
Richard F. O'Hearn

ANNUAL REPORT 1961

REPORT OF THE BOARD OF HEALTH

To His Honor the Mayor and the City Council
Gardner, Massachusetts

Gentlemen:

The Board of Health of Gardner, herewith submits its report for the year ending December 31, 1961.

Polio Clinics were held for all children, preschool through high school ages inclusive. Booster shots were administered to 1,534 and 89 required second and third inoculations.

Diphtheria, pertussin and tetanus immunization clinics were conducted and a total of 365 children in the first, second grades and preschool groups were immunized.

The Board is grateful to the doctors, nurses and volunteers who gave their time and services to conduct these clinics.

State issue of biologics and supplies was dispensed throughout the year to the physicians in the City of Gardner as follows:

Polio Vaccine.....	600 vials
Smallpox Vaccine.....	108 3 pt vials
Smallpox Vaccine.....	108 6 pt vials
Tetanus Antitoxin.....	24 vials
Diphtheria and Pertussin Antigen.....	36 vials
Diphtheria, Pertussin and Tetanus Antigen.....	128 vials
Diphtheria and Tetanus Antigen.....	18 vials (adult)
Typhoid Paratyphoid vaccine.....	40 vials
Tetanus Toxoid.....	360 cc's
Immune Serum Globulin.....	54 vials
Schick-Diphtheria Toxin.....	3 vials
Old Tuberculin.....	12 vials
Silver Nitrate.....	72 packets
Sterile Needles for Smallpox Vaccination.....	52 packets
Enteric Outfits.....	60 packets
Wasserman Tubes.....	480 Tubes
Tumor Jars.....	48 jars
Undulant Fever Outfits.....	36 packet
TB Sputum Outfits.....	12 boxes

The Board of Health received with regret the resignations of Doctor Richard T. Secino, School Dentist and Mrs. Katherine Kraskouskas, Member of the Board. Dr. Secino was succeeded by Dr. Robert O. Smith as of December 4, 1961 and Mrs. Kraskouskas was succeeded by Dr. Charles W. Sauter, II.

LICENSES AND PERMITS WERE ISSUED AS FOLLOWS:

- 26 Licenses for the Sale of Methyl Alcohol
- 2 Kindergarten Licenses
- 2 Licenses to operate Recreational Camps
- 1 License to operate Overnite Cabins
- 10 Funeral Directors Licenses
- 1 Garbage Removal License

The following reports submitted to the Board show clearly the work done by the department during the past year.

Charles W. Sauter, II.....Chairman
Robert O. Smith.....Member
John A. Sullivan.....Member

ANNUAL REPORT 1961

REPORT OF THE TUBERCULOSIS DISPENSARY

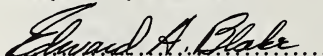
To the Honorable Board of Health
Gardner, Massachusetts

Gentlemen:

I herewith submit the report of the Tuberculosis Dispensary for the year ending December 31, 1961.

Number of examinations.....	302
Number of old patients re-examined.....	138
Number of new patients examined.....	164
Number of patients diagnosed pulmonary.....	1
Number of patients diagnosed other forms.....	2
Total number of reported cases on record.....	49
Active pulmonary.....	15
Inactive pulmonary.....	30
Other forms.....	4
Number of patients hospitalized December 31, 1961.....	6
Total number of deaths from all types.....	4

Respectfully submitted


Edward A. Blake, D.V.M.
Agent

REPORT OF THE DENTAL CLINIC

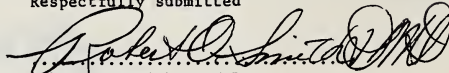
To the Honorable Board of Health
Gardner, Massachusetts

Gentlemen:

I herewith submit my annual report of the Gardner School Dental Clinic covering the period January 1, 1961 to December 31, 1961.

Total number of Patients' Visits.....	1,096
Total number of New Patients' Visits.....	374
Total number of Extractions.....	233
Total number of Deciduous Fillings.....	352
Total number of Permanent Fillings.....	1,555
Total number of Pulp Caps.....	279
Total number of Bases.....	1,023
Total number of Prophylactic Treatments.....	381
Total number of Scaling.....	1
Total number of Putrescent Drain Pulp.....	1
Total number of Dismissals.....	191
Total number of Examination Charts.....	32

Respectfully submitted

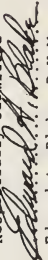

Robert O. Smith, D.M.D.
School Dentist

ANNUAL REPORT 1961

COMMUNICABLE DISEASES REPORTED DURING 1961

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Chicken Pox			1	2					1				4
Dog Bite	1		3	1	6	4	2	3	2		1		23
German Measles			1	3	6								10
Hepatitis								1	2	1			4
Measles		1		1	87	39	10	2		2	1		143
Mumps		2			6					2	6	2	18
Scarlet Fever	4	1	1	3							3		12
Pulmonary Tuberculosis	1			1		1			1		2		6
Other Tuberculosis													0
Whooping Cough													
Anterior Poliomyelitis								1	1				2
Salmonellosis										1			1
40 Bacteriological reports													

Respectfully submitted *

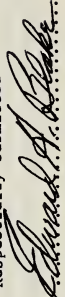

 Edward A. Blake, D.V.M.
 Agent

ANNUAL REPORT 1961

CLASSIFICATION OF DEATHS - 1961

	Non-Resident	Total	Male	Female	Single	Married or Divorced	Birthplace				Under 1	1 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 34	35 - 44	45 - 54	55 - 64	65 - 74	75 & Over
							Gardner	Mass	U.S.A.	Foreign												
ALL CAUSES	160	352	189	163	75	144	132	54	105	35	158	7	2		1	2	6	23	53	91	165	
CANCER AND OTHER TUMORS	9	29	14	15	3	15	11	6	10	4	9						1	3	9	10	6	
DISEASES OF THE CIRCULATORY SYSTEM	78	172	100	72	27	73	72	20	54	16	82				1		3	7	25	42	94	
*DISEASES OF THE RESPIRATORY SYSTEM	45	71	39	32	21	27	22	8	26	10	27	1		1			2	5	12	22	28	
DISEASES OF THE NERVOUS SYSTEM AND SENSE ORGANS	11	32	12	20	6	15	11	4	6	1	21				1		1		4	10	17	
DISEASES OF THE GENITO URINARY SYSTEM		6	3	3	1	3	2	1	1		4								2	1	3	
DISEASES OF THE DIGESTIVE SYSTEM	2	9	3	6		6	3	2	2	1	4							4		3	2	
INFECTIOUS AND PARASITIC DISEASES	1	6	3	3	4	2	3	3			3	1		1						2	2	
DISEASES PECULIAR TO 1ST YEAR OF LIFE	3	5	4	1	5			4	1			5										
DISEASES OF THE BLOOD AND BLOODFORMING ORGANS	1	2		2	1	1	1	1	1		1										2	
CONGENITAL MALFORMATIONS		1		1	1			1				1										
VIOLENT OR ACCIDENTAL DEATHS	10	19	11	8	6	5	8	5	4	3	7				1			4	1	1	11	
*One marital status unknown																						

*One marital status unknown

Respectfully submitted

 Edward A. Blake, D.V.M.
 Agent

ANNUAL REPORT 1961

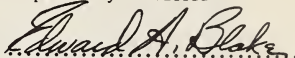
REPORT OF THE INSPECTOR OF MILK

I herewith submit the annual report of the Inspector of Milk for the Year 1961.

Licenses were issued for the sale of milk to 20 dealers and 45 stores. Oleomargarine registrations were issued to 38 stores and 3 pasteurization plants were licensed. Two licenses were issued to manufacture frozen dessert.

Dairies with above legal standard of milk were investigated and source of trouble found and corrected.

Respectfully submitted



Edward A. Blake, D.V.M.
Inspector of Milk

REPORT OF THE INSPECTOR OF ANIMALS, SLAUGHTERING AND SANITARY INSPECTOR

I herewith submit the report of the Inspector of Animals, Slaughtering and Sanitary Inspector for the year ending December 31, 1961.

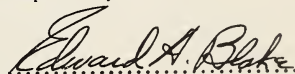
As Inspector of Animals, 23 cases of dog-bites reported to the Board of Health were investigated and all dogs involved were examined and quarantined for 14 days. No clinical evidence of rabies were observed and all dogs were released at the end of the quarantine period.

A total of 15 premises were inspected with the following livestock:
336 Bovine animals, 35 horses, 2 swine and 3 sheep

Slaughtering inspections done were: 2 cows, 1 swine and 2 veal calves.

Periodic inspections for sanitary conditions and compliance with State Department of Public Health regulations were made of establishments in the city dispensing food and drink to be consumed on the premises. Complaints were investigated and conditions corrected.

Respectfully submitted



Edward A. Blake, D.V.M.
Inspector of Animals
Slaughtering and Sanitary
Inspector

ANNUAL REPORT 1961

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Health
Gardner, Massachusetts

Gentlemen:

I hereby submit the annual report of the Public Health Nurse for the City of Gardner from January 1, 1961 to December 31, 1961.

Daily visits made to Holy Rosary and Sacred Heart Schools
1,438 First Aid
1,802 Inspections
108 Ill Children transported
423 Home Visits
570 Telephone calls (follow ups)
15 Hearing Tests
288 Vision Tests
194 Consultations with Parents
268 Consultations with Teachers
268 Consultations with other Public Health Personnel
268 Dental Appointments
376 Physical examinations (assisted)
Assisted at following clinics:
11 Chest X-ray Clinics
Mantoux Program for Grades I and Grades 10 of city schools
Polio Clinic -- Entire School population
1,534 Booster inoculations
89 2nd and 3rd inoculations
Diphtheria Immunization Clinic
365 Children inoculated in 1st, 2nd grades
and preschool group

Inservice Education Program:
5 Meetings at Gardner State Hospital
Attended Workshop for School Nurses at Simmons College
June 26, 1961 through June 30, 1961

The routine school nursing programs were carried out.

Respectfully submitted.

Dorothy M. Owen, R.N.
Dorothy M. Owen, R.N.
Public Health Nurse

ANNUAL REPORT 1961

REPORT OF THE PLUMBING INSPECTOR

To the Honorable Board of Health
Gardner, Massachusetts

Gentlemen:

I herewith submit the annual report of the Plumbing Inspector for the year ending December 31, 1961.

Number of Buildings plumbed	66
Number of Water Tests	66
Number of Different Jobs found	2

NUMBER OF FIXTURES INSTALLED:

Urinals	9
Water Closets	99
Sinks	53
Bathtubs	50
Lavatories	85
Set Tubs	24
Floor Drains	14
Plans Accepted	66
Houses connected with Sewers	53
Houses connected with Septic Tanks	9
Roof drains	1
Hot Water tanks	22

Respectfully submitted

Stephen Griczika.....
Stephen Griczika
Plumbing Inspector

ANNUAL REPORT 1961

LEVI HEYWOOD MEMORIAL LIBRARY

Board of Trustees

Arnold A. Bent	Mrs. Harold E. Drake
Mrs. Roderic L. Bent	Richard N. Greenwood
Robert B. Bryant	George H. Heywood, Jr.
Frank C. Chace	Mrs. Volney W. Howe
Leo A. Cohen	Cyrille P. Landry
Mrs. Alice D. Crouch	M. Alan Moore
Robert M. Crouch	Mrs. M. Alan Moore
Edward W. Tamulen	

Officers of the Board

Richard N. Greenwood	President
Arnold A. Bent	First Vice President
Mrs. Alice D. Crouch	Second Vice President
M. Alan Moore	Clerk
Robert M. Crouch	Treasurer
George B. Currie	Auditor

Staff

Librarian

Miss Barbara M. Heslam *	Mrs. Miriam B. Cutter **
--------------------------	--------------------------

Full Time Assistants

Miss Helen M. Peterson	Mrs. Frances M. Stacy
Miss Frances L. Turner	Mrs. Hazel F. Whiting

Part Time Assistants

Mrs. Miriam B. Cutter	Mrs. Leonore C. Reed ***
Mrs. Marie G. Harris *	Miss Barbara A. Reed
Miss Lorna M. Eddy **	Miss Louise Travers

Pages

Elizabeth A. Awdycki	Steven Dupuis *
Georgette L. Brodeur *	Lorna M. Eddy
George Connor *	Paul R. Hallock **
Karen H. Crosby	Joseph J. Janikas
Mary Ann Diatellive ***	Barbara L. Menne **

Martha L. Teir ***

Custodians

Clifton E. LaPierre /	Andrew J. Allain /
G. Anthony Canu /	

* Resigned	*** Appointed in November
** Appointed in August	/ Part time custodian

ANNUAL REPORT 1961

REPORT OF THE TRUSTEES

of the

LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION

To the Honorable Mayor and Members of the Council of the
City of Gardner

The Trustees of the Levi Heywood Memorial Library
Association make this annual report to you for the year
1961.

In August Miss Barbara M. Heslam, who had served as
Librarian for 13 years, resigned in order to accept a
position with the Wellesley Free Public Library in Wellesley,
Massachusetts.

The loss of Miss Heslam as Librarian is regretted because
she worked unstintingly for the progress of the Library, but
the Trustees were fortunate to have immediately available on
the staff someone qualified to assume the duties of Librarian
in the person of Mrs. Miriam Brooks Cutter. On August 11,
1961, Mrs. Cutter was appointed Librarian to serve the un-
expired term of Miss Heslam. It might be of interest to note
that Mrs. Cutter is a native of Gardner, and her family have
been closely connected with the Library over the years.

The Trustees wish to point out, as stated in the Librarian's
report which is herein incorporated and made a part of our
report, that the library facilities are becoming overcrowded.
The space especially in the Main Library on Pearl Street is
inadequate for the proper storage and display of books and
periodicals. Also, there is present the problem and necessity
of maintaining a sufficiently qualified staff and employees to
service the library facilities and to meet the increasing demand
for library service.

Your Trustees are conscious of these problems and conditions,
but in the last analysis the power to rectify them reposes in
the City Government, which controls the finances necessary to
bring about changes essential for the continuance of proper
library service to the citizens of Gardner. Public opinion and
the citizen's reaction to the problem will ultimately be the
deciding factor as to whether we go forward, or whether library
facilities and services in Gardner slowly disintegrate.

Respectfully submitted,

M. ALAN MOORE
Clerk of and for the
Board of Trustees

ANNUAL REPORT 1961

LEVI HEYWOOD MEMORIAL LIBRARY

To the Trustees of the Levi Heywood Memorial Library Association.

I hereby submit the report of the Librarian for the year 1961.

First, I wish to open this report with a tribute to my predecessor, Miss Barbara M. Heslam, who faithfully served as Librarian from September 1948 until September 1961. Her aim throughout her term was for better library service for Gardner. She served the library capably and represented it in many community organizations and library groups in the area. She served as President of the Wachusett Library Club, on committees of the Massachusetts Library Association, and at the time of her resignation was on the Executive Committee of the Central Regional Advisory Council. During her thirteen years in Gardner, both the West Branch and the South Branch were moved to new locations and her careful planning and knowledge of library needs is evident at both places.

1961 marked the 75th anniversary of free library service in Gardner, and in celebration of this event, the Trustees and Association members conducted an Open House on Pearl Street on Saturday, February 11th, postponed from February 4th because of a blizzard.

The fourth National Library Week was observed from April 16 to 22. A Coffee Hour and Book Review Program was held at the West Branch. Story Hours for children were conducted by Girl Scouts at all libraries. High School students gave book reviews over the radio Station W G A W. The motto for 1961 was "For a richer, fuller life -- READ"

The Levi Heywood Memorial Library was represented by the Librarian and staff members at Meetings of the New England Library Association, Massachusetts Library Association and Wachusett Library Club.

The Gardner Theatre Guild conducted Story Hours for the children during the first part of the year, but the group voted not to continue this activity this fall. This is a real loss to the library. One Story Hour was held at each library in October during Childrens Book Week. No others have been scheduled due to the shortage of personnel at the Library.

On December 31st, Mrs. Marie G. Harris retired after eleven years as part time library assistant. She worked at all three libraries, but she was most active at the South Branch from the time of its opening at 18 East Broadway.

Several members of the staff attended a course in work with children given in Holden under the supervision of the State Division of Library Extension.

Various projects for improvements and repairs were completed in 1961. The outside trim was painted at the West Branch and the rear entrance hall to the Employment Security Offices upstairs was painted. New rear door for the Employment Security Offices was installed. The railing on the sidewalk was repaired and a new toggle switch was installed in the Basement. At 28 Pearl Street, the roof over the childrens' room was mended. A removable vestibule was erected in December, reusing some parts of an old one. To comply with the State Law, the doors were rehung to swing out and new hardware and a panic bar was added.

ANNUAL REPORT 1961

The citizens of Gardner should be proud of the wealth of fine material which the Levi Heywood Memorial Library offers to the public for free library service. The books have been wisely chosen for 75 years and carefully preserved. The McNaughton Library Service program, started last year, has been continued and has enabled the library to put best sellers and popular non-fiction into circulation almost on date of publication. This has been especially helpful during the last few months with the large change in personnel. The Reference and genealogical material which has been built up during these 75 years is generous and becomes increasingly valuable as books go out of print. The library has been able to keep up with the new and add to this material. The volumes of bound magazines and the Gardner News, which go back for more than half a century, are a wonderful and irreplaceable source of reference material.

But, the library is not a tomb for tomes. This material should be more accessible to the serving citizens of Gardner. Lack of space makes it necessary for the books to be improperly stored and shortage of personnel makes it difficult for the books to be readily available.

Our two branches makes library service within easy reach of all the city. However widespread our distribution points, the Main Library, in the building dedicated 75 years ago, is still the source and reservoir from which the branches must draw. All the activity has its center in this outmoded and inefficient building. The crowded quarters hamper our services to the adults and students of Gardner. There are only 8 chairs in the Reference Room.

I believe the greatest need for the Library is to have the Trustees and Association alerted to what good library service is and to educate the taxpayers to demand it.

I wish to thank every one who has been patient with me during my first few months as Librarian--the Trustees, the members of the Association, members of the City Government, the staff, the pages, the custodians, but most of all--the public.

Respectfully busmitted

Miriam B. Cutter
(Mrs. Philip H.)
Librarian

ANNUAL REPORT 1961

REPORT OF THE TREASURER

LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION

December 31, 1961

RECEIPTS:

City of Gardner Appropriation	\$ 43,447.97
Income from Investments	3,059.95
Income from Fines & Rentals	1,693.57
Balance on hand December 31, 1960	<u>8,419.21</u>
	\$ 58,020.70

DISBURSEMENTS:

Salaries	25,863.27
Books & Rentals	8,889.38
Bindery	275.52
Fuel	880.62
Light	965.00
Insurance	814.75
Magazines	1,048.90
Printing & Supplies	514.21
Rent	600.00
Repairs	226.15
Sundries	642.18
Telephone	439.32
Connors Street Building Account	<u>1,850.00</u>
TOTAL OPERATING EXPENSES	\$ 43,009.30
Capital Expenditures O.T.O.M.	1,234.70
Interest Income Invested	5,142.29
Balance in checking account December 31, 1961	<u>8,634.41</u>
	\$ 58,020.70

Respectfully submitted

Robert M. Crouch, Treasurer

ANNUAL REPORT 1961

LEVI HEYWOOD MEMORIAL LIBRARY

STATISTICS

Registrations

Borrowers cards in use December 31, 1961	6,839
New borrowers registered 1961	
Center library	303
West Branch	546
South Branch	77
	926

Circulation

Center Library	38,903
West Branch	49,405
South Branch	10,743
School	12,517
Total	111,568

Circulation by classes

	Adult	Juvenile	Total
General	495	64	559
Philosophy	876	95	971
Religion	481	303	784
Sociology	2,276	1,631	3,907
Philology	234	5,765	5,999
Science	1,433	2,667	4,100
Useful Arts	3,817	2,117	5,934
Fine Arts	3,523	1,320	4,843
Literature	4,613	1,014	5,627
History	1,684	1,112	2,976
Travel	2,613	1,222	3,835
Biography	4,146	2,343	6,489
Periodicals	4,916	398	5,314
Pamphlets	780	24	804
Maps & pictures	95		95
Films	234		234
Total Non-Fiction	32,216	20,075	52,291
Total Fiction	61,709	49,859	111,568

Accessions

Number of volumes at beginning of year	59,942
Increased by Purchase	2,561
Increased by gift	52
Increased by binding material	10
	62,565
Withdrawn during year 1961	1,042
Number of volumes at end of year	61,523

* Estimated - Sept.-Dec.

ANNUAL REPORT 1961

LEVI HEYWOOD MEMORIAL LIBRARY

American Library Association Form for Uniform Statistics

Name of Library	Levi Heywood Memorial Library	
City	Gardner, Massachusetts	
Name of Librarian	Miss Barbara M. Heslam Mrs. Miriam B. Cutter	
Date of Founding	1884	
Population Served	19,038	
Terms of Use	Free for lending and reference	
Number of agencies	8	
	consisting of 1 central library, 2 branches, and	
	5 schools (36 rooms and Junior High School)	
Number of days open during year	289	
Hours open each week for lending and reference		
	Center	58
	West	43
	South	21
Number of library staff (reckoning part time to make a whole unit)	7	
Number of staff, janitor service	2	
Number of volumes at beginning of year	59,942	
Number of volumes added by purchase	2,561	
Number of volumes added by gift	52	
Number of volumes added by binding material	10	
Number of volumes withdrawn during year	1,042	
Total number of volumes at the end of year	61,523	
Number of books lent for home use:		
Adult - 61,709 Juvenile - 49,859	111,568	
Number of fiction books lent for home use	59,277	
Circulation of volumes in foreign languages	96	
Newspaper and periodicals-currently subscribed	191	
Newspaper and periodicals-number of titles	108	
Film Deposit	120	
Film loans	234	
Film showings	292	
Film audience	8,695	
Circulation:		
	Center library	38,903
	West Branch	49,405
	South Branch	10,743
	School libraries	12,517 * 111,568

BOOK GIFTS

Anonymous	Mrs. Arthur Hakkarainen
Authors & publishers	Mr. Jalmar Kiiski
Chairtown Lumber Company	Mrs. Bertha E. Mahoney
City College of New York	Martha Drake Mossman
Maude G. Cobleigh	National Association of
Philip H. Cutter	Letter Carriers
Embassy of Finland	Mrs. Bernard J. Riley
Friends of the Public Library	Standard Oil Company
	Mrs. Charles E. Thompson

ANNUAL REPORT 1961

LICENSE COMMISSION

The Honorable Cyrille P. Landry, Mayor
and Members of the City Council

Gentlemen:

I herewith submit the Annual Report of the License Commission for the year 1961.

Restaurant	All Alcoholic	12 @	\$400.00	\$4,800.00
Hotel	"	4 @	\$500.00	2,000.00
Package Store	"	5 @	\$700.00	3,500.00
Druggists	"	5 @	\$300.00	1,500.00
Club	"	7 @	\$400.00	2,800.00
Club (Seasonal)	"	5 @	\$250.00	1,250.00
Restaurant Pro-rated	"	1 @	\$115.00	115.00
Restaurant	Beer and Wine	4 @	\$300.00	1,200.00
Club	"	1 @	\$300.00	300.00
One Day Licenses		22 @	5.00	110.00
Sunday Licenses		27 @	5.00	135.00
Amusement Devices		22 @	20.00	440.00
Common Victuallers (Food)		41 @	5.00	205.00
Lodging House Permits		5 @	2.00	10.00
				<u>\$18,365.00</u>

Respectfully submitted,

F. H. Gilhooly Chairman

Francis H. Gilhooly
Chairman

Board of License Commission

ANNUAL REPORT 1961

PARK DEPARTMENT

To His Honor the Mayor and
Members of the City Council

Gentlemen:

Herewith submitted is the Annual Report of the Park Commission for 1961.

LAFAYETTE SQUARE

Several areas were reloaded and seeded in all 230 sq. ft. Roses were planted around the monument and the flag pole was repainted.

MONUMENT PARK

Flowering purple walnut shrubs were planted around the flag pole. Paths were edged and refilled with pea stone and then rolled. Additional flowering annuals were added to the flower garden.

DUNN PARK

The rustic log fence was repaired and repainted. A steel flag pole was installed and artificial flowers were placed around the flag poles flower bed. A totem pole was donated and erected at the park. Four new hobby horses were installed for the children in the playground area. The skating shelter was repaired and repainted. The leakage in cess pool tanks were located and repaired. Also, the rest rooms were repaired. All trash barrels were repainted.

PLAYGROUNDS:

GREENWOOD PLAYGROUND

The backstop was repaired, more clay was added to baseball diamond and it was resurfaced. The fence was reset and bolstered. The roof of the sand box was repaired and covered over with roofing paper. Window frames in the field house were repaired and broken window panes were replaced. The net for tennis court was repaired and also the basketball court was repaired and repainted. Playground swings and slides were repaired during the winter months. They also were painted in multicolors. A new hobby horse was installed for the children.

PULASKI PLAYGROUND

Due to the swampy area around the baseball diamond, 6" was taken from the pitchers mound towards the backstop to lower it for better drainage. The field house window frames were repaired and broken window panes were replaced. Playground swing standards were repaired and painted in multicolors. Slides and see-saws also repainted.

BICKFORD PLAYGROUND

Due to the field house being broken into, the roof, ceiling and door were damaged and had to be repaired. The fence was torn down and had to be reset and bolstered. A new sand box was erected in place of the old unsafe structure, which was torn down. Four new posts and two nets were installed for the tennis court. Playground swing standards were repaired and repainted in multicolors.

OVILA CASE PLAYGROUND

Entrance to the playground was enlarged by a length of 300' and 10' wide which was refilled with gravel. Parts of the field had to be reloaded, graded and seeded. Playground swing standards were repaired and painted in multicolors. Swings, see-saws and slides were repaired and painted during winter months. A new hobby horse was installed for the children.

ANNUAL REPORT 1961

JACKSON PLAYGROUND

The tennis court was bedded and recoated and rolled. The sand box roof was repaired. Playground swing standards were repaired and painted in multicolors. Trees were trimmed and brush was cut to enlarge the playground playing area. A new hobby horse was installed for the children. Swings, see-saws and slides were repaired and repainted in the winter months.

STEDMAN PLAYGROUND

Baseball diamond was filled with gravel, loamed, graded and seeded. Playground swing standards were repaired and painted in multicolors. Swings, see-saws and slides repaired and painted during the winter months.

STONE FIELD MAINTENANCE

Lining of baseball field, hockey and football fields. Mowing and trimming of grass at High School, Elm St. School and Junior High School, plus the trimming of hedges and shrubs.

WILDER FIELD

Lining of girls field hockey playing area. Baseball diamond resurfaced and rolled.

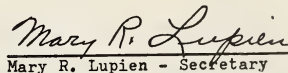
RECOMMENDATIONS

More modern playground equipment at all playgrounds. Larger skating shelter and parking area and tennis court at Dunn Park. Continued general improvements at Wilder Field. Present modernization program of all Parks and Playgrounds should be continued.

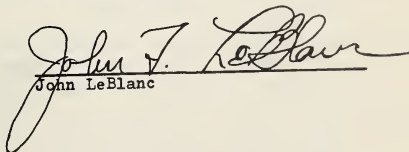
Respectfully submitted,


J. Ulysse Cormier - Chairman


Margaret M. Delay - Vice-Chairman


Mary R. Lupien - Secretary


Lester LaRoche


John LeBlanc

ANNUAL REPORT 1961

PLANNING BOARD

April 27, 1962

To His Honor, the Mayor
and Members of the City Council

Gentlemen:

The Planning Board respectfully submits their Annual Report and recommendations for the year 1961.

The following streets were recommended for acceptance and accepted by the City Council:

Ash Street	422'
Allen Street	350'
Highland Street	201'

The following is a list of recommendations that the Gardner Planning Board would like to have started or completed during the year 1962.

1. The Zoning Ordinance be adopted.
2. Retain the Heywood farm property for future municipal expansion.
3. The three homes between the Police Station and Knowlton Streets be purchased. Widen Pleasant to Knowlton Street. Raze the three buildings and make a large free public parking area along with the Knowlton Street School parking area.
4. Knowlton Street to be widened from Pleasant to Nichols Street.
5. A municipal garage be constructed on West Broadway to house all Public Works equipment.
6. The old City Hall site on Central Street be made into a public parking lot and the diagonal parking be eliminated in that area.
7. Connors Street parking lot be metered for three hours.
8. Steps be taken to insure our future water storage and supply.
9. Ice skating rinks be built on all municipal playgrounds for the winter.
10. A survey be made for off street winter coasting areas.
11. The regulations pertaining to the sub-division of land and the layout of public ways be revised. At the present time the sub-divider or contractor has only to grade and gravel a road in order to get it accepted as a public way. The regulations should be revised to compel the sub-divider or contractor to install sewer and water mains and drainage before the street can be accepted as a public way.
12. That parking on the southerly side of Parker Street from Nichols to Marquette Street be prohibited during the winter months to eliminate the driving hazards due to slippery roads.
13. The following streets be made one way for the winter months:
Nichols Street traffic flowing from Bakerto Parker Street
Regan Street traffic flowing from Parker to Baker Street
Greenwood Street one way only from Baker to Parker Street with traffic flowing in the same direction
14. Present Golf Course to be expanded to a 18 hole Golf Course.

Respectfully submitted,

Thomas H. Binnall
Thomas H. Binnall
Chairman

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PLANT PEST DEPARTMENT

March 1, 1962

To His Honor the Mayor and
Members of the City Council

Gentlemen:

I herewith submit the Annual Report of the Plant Pest Department for the period September 19 to December 31, 1961.

Thirty-nine elm trees were removed and burned because of Dutch Elm Disease.

Some scouting was done for gypsy moth and quite a few clusters were found.

I recommend that a good spraying program be carried on for mosquitos, termites, aphides and birch leaf miners. There is no cure for Dutch Elm Disease but by a good spraying program, the spreading of the elm bark beetle can be prevented. The appropriation, as recommended by the Department of Natural Resources, should be granted to enable this department to carry on with this program.

My thanks to the Massachusetts Department of Natural Resources and the Superintendent, Mr. Cecil Blair, for their cooperation with this department during the year.

Respectfully submitted,



Omer LaRoche
Moth Superintendent

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POLICE DEPARTMENT

Gardner, Mass. April 25th, 1962

Honorable Mayor Cyrille P. Landry and Members of the City Council:

Dear Sirs:-

In obedience to the Ordinances and Rules of the City of Gardner, I submit this report for the Department of Police. Included is the annual traffic report as required by our traffic ordinance.

Personnel of the Department on January 1st, 1961 was as follows:

CHIEF		CAPTAIN
Joseph J. Renes		Hugo Uppgard
	SERGEANTS	
Joseph F. Mulqueen		Raymond L. Nadeau
Phillias G. Barrieau		Anthony Ptasienski
	PATROLMEN	
Edgar Leblanc		Oscar J. Cormier
Anthony A. Sokolowski		Chester Gemborys
Stanley I. Yablonski		David J. LaValley
Raymond Freeman		Joseph E. Dufort
Stanley Kacprzicki		Paul W. Horrigan
Francis Sokolowski		Robert M. Osier
Walter Dumanoski		Gordon R. Dickie
Walter Jankowski		Felix Tkaczyk
William E. Young		Hilmar C. Sandos
Edward J. Jeleniewski		Robert E. Babineau
	RESERVE OFFICERS	
Herve G. LeBlanc, Leonard Couture and Richard L. Gemborys		
	CLERK	
	Ellie Manninen	
	RETIRED DURING THE YEAR 1961	
Joseph F. Mulqueen		
	RESIGNED DURING THE YEAR 1961	
Robert M. Osier		
	PROMOTED DURING THE YEAR 1961	
William E. Young to Sergeant		
Herve G. LeBlanc, Leonard Couture and Richard L. Gemborys to Patrolmen		
	SIGNAL MAINTENANCE	
Leon E. Hallock		Charles A. Hallock
	DOG OFFICERS	
Richard L. Gemborys		Enos J. Comeau

MOTOR VEHICLES

4 cars were driven a total of 83659 miles in patrol duties and out of city travel, maintenance of parking meters, emergency calls etc. The department also has two trailers, one boat trailer and one for transporting painting and sign equipment.

ACCIDENTS AND TRAFFIC

Accident report and comparison for five years:

	1961	1960	1959	1958	1957
Fatal	2	2	1	2	0
Injuries to Persons	133	127	104	94	93
Property Damage	126	110	89	107	110

2155 Persons were summoned as traffic violators. Of this amount 1855 were first offenders, 207 were second, 46 were third, 19 were fourth, 11 were fifth, 6 were sixth, 4 were seventh, 2 were eighth, and ninth, tenth, eleventh, twelfth and thirteenth were 1 each.

SIGNAL AND DESK REPORTS

79017 duty calls were made and recorded on the police patrol box system.

300 Radio calls were recorded.

49 Licenses to carry Firearms were issued at \$2.00.

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75 Permits (Work on Lord's Day, peddling, parades, music, blocking walks, etc.) were issued.
 27 Lodgers were booked.
 233 Insane commitments were made.
 7804 Bicycles have been registered to date.

ARREST AND COURT REPORT

ADULT COMPLAINTS MADE

Adultery	2	Furnish. Liquor to Minors	2
Assault & Battery	11	Indecent A. & B. child under 14	1
Attempted Break	1	Larceny	32
Attempt commit rape on child under 16	3	Lewd & Lasc. Person	1
Begetting	1	Malicious Mischief	1
Break. & Enter.	1	Motor Vehicle Laws, Viol.	114
Break. & Enter. int. commit lar.	1	Neglect Minor Children	3
Break. Enter. & Larceny	12	Non-Support	7
Carrying Dangerous Weapon	1	Obscene films in poss. for loan	1
Carrying Pistol without Permit	2	Obscene films & literature in poss. for loan & exhibition	1
City Ordinance, Viol.	6	Op. M.V. Endanger	19
Conduct. Business Legal Holiday	7	Op. M.V. under infl.	29
Contributing Delinquency Minor	1	Profanity	1
Desertion	2	Rape	2
Disorderly Person	1	Resisting Arrest	4
Disturbing the Peace	6	Selling Liquor to Minors	1
Drunkennes	240	Stubbornness	1
False Fire Alarm	1	Throw. Noxious Substance Bldg.	3
Forgery	5	Unauthorized use M.V.	13
Forgery & Uttering	8	Unlicensed Dog	1
Fornication	1	Vagrancy	7
			<hr/>
			557
Persons arrested for other depts.			13
TOTAL:			<hr/> 570

ADULT CASES DISPOSED OF

Appeals		Fined	151
Fine	12	Imprisonment	28
Jail	2	Pending	13
Bound Over	16	Probation	11
Discharged	35	Released	158
Dismissed	39	Suspended Sentence	56
Filed	36		<hr/>
			557
Persons turned over to other depts.			13
TOTAL:			<hr/> 570

JUVENILE COMPLAINTS MADE

Assault & Battery	3	Larceny	36
Break. & Enter. int. commit misdemeanor	2	Receiving Stolen Property	1
Break. Enter. & Larceny	3	Stubbornness	1
Disturbing the Peace	1	Throw. Noxious Substance Bldg.	1
Drunkennes	4	Unauthorized use M.V.	2
			<hr/>
TOTAL:			54

JUVENILE CASES DISPOSED OF

Appeals		Pending	19
Adjudication	1	Probation	15
Dismissed	1	Suspended Sentence	11
Filed	3	Youth Serv. Board-Committed	4
			<hr/>
TOTAL:			54

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COMPARATIVE FIGURES

	<u>1961</u>	<u>1960</u>	<u>1959</u>	<u>1958</u>	<u>1957</u>
Total Adults	570	678	763	632	801
	<u>1961</u>	<u>1960</u>	<u>1959</u>	<u>1958</u>	<u>1957</u>
Total Juveniles	54	69	73	35	39
	<u>1961</u>	<u>1960</u>	<u>1959</u>	<u>1958</u>	<u>1957</u>
Drunkenness	240	289	368	295	376

The following investigations were made: Burglary (Breaking or Entering) 50, Larceny (\$50.00 and over in value) 44, (under \$50.00 in value) 216 and Auto Theft 16.

\$16,321.76 was collected in Parking Meter Fees.

\$1600.00 was collected in Court on fines and traffic violations and paid over to the City by the Clerk of Courts.

Money received and turned over to the City Treasurer:

\$98.00 for Gun Permits.

\$27.00 for Bicycle Registrations.

\$75.00 for use of Lock-up by Westminster, Hubbardston and Templeton Police Departments.

Respectfully submitted,

Joseph J. Pines
.....
CHIEF OF POLICE

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December 31, 1961

To His Honor, Mayor Cyrille P. Landry
and Members of the City Council

Gentlemen:

The annual report of the Board of Public Welfare of the City of
Gardner, Massachusetts, is, herewith, submitted for the year ending
December 31, 1961.

<u>EXPENDITURES</u>	
<u>GENERAL RELIEF</u>	
Ordinary Maintenance	Provisions \$6,171.21
	Cash Aid 3,789.00
	Fuel 895.61
	Lights 244.16
	Clothing 28.38
	Board & Room 105.00
	Board & Care 0
	Rent 3,095.50
	Medical 624.95
	Hospital 6,096.10
	Nursing Homes 0
	Burials 0
	State (Includes Div. of Child Guardianship and Pondville) 0
	Cities and Towns 2,339.82
	Physicians 366.00
	\$23,755.73
<u>ADMINISTRATION</u>	
	Office 495.68
	Travel 0
	All Other 30.50
	\$526.18
TOTAL	
\$24,281.91	
<u>AID TO DEPENDENT CHILDREN</u>	
Regular City Appropriation	Cash \$20,557.67
	Medical 1,680.40
	22,238.07
Federal Grants - Aid to Dependent Children	
Assistance Expended	22,313.31
Administration P.S.	964.54
	23,277.85
TOTAL	
\$45,515.92	
TOTAL	
\$69,797.83	
<u>AID TO DEPENDENT CHILDREN</u>	
	Federal Grant Assistance
	Carried for'd to 1962 \$13,599.86
	Administration to 1962 3,989.23
	\$17,589.09
<u>DISABILITY ASSISTANCE</u>	
Regular City Appropriation	Cash \$10,144.74
	Medical 7,889.56
	\$18,034.30
Federal Grants - Disability Assistance	
Assistance Expended	12,049.16
Administration P.S.	1,029.45
	13,078.61
TOTAL	
\$31,112.91	
TOTAL	
\$100,910.74	
<u>DISABILITY ASSISTANCE</u>	
	Federal Grant Assistance
	Carried for'd to 1962 6,529.16
	Administration to 1962 345.47
	\$6,874.63
<u>PERSONAL SERVICES</u>	
Salaries	25,090.60
TOTAL	
\$126,001.34	
Appropriation \$24,810.00	
(\$23,158.94 was expended from Reg. Personal Services Appropriation.)	
Balance of Salary Account \$1,003.33 paid from Disability Assistance	
Fed. Grant Admin. and \$928.33 paid from A.D.C. Fed. Grant Admin.	

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FINANCIAL STATEMENT

<u>ADMINISTRATION</u>	<u>Expenditures</u>	<u>Reimbursements</u>	<u>Refunds</u>	<u>Carried forward</u>
Salaries - Office A/C				
Travel, etc.	\$23,696.62	0	0	0
<u>GENERAL RELIEF</u>	21,415.91	0	\$190.20	0
<u>BURIALS</u>	0	0	0	0
<u>STATE, CITIES & TOWNS</u>				
	2,339.82	2,904.45	0	0
<u>AID TO DEPENDENT CHILDREN</u>				
Assistance	22,238.07	12,878.22	\$3,021.47	0
Federal Grants	22,313.31	20,110.50	0	\$13,599.86
Administration	0	1,610.17	0	0
Federal Grants	964.54	2,778.78	0	3,989.23
<u>DISABILITY ASSISTANCE</u>				
Assistance	18,034.30	10,160.70	1,112.30	
Federal Grants	12,049.16	12,181.30	0	6,529.16
Administration	0	574.28	0	0
Federal Grants	1,029.45	1,148.54	0	345.47
	\$124,081.18	\$64,346.94	\$4,323.97	\$24,463.72

The following is a recapitulation of Temporary Aid Cases living in Gardner. This does not include Gardner settled cases living in other cities and towns.

	<u>No. of Persons</u>	<u>Cases</u>
Being aided Jan. 1, 1961	50	25
Taken on 1961	136	46
Dropped 1961	142	55
Being aided Dec.31, 1961	31	14
Aided in 1961	186	71

<u>AID TO DEPENDENT CHILDREN</u>	<u>Ch. & Parents</u>	<u>Cases</u>
Being aided Jan. 1, 1961	77	24
Taken on 1961	51	12
Dropped 1961	31	9
Being aided Dec.31, 1961	91	26
Aided in 1961	128	36

<u>DISABILITY ASSISTANCE</u>	<u>No. of Persons</u>	<u>Cases</u>
Being aided Jan. 1, 1961	23	23
Taken on 1961	11	11
Dropped 1961	8	8
Being aided Dec.31, 1961	25	25
Aided in 1961	34	34

OLD AGE ASSISTANCE

December 31, 1961

There were 210 cases at the beginning of 1961.

31 applications were made during the year.

- 26 Approved
- 3 Rejected
- 2 Withdrawn by Recipients

44 cases were closed during the year.

- 17 Deaths
- 3 Entered State Institutions
- 8 Transferred to other Cities and Towns
- 3 Closed for other reasons
- 13 Transferred to M.A.A.

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As of December 31, 1961 there were 181 cases on our rolls. 39 men and 142 women.

1 case was given burial assistance. We received 0 lump sum death benefits from Social Security as reimbursements on these cases.

3 recoveries were made on liens held by the city.

3 voluntary recoveries were made to the city.

Following is the Financial Statement for the year 1961.

APPROPRIATIONS

Ordinary Maintenance.....	\$95,000.00
Plus Additional Transfers.....	0
Plus Refunds.....	<u>2,762.28</u>
TOTAL ORDINARY MAINTENANCE.....	\$97,762.28
Federal Grant Relief.....	108,139.60
Plus Balance For'd Jan. 1, 1961.....	<u>29,315.45</u>
TOTAL FEDERAL GRANT RELIEF.....	137,455.05
Federal Grant Administration.....	6,820.57
Plus Balance For'd Jan. 1, 1961.....	<u>6,335.52</u>
TOTAL FEDERAL GRANT ADMINISTRATION.....	13,156.09
TOTAL APPROPRIATIONS AND RECEIPTS.....	248,373.42

EXPENDITURES - O.A.A. & M.A.A.

Salaries from Federal Grant Administration...	0
Administration from Federal Grant Adm.....	1,265.31
Administration from City Appropriation.....	44.25
Assistance from City Appropriation.....	97,137.99
Assistance from Federal Grant Assistance.....	103,140.97
Paid to Other Cities and Towns.....	1,404.60
TOTAL EXPENDITURES.....	202,993.12

The following reimbursements and receipts have been received from the following sources:

From Federal Funds for Aid Granted.....	104,181.60
From Federal Funds for Share of Collections.....	3,958.00
From Federal Funds for Inheritance.....	6,756.57
From Federal Funds for Administration.....	13,156.09
From State.....	54,700.59
From Meal Tax.....	9,593.42
From Liens.....	7,890.71
From Social Security Lump-sum death benefits	0
From Other Cities and Towns.....	<u>2,402.68</u>

TOTAL RECEIPTS AND REIMBURSEMENTS.....202,639.66

The apportionment of assistance costs is shown by the following subject to adjustments by both Federal and State Auditors:

	<u>Claim Submitted</u>	<u>Federal</u>	<u>State</u>	<u>Local</u>
O.A.A.				
January	\$16,692.49	\$9,452.50	\$4,998.94	\$2,241.05
February	15,784.21	9,405.00	4,601.43	1,777.78
March	14,936.57	9,405.00	3,937.70	1,641.37
April	14,594.40	9,310.00	3,686.39	1,598.01
May	16,041.26	9,167.50	5,036.93	1,836.83
June	14,005.62	9,310.00	3,272.54	1,423.08
July	13,510.93	9,016.00	3,131.49	1,363.44
August	13,908.39	9,163.00	3,285.31	1,460.08
September	15,407.01	9,261.00	4,267.57	1,878.44
October	14,487.39	9,362.40	3,677.22	1,447.77
November	13,541.50	9,163.20	3,048.59	1,329.71
December	14,239.45	9,013.80	3,626.95	1,598.70

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MEDICAL AID FOR THE AGED

December 31, 1961

There were 36 cases at the beginning of 1961.

34 applications were made during the year.

27 Approved
6 Rejected
1 Withdrawn by Recipient

38 cases were closed during the year.

21 Deaths
1 Transferred to other Cities and Towns
16 Closed for other reasons.

As of December 31, 1961 there were 56 cases on our rolls.

4 cases were given burial assistance. We received Olump-sum death benefits from Social Security as reimbursements on these cases.

Following is the Financial Statement for the year 1961.

APPROPRIATIONS

Ordinary Maintenance.....	0
Plus Additional Transfers.....	\$7,650.00
Plus Refunds.....	81.50
TOTAL ORDINARY MAINTENANCE.....	\$7,731.50
Federal Grant Relief.....	53,360.95
Plus Balance For'd Jan. 1, 1961.....	0
TOTAL FEDERAL GRANT RELIEF.....	53,360.95
Federal Grant Administration.....	1,120.00
Plus Balance For'd Jan. 1, 1961.....	0
TOTAL FEDERAL GRANT ADMINISTRATION....	1,120.00
TOTAL APPROPRIATIONS AND RECEIPTS.....	62,212.45

EXPENDITURES

Salaries from Federal Grant Administration....	0.
Adm. from Federal Grant Adm.....	0
Adm. from City Appropriation.....	0
Assistance from City Appropriation.....	84.50
Assistance from Fed. Grant Assistance....	60,499.89
Paid to other Cities & Towns.....	0
TOTAL EXPENDITURES.....	60,584.39

The following reimbursements and receipts have been received from the following sources:

From Federal Funds for Aid Granted.....	52,960.95
From Federal Funds for Share of Collections.....	400.00
From Federal Funds for Inheritance.....	0
From Federal Funds for Administration.....	1,120.00
From State.....	32,661.75
TOTAL RECEIPTS AND REIMBURSEMENTS.....	87,142.70

The apportionment of assistance costs is shown by the following, subject to adjustments by both Federal and State Auditors:

	<u>Claim Submitted</u>	<u>Federal</u>	<u>State</u>	<u>Local</u>
M.A.A.				
January	\$ 142.50		\$ 95.00	\$ 47.50
	\$6,730.77	\$3,365.39	\$2,243.58	\$1,121.80
February	180.00		120.00	60.00
	7,365.20	3,548.48	2,544.47	1,272.25
March	157.50		105.00	52.50
	8,197.42	4,098.71	2,732.48	1,366.23
	111			

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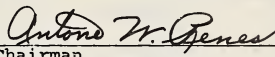
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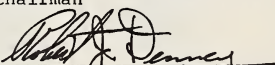
	<u>Claim Submitted</u>	<u>Federal</u>	<u>State</u>	<u>Local</u>
M.A.A.				
April	\$ 165.00		\$ 110.00	\$ 55.00
	\$7,949.51	\$3,974.76	\$2,649.84	\$1,324.91
May	165.00		110.00	55.00
	8,379.84	4,189.92	2,793.28	1,396.64
June	167.00		111.33	55.67
	8,411.13	4,205.57	2,803.71	1,401.85
July	169.00		112.67	56.33
	9,140.15	4,570.08	3,046.71	1,523.36
August	161.50		107.67	53.83
	7,860.81	3,930.41	2,620.27	1,310.13
September	146.50		97.67	48.83
	7,409.58	3,704.79	2,469.86	1,234.93
October	144.15		96.10	48.05
	7,453.32	3,626.66	2,551.10	1,275.56
November	154.00		102.67	51.33
	7,057.44	3,528.72	2,352.48	1,176.24
December	139.00		92.67	46.33
	7,253.47	3,526.74	2,484.48	1,242.25

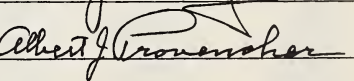
We wish to express our appreciation to the Mayor and to the City Solicitor for their helpful co-operation.

Respectfully submitted,

BOARD OF PUBLIC WELFARE



 Chairman




ANNUAL REPORT 1961

HIGHWAY DEPARTMENT

PUBLIC WORKS BOARD

To His Honor, the Mayor, and Members of the City Council:

Gentlemen:

The Public Works Board herewith submit the summary of work done by the Highway Department for the year 1961.

During the year we applied 75,354 gallons of Asphalt and 28,464 gallons of Tar as follows:

<u>Length</u> <u>by</u> <u>Width</u>	<u>Name of Street</u>	<u>Date</u> <u>Applied</u>	<u>MC-3</u> <u>Asphalt</u> <u>Gallons</u>	<u>T-5, 6</u> <u>Tar</u> <u>Gallons</u>
	Patch	4/13/61		1400
	Patch	5/4/61		992
	Patch	5/24/61		2496
680x15	Sand (Penetration)	6/6/61	693	
200x30	Ryan (Penetration)	6/6/61	350	
300x38	Coburn (Seal)	6/6/61	500	
400x20	Coleman (Seal)	6/6/61	250	
2100x6	Pearl St. and Ashburnham Rd. (Penetration)	6/6/61	900	
500x14	Chapel (Seal)	6/6/61	500	
	Patch	6/12/61	2166	
700x24	Pearl (Hone)	6/16/61		700
200x50	North (Weeder Mix)	6/16/61		600
700x37	Sand (Seal)	6/16/61		700
300x28	Ryan (Seal)	6/16/61		300
	Patch Tank	6/16/61		500
550x38	Donna (Seal)	6/20/61	737	
1400x38	Ken Drive (Seal)	6/20/61	1745	
410x30	Laurel (Seal)	6/20/61	600	
550x30	Prospect (Seal)	6/20/61	500	
1150x34	Crawford (Seal)	6/29/61	1118	
240x28	Eleanor (Seal)	6/29/61	200	
1000x36	Rich (Seal)	6/29/61	900	
500x34	Bond (Seal)	6/29/61	450	
550x6	Park (Seal)	6/29/61	250	
250x6	Lovewell (Seal)	6/29/61	100	
	Patch	6/30/61	1603	
800x25	Water (Seal)	7/18/61	600	
600x21	Branch (Seal)	7/18/61	500	
400x24	Rock (Seal)	7/18/61	333	
600x36	Bates Rd. (Seal)	7/18/61	600	
500x26	Myrtle Rd. (Seal)	7/18/61	400	
500x26	Middle Rd. (Seal)	7/18/61	400	
500x26	Douglas Rd. (Seal)	7/18/61	400	
2400x35	Washington (Seal)	7/19/61		2083
800x28	Jay (Hone)	7/19/61		1200
1600x37	Marquette (Hone)	7/20/61	2278	
400x32	Draper Rd. (Seal)	7/20/61	400	
450x36	Guild Rd. (Seal)	7/20/61	500	
1000x35	Douglas (Hone)	7/20/61	2277	
400x35	Washington (Seal)	7/20/61	400	
500x35	Draper Rd. (Seal)	7/20/61	500	
1200x10	Chestnut (Weeder Mix)	7/24/61		941
400x22	Cedar (Seal)	7/24/61		300
650x35	Westford (Seal)	7/24/61		400
500x30	Lakewood Terr. (Seal)	7/24/61		400
800x18	Metcalf (Hone)	7/26/61	700	
550x26	June (Seal)	7/26/61	400	
800x27	Montvale Rd. (Seal)	7/26/61	600	
1300x28	Sunset (Seal)	7/26/61	1000	
350x26	Mayfield Rd. (Seal)	7/26/61	311	
500x30	Jerome (Seal)	7/26/61	550	

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<u>Length by Width</u>	<u>Name of Street</u>	<u>Date Applied</u>	<u>MC-3 Asphalt Gallons</u>	<u>T-5, 6 Tar Gallons</u>
540x28	Bennett (Hone)	7/27/61	728	
500x14	Jerome (Seal)	7/27/61	200	
850x 21	Chapel (Penetration)	7/27/61	800	
700x22	Nutting (Hone)	7/27/61	750	
850x26	Rouville (Seal)	7/27/61	700	
350x28	Montvale (Seal)	7/27/61	400	
2000x23	Chapel (Hone)	7/28/61	2405	
	Patch	7/28/61	600	
500x48	Waterford (Hone)	7/31/61	1017	
400x34	Baker (Hone)	7/31/61	700	
	Patch	7/31/61	1500	
2250x14	Stone (Seal)	8/1/61	1023	
280x40	Betty (Seal)	8/1/61	400	
1400x26	Edgell (Seal)	8/1/61	900	
500x48	Waterford (Hone)	8/1/61	350	
400x34	Baker (Hone)	8/1/61	250	
150x48	North (Seal)	8/1/61	300	
350x30	Nichols (Hone)	8/2/61	590	
850x30	Baker (Hone)	8/2/61	1130	
300x34	Second (Seal)	8/2/61	465	
550x30	Yale (Seal)	8/2/61	586	
450x34	Way (Seal)	8/2/61	550	
2200x32	Chapel (Seal)	8/3/61	2047	
1300x26	Cherry (Seal)	8/3/61	950	
350x14	Comee (Seal)	8/3/61	140	
600x38	Waterford (Hone)	8/8/61	900	
1100x28	Harvard (Hone)	8/8/61	1050	
550x36	Waterford (Seal)	8/8/61	600	
1400x14	Greenwood Place (Seal)	8/8/61	550	
400x21	Comee (Seal)	8/9/61	250	
950x14	Greenwood Place (Seal)	8/9/61	410	
1500x24	Emerald (Tack Coat)	8/9/61	450	
800x30	Park (Hone)	8/9/61	1100	
1000x28	Parker Hill (Seal)	8/9/61	853	
2500x28	Union (Hone)	8/10/61	3292	
700x21	Charles (Seal)	8/10/61	400	
300x28	Charles (Seal)	8/11/61	255	
1200x24	Union (Hone)	8/11/61	1500	
1200x24	Racette (Seal)	8/11/61	1200	
400x18	Wright (Seal)	8/16/61		250
400x24	Harvard (Seal)	8/16/61		350
400x24	Highland (Seal)	8/16/61		350
350x24	Smith (Mix-in-place)	8/16/61		889
	Patch	8/16/61		100
1200x23	Union (Hone)	8/17/61	1400	
1000x26	Logan (Seal)	8/17/61	800	
250x24	Racette (Seal)	8/17/61	200	
800x26	Olney (Seal)	8/17/61	558	
1550x25	Chelsea (Seal)	8/23/61	1239	
450x10	Jackson Hill Rd. (Seal)	8/23/61	150	
1400x17	Colony Rd. (Seal)	8/23/61	1350	
1800x21	Chapel (Seal)	8/23/61	1050	
3700x23	Smith (Hone)	8/30/61	3699	
1200x30	Robillard (Hone)	8/31/61	1703	
900x24	Mill (Hone)	8/31/61	1200	
1500x35	Monadnock (Hone)	9/1/61	2503	
75x42	Fifth (Penetration)	9/1/61	300	
200x24	Chapel (Seal)	9/1/61	200	
	Stone St. at Green			
	Widening intersection (Weeder Mix)	9/15/61		2154
330x30	Talcott Ave. (Weeder Mix)	9/27/61		771
525x30	Intervale Rd. (Weeder Mix)	9/27/61		2700
744x36	Crescent Ave. (Weeder Mix)	10/27/61		3680
1336x36	Fairlawn (Weeder Mix)	10/27/61		4148

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Road Construction and Resurfacing

Blanchard St.	872'	Resurface with Bituminous Concrete
Central St.	540'	Resurface with State Mix
Central St.	60'	Resurface with Bituminous Concrete
Chestnut St.	2881'	Resurface with Bituminous Concrete
Crescent Rd.	744'	Surface with Mix-in-place
Fairlawn Ave.	1336'	Surface with Mix-in-place
Franklin Ct.	346'	Resurface with State Mix
Grace Ct.	102'	Resurface with Bituminous Concrete
Green St.	640'	Resurface with Bituminous Concrete
Green St.	275'	Reconstruction & Mix-in-place
Greenwood St.	1574'	Resurface with State Mix
Intervale Rd.	100'	Construction & Mix-in-place
Jackson Hill Rd.	535'	Construction & Mix-in-place
Oak St.	60'	Resurface with Bituminous Concrete
Parker St.	650'	Resurface with Bituminous Concrete
Parker St.	650'	Resurface with Bituminous Concrete
Pearl St.	2100'	Reconstruction & Bituminous Concrete (Chap.90)
Pine St.	1983'	Resurface with State Mix
Pine St.	65'	Resurface with State Mix
Ryan St.	125'	Scarified & Mix-in-place
Talcott Ave.	329'	Reconstruction & Mix-in-place
West Broadway	212'	Resurface with Bituminous Concrete
West St.	443'	Resurface with Bituminous Concrete

Sidewalk Construction and Resurfacing

Abbott St.	25'	(east side)	Reconstruct in front of Ho. #37
Ash St.	22'	(east side)	Reconstruct Monadnock St. northerly
Chelsea St.	597'	(west side)	Reconstruct Summer St. to Ho. #108
City Hall Ave.	60'	(south side)	Reconstruct in front of Post
Chestnut St.	221'	(west side)	Resurface Main St. to Highway Shed
Cross St.	72'	(south side)	Reconstruct So. Lincoln St. easterly
Elizabeth St.	366'	(east side)	New constr. Pearl St. to Nelson St.
Elizabeth	61'	(east side)	New constr. across Nelson St.
Elizabeth	188'	(east side)	New constr. Nelson St. to Margaret St.
Elm St.	9'	(west side)	Reconstruct in front of Ho. #137
Green St.	136'	(east side)	New construction Bertha Ave. to Ho. #169
Green St.	100'	(east side)	New construction Ho. #109 to Ho. #185
Green St.	30'	(east side)	Reconstruct between Sewer Pump and Ho. #185
Greenwood St.	232'	(west side)	Reconstr. from Ho. #93 to Ho. #117
Greenwood St.	64'	(east side)	Reconstr. from Ho. #90 to Ho. #96
Greenwood St.	10'	(east side)	Reconstr. in front of Ho. #104
Greenwood St.	17'	(east side)	Reconstr. in front of Ho. #106
Greenwood St.	17'	(east side)	Reconstr. in front of Ho. #112
Greenwood St.	30'	(east side)	Reconstr. in front of Ho. #140
Halford St.	22'	(west side)	Reconstr. in front of Ho. #58
Jay St.	160'	(south side)	Reconstr. from Grant St. to Sherman St.
Lovewell St.	458'	(west side)	New construction from Ho. #85 to Ho. #121
Lovewell St.	14'	(west side)	New construction at Ho. #85
Main St.	66'	(east side)	Reconstruct in front of Ho. #108
Mill St.	17'	(east side)	Reconstruct in front of Ho. #146
Monadnock St.	138'	(west side)	Reconstruct from Ho. #76 northerly
Monadnock St.	55'	(west side)	Reconstruct from Ho. #68 southerly
Monadnock St.	30'	(west side)	Reconstruct at Ash St.
Nichols St.	120'	(east side)	Reconstruct from Ho. #96 to Ho. #110
Park St.	15'	(east side)	Reconstruct in front of Ho. #277
Park St.	241'	(east side)	New construction from Ho. #277 to Ho. #297
Pearl St.	98'	(south side)	Reconstruct from Ho. #173 to Comee St.
Pelley St.	28'	(east side)	Reconstruct from West St. northerly
Pleasant St.	45'	(east side)	Reconstruct in front of Ho. #328
Sherman St.	16'	(east side)	Reconstruct from Logan St. northerly
So. Lincoln St.	138'	(east side)	Resurface Cross St. southerly
Temple St.	25'	(south side)	Resurface at Ho. #109
Vernon St.	51'	(west side)	Resurface at Ho. #20
Vernon St.	50'	(east side)	Resurface from Ho. #137 to Ho. #143
Winter St.	179'	(east side)	Resurface from Ho. #72 southerly

ANNUAL REPORT 1961

Storm Water Drain Construction

Chestnut St.	285'	- 8"	Corr.B.C.P.P.	from Ho. #308 to Ho. #400
Clark St.	39'	- 12"	Corr.B.C.P.P.	across Clark St.between Ho.#174 & Ho.#182
Clark St. Outlet	173'	- 12"	R.C.P.	Clark St. between Ho. #174 & Ho.#182
Coburn Ave.	75'	- 12"	R.C.P.	from Coleman St. southerly
Coleman St.	185'	- 12"	R.C.P.	from Ho. #156 westerly beyond Ho. #164
Fourth St.	188'	- 12"	R.C.P.	from Leamy St. westerly
Jackson Hill Rd.	838'	- 12"	Corr.B.C.P.P.	from Warwick Rd. to Intervale Rd.
Jackson Park	141'	- 12"	Corr.B.C.P.P.	from Jackson Hill Rd. to Ho.#8
Kraft St.	146'	- 12"	Corr.B.C.P.I.P.	from West Broadway northerly
Leamy St.	105'	- 12"	R.C.P.	from Ho. #171 to Fourth St.
Logan St.	30'	- 6"	C.R.P.	across street at Ho. #115 Logan St.
Logan St.	260'	- 48"	R.C.P.	from brook between Logan & Main Sts. in Nichols & Stone yard.
Lynde St.	30'	- 15"	R.C.P.	Opp.new Sacred Heart School, across road
Lynde St. Outlet	68'	- 15"	R.C.P.	Opp.new Sacred Heart School, Lynde St. southerly into Jackson Playground
Ryan St.	72'	- 12"	R.C.P.	In front of Ho. #161
Ryan St.	37'	- 24"	R.C.P.	Spillway of the pond southerly across the road.
Ryan St. Outlet	141'	- 24"	R.C.P.	Ryan St.southerly between Ho.#161 & Ho.#165
Sand St.	737'	- 12"	R.C.P.	Ash St. Outlet at Ho. #73 to Ho. #139
School & Bond				
Sts. Outlet	45'	- 30"	R.C.P.	Under Mead Containers Repair Shop in basement
Travers St.	139'	- 12"	Corr.B.C.P.I.P.	from West Broadway northerly
Tuttle Pl.	104'	- 48"	R.C.P.	Collier-Keyworth yard between track and Chestnut St.
West Broadway	184'	- 15"	Corr.B.C.P.I.P.	from Bridge at Travers Pond to Travers St.
West Broadway	324'	- 12"	Corr.B.C.P.I.P.	from Travers St.to Ho.#71(Saunders Motors)

Bituminous Concrete Curb Construction

Carter Rd.	56'	south side	West line of Chapel St. westerly
Chapel St.	59'	west side	South line of Carter Rd. southerly
Chatham St.	150'	east side	South line of High St.to south prop.line of Ho. #2
Chestnut St.	413'	west side	North line of Bond St.to south prop.line of Ho. #167
Chestnut St.	98'	east side	In front of Ho. #148
Chestnut St.	516'	east side	From Highway Shed driveway to Ho. #330
Chestnut St.	389'	east side	From North prop. line of Adventist Church to South line of Bond St.
Chestnut St.	574'	east side	From No. line of Bond St. to No. Prop.line of Ho.#154
Coburn Ave.	230'	west side	So.Line of Coleman St. southerly to end of layout
Donna Ave.	184'	south side	East line of Prospect St. to west line of Ken Dr.
Kendall St.	604'	south side	Front of Ho. #44 to Hydrant opposite Jackson Park
Prospect St.	76'	west and south	Front of Ho.#197 across end to Donna Ave.

All catch basins were cleaned last year and several basins which had heaved through frost action were replaced to their proper positions.

We strongly recommend that immediate steps be taken to remedy the congested condition at the City Shed. At the present time we do not have enough room to properly store our equipment.

The Two-Way Radio System is working out very well in the Highway Department. It is hoped that more units will be added in the near future which will speed up the dispatching of trucks and equipment especially, during an emergency, in snow and ice storms.

Respectfully submitted,
Public Works Board

Edward J. Chittus
Ernest G. Anala
Edmond H. Hilaine
Frank J. New
Oliver H. Hogen

ANNUAL REPORT 1961

Water Department

Public Works Board

Charles P. McKean, Chairman - Resigned 11-15-61

Ernest Nivala, Clerk 1-1-61 - 11-15-61

Chairman 11-15-61 - 12-31-61

Clarence Goguen, Secretary

Edmond St. Hilaire, Member

Edward Chitow, Member

Clerk 11-15-61 - 12-31-61

John W. Meany, Superintendent

John K. Mitchell, Registrar and Office Manager

To His Honor, the Mayor and the City Council

Gentlemen:

The Public Works Board respectfully submits the fifty-ninth Annual Report of the Water Department for the year ending December 31, 1961.

Your attention is respectfully called to the detailed reports of the Superintendent and the Registrar. These reports contain a detailed statement of the financial condition of the department, the work performed, pumping statistics and recommendations.

Ernest H. Nivala

Edward Chitow

Edmond St. Hilaire

Clarence Goguen

Public Works Board

ANNUAL REPORT 1961

WATER DEPARTMENT

To the Public Works Board:

Gentlemen:

I respectfully submit the fifty-ninth annual report of the Water Registrar for the year 1961.

The Crystal Lake Pumping Station pumped 561,039,000 gallons of water to the mains in 1961.

The Auxilliary Pumping Station was operated for a period of 8 months in 1961 and a total of 320,682,000 gallons were pumped into Crystal Lake to maintain an adequate supply.

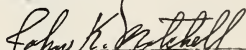
In 1961, the Water Department took the initial steps to enlarge the city water supply. An application was made to the Housing and Home Finance Agency for an interest free loan of \$29,900 which was granted the city. This money will cover the cost of the final plans and specifications for the expansion of Perley Brook Reservoir. To furnish these plans and specifications, the Board has selected the firm of Camp, Dresser and McKee. It is the opinion of the Board and departmental officials that with the completion of the expansion program, the City of Gardner will be in an excellent position to attract new industries to settle in the city.

Due to low water volume the department replaced 890 feet of main on Chelsea Street and 390 feet on Rich Street. The department should revert to the standard policy of replacing a portion of the old water mains each year.

The installation of water mains in the Fairlawn Avenue Crescent Road area was installed by C. DiMartino & Sons Inc. for the sum of \$13,077.00. In addition to this amount, the department had approved payment of \$1,149.95 to Whitman & Howard for engineering services.

The department hired Carl Lindstrom & Sons to replace the water main from Mechanic at Conant to the Industrial Park with a 12" line. The cost for this project amounted to \$52,925.65 and in addition we had to pay Whitman & Howard the amount of \$3,704.80 for engineering services.

Respectfully submitted,


John K. Mitchell
Water Registrar

ANNUAL REPORT 1961

FINANCIAL REPORT

Purpose	Rate of Interest	Year of Issue	Year of Maturity	Amount Outstanding
Main Constr - So. Main Cutoff	2.3%	1953	1967	\$18,000.00
Main Constr - Pearl, Chapel	3.5%	1960	1964	12,000.00
Extension of Mains - Parker Hill Rd. etc.	2.8%	1960	1970	45,000.00
Extension of Mains - Pearl, Talcott etc.	2.8%	1961	1971	<u>97,000.00</u>
Total Outstanding				\$172,000.00

COST OF GARDNER WATER WORKS

Cost of Works as per 12/31/60	\$1,793,069.82
Net Cost of Construction for 1961	<u>120,081.31</u>
	\$1,913,151.13

ANNUAL REPORT 1961

WATER DEPARTMENT EXPENDITURES

ORDINARY MAINTENANCE

ADMINISTRATIVE

Salaries	\$18,869.78
Printing, Postage, Stationery	1,078.24
Telephone	804.76
Misc. Supplies	126.43
Bonds	66.20
Real Estate Taxes	232.59
All Other	953.46
Pensions	1,422.92
Compensation and Liability Insurance	2,652.40

STREET MAINS

Pipe and Fittings	940.34
Hydrants and Fittings	583.40
Equipment and Repairs	750.03
Power and Light	176.21
Kerosene and Supplies	187.18

SERVICES

Pipe and Fittings	3,016.36
Meters and Repairs	2,780.02
Meter Readers Supplies	38.94
Supplies	561.58
Tools and Equipment	149.99

MAIN PUMPING STATION

Repair Pumps and Boilers	1,466.18
Diesel Fuel and Heating Oil	5,469.15
Power and Lights	3,942.31
Building and Grounds	19.98
Chlorine	342.00
Misc. Supplies	937.27

AUXILIARY STATION

Power and Fuel Oil	6,407.08
Lights	14.38
Misc. Supplies	23.76
Building and Grounds	39.65

RESERVOIR

Misc. Supplies	28.86
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MISCELLANEOUS

Misc. Tools and Equipment	2,578.50
Trucks, Compressors, Shovels	6,394.05
Chemicals - Lake	362.34
Maintenance -- Labor	49,307.83

Total Maintenance Expenditures

\$112,724.17

ANNUAL REPORT 1961

WATER DEPARTMENT EXPENDITURES

- Page 2 -

Total Maintenance Expenditures	
Brought Forward	\$112,724.17

CONSTRUCTION

MAINS

Pipe and Fittings	\$1,391.82
Hydrants and Fittings	850.72
Lead and Packing	1.54
Equipment	202.94
All Other	161.73

SERVICES

Pipe and Fittings	3,949.27
Meters	1,411.01
Tools and Equipment	58.37
All Other	200.56

Construction -- Labor	<u>2,248.27</u>	<u>10,476.23</u>
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Total Maintenance and Construction Expenditures	\$123,200.40
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O. T. O. M.

Water Bond and Interest Acct.	16,594.50
Repair Reservoir	9,586.78
Extension of Mains - Pearl St.	69.59
Repair to Insley Shovel	594.49
Water Main Construction:	
Parker Hill Road, Sand Street,	
Crescent and Fairlawn	13,502.26
Extension of Mains - Talcott,	
Ash, West Broadway, etc.	78,045.32
Chelsea Street Account	<u>5,998.96</u>

124,391.90

\$247,592.30

ANNUAL REPORT 1961

WATER DEPARTMENT FINANCIAL REPORT RECEIPTS

Unpaid Water Rates, Jan. 1, 1961	\$172.66	
Water Rates Assessed in 1961	139,861.41	
Water Liens Recommitted	89.91	
Interest and Demand	<u>253.10</u>	\$140,377.08
Water Rates Collected	\$139,256.17	
Interest and Demand Collected	252.70	
Water Liens Collected	89.91	
Water Rates Abated	110.70	
Water Interest Charge Abated	.40	<u>139,709.88</u>
Uncollected Water Rates, December 31, 1961		667.20
Unpaid Labor and Material Inv. 1/1/61	\$1,557.07	
Labor and Material Assessed in 1961	<u>11,782.24</u>	\$13,339.31
Labor and Material Inv. Collected	\$12,662.93	
Labor and Material Abated	<u>13.23</u>	<u>12,676.16</u>
Uncollected Labor and Material Inv. 12/31/61		663.15
Total Unpaid Accounts, December 31, 1961		\$1,330.35

FINANCIAL STATEMENT OF THE WATER DEPARTMENT FOR THE YEAR ENDING DECEMBER 31, 1961

Receipts from Metered Water	\$139,508.87	
Receipts from Labor and Material	12,662.93	
Gasoline Tax Refund	<u>176.44</u>	\$152,348.24

EXPENDITURES GENERAL CONSTRUCTION

Labor	\$2,248.27	
Mains	2,608.75	
Services	5,619.21	
Other Than Ordinary Maintenance	<u>124,391.90</u>	\$134,868.13

GENERAL MAINTENANCE

Administration	\$26,206.78	
Mains	2,637.16	
Services	6,546.89	
Crystal Lake Pumping Station	12,176.89	
Perley Brook Pumping Station	6,484.87	
Reservoir	28.86	
Trucks, Compressors, Shovels	6,394.05	
Miscellaneous Accounts	2,940.84	
Labor	<u>49,307.83</u>	<u>112,724.17</u>
Total Expenditures		\$247,592.30
Expenditures in Excess of Receipts		\$95,244.06

ANNUAL REPORT 1961

REPORT OF PUMPING OPERATIONS

To the Honorable Public Works Board:

Gentlemen:

We hereby submit the Fifty-Seventh Annual Report of operating at the Main Pumping Station.

	Gallons Water Pumped Electric	Gallons Water Pumped Diesel	Total Gallons Pumped	Average Daily Consumption	Total Pumping Hours
Jan.	1,115,000	44,713,000	45,828,000	1,478,322	300 ½
Feb.	1,845,000	41,616,000	43,461,000	1,552,178	285 ½
Mar.	175,000	50,316,000	50,491,000	1,628,742	322 ½
Apr.	3,102,000	42,138,000	45,240,000	1,508,000	291 3/4
May	462,000	48,048,000	48,510,000	1,564,839	311
June	10,381,000	39,405,000	49,786,000	1,659,533	325 ½
July	5,041,000	43,771,000	48,812,000	1,574,580	318 ½
Aug.	1,475,000	49,787,000	51,262,000	1,653,613	332 ½
Sept.	14,188,000	32,450,000	46,638,000	1,554,600	310
Oct.	4,324,000	39,390,000	43,714,000	1,410,129	295 ½
Nov.	562,000	43,313,000	43,875,000	1,462,500	290 3/4
Dec.	12,462,000	30,960,000	43,422,000	1,400,710	294
Tot.	55,132,000	505,907,000	561,039,000	1,537,093	3,677

The level of the lake on December 31, 1961 was Fifty-Four (54) inches below the high water mark.

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WATER DEPARTMENT

1961 Pumping Record Perley Brook Station

Month	Kilowatt Hours	Gallons Pumped	Hours Pumping
January	40,800	41,724,000	183
February	25,200	58,710,000	257 1/2
March	92,880	100,548,000	441
April	32,400	1,824,000	8
May	4,560	25,536,000	112
June	17,520	2,964,000	13
November	13,680	36,936,000	162
December	47,040	52,440,000	230
Total	<hr/> 274,080	<hr/> 320,682,000	<hr/> 1406 1/2

ANNUAL REPORT 1961

REPORT OF SUPERINTENDENT OF WATER DEPARTMENT

To the Honorable Public Works Board:

I submit to you herewith my report as Superintendent for the year ending December 31, 1961.

EXTENSION OF WATER MAINS

Allen Street	240 feet of 8" C.I.Tyton
Ash Street	490 feet of 8" C.I.Tyton
Blanchard Street	120 feet of 12"C.I.Tyton
Off Blanchard Street	1,020 feet of 12"C.I.Tyton
Conant Street	1,382 feet of 12"C.I.Tyton
Conant Street	37 feet of 8" C.I.Tyton
Crescent Road	785 feet of 8" C.I.Tyton
Cross Street	445 feet of 12"C.I.Tyton
Fairlawn Avenue	610 feet of 8" C.I.Tyton
Fairlawn Avenue	825 feet of 6" C.I.Tyton
Highland Street	133 feet of 6" C.I.Tyton
Industrial Rowe	410 feet of 12"C.I.Tyton
Pearl Street	1,550 feet of 12"C.I.Tyton
Pearl Street	23 feet of 6" C.I.Tyton
Pearl Street	1,943 feet of 8" C.I.Tyton
Smith Street	1,300 feet of 12"C.I.Tyton
Smith Street	18 feet of 6" C.I.Tyton
Talcott Avenue	280 feet of 8" C.I.Tyton
West Broadway	1,655 feet of 12"C.I.Tyton
West Broadway	1,173 feet of 12"C.I.Tyton
Over Proposed Sts.	
Grace Street	722 feet of 12"C.I.Tyton
Catherine Street	908 feet of 12"C.I.Tyton
Norton Street	330 feet of 12"C.I.Tyton
Ruth Street	245 feet of 12"C.I.Tyton

Total 16,644 feet

NEW GATES SET

Allen Street	1 - 8" Gate
Ash Street	2 - 8" Gates
	1 - 6" Gate (hydrant branch)
Chelsea Street	1 - 8" Gate
	1 - 6" Gate (hydrant Branch)
Conant Street	3 - 12" Gates
	1 - 8" Gate
Crescent Road	1 - 8" Gate
	1 - 6" Gate
	1 - 6" Gate (hydrant branch)
Cross Street	1 - 12" Gate
Fairlawn Avenue	2 - 8" Gates
	2 - 6" Gates
	2 - 6" Gates (hydrant branch)
Industrial Rowe	1 - 12" Gate
	1 - 6" Gate (hydrant branch)
Pearl Street	3 - 8" Gates
	4 - 6" Gates (hydrant branch)
Rich Street	1 - 6" Gate
	1 - 6" Gate (hydrant branch)
Reservoir Street	1 - 6" Gate (hydrant branch)
Talcott Avenue	1 - 6" Gate (hydrant branch)
Temple Street	1 - 6" Gate
West Broadway	4 - 12" Gates
	3 - 6" Gates (hydrant branch)

ANNUAL REPORT 1961

REPORT OF SUPERINTENDENT OF WATER DEPARTMENT

(Continued)

New Gates Set on Line to East Gardner State Hospital

Off Blanchard Street	1 - 12" Gate (at the Reservoir)
Blanchard Street	1 - 6" Gate (hydrant branch)
Prosposed Ruth Street	1 - 12" Gate
	1 - 6" Gate (hydrant branch)
Pearl Street	1 - 12" Gate
	1 - 6" Gate
Smith Street	2 - 12" Gates
	1 - 6" Gate
	1 - 6" Gate (hydrant branch)

NEW HYDRANTS

Ash Street	1 - Near House No. 220
Crescent Road	1 - Near House No. 36
Fairlawn Avenue	1 - Near House No. 30
	1 - Opposite House No. 71
Industrial Row	1 - Opposite House No. 21
Pearl Street	1 - About 275' South of No. 670
	1 - About 475' North of No. 793
	1 - About 150' Southwest of No. 872
	1 - About 150' Northeast of No. 898
Rich Street	1 - At House No. 110
Reservoir Street	1 - Between No. 57 and No. 65
Talcott Avenue	1 - At West Broadway
West Broadway	1 - About 300' West of House No. 583
	1 - About 125' East of Industrial Rowe
	1 - Near House No. 693

New Hydrants on Line to East Gardner State Hospital

Blanchard Street	1 - Opposite Grace Court
Pearl Street	1 - Opposite Betty Spring Road
Smith Street	1 - At Pearl Street

SERVICES

Fifty-six new services have been installed to buildings during the year, making a total of 3,952 active services.

Service pipe was used during the year 1961 as follows:

3/4" Copper Service Pipe	2,219 $\frac{1}{2}$
1" Copper Service Pipe	1,752 $\frac{1}{2}$
1 1/2" Copper Service Pipe	148
6" C.I.C.T. Service Pipe	34

SERVICES REPAIRED

New From Main to Curb	49
New From Curb to Cellar	47

PIPE USED ON SERVICE REPAIRS

3/4" Copper Service Pipe	1148 $\frac{2}{3}$
1" Copper Service Pipe	861 $\frac{1}{2}$
1 1/4" Copper Service Pipe	163
6" C.I.C.T. Service Pipe	4 $\frac{5}{6}$
	2178 Feet

Forty-nine meters have been installed during the year on new services making a total now in use of 4,059 meters.

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REPORT OF SUPERINTENDENT OF WATER DEPARTMENT

(Continued)

MAIN PIPE REPAIRED

Joints Calked	1
Broken Pipes	6

LEAKS

Services	10
Mains	6

REPLACEMENT OF MAINS

Chelsea Street 890 feet of 8" C.I. Tyton

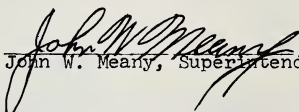
Rich Street 390 feet of 6" C.I. Tyton

Work on Fairlawn Avenue and Crescent Road performed by contractor C. D. Martino and Sons, Inc.

Work on Conant Street, Industrial Rowe and West Broadway performed by contractor, Carl J. Linstrom and Sons, Inc.

Part of 12" water main project to East Gardner State Hospital under State contract to Mid-State Construction Co.

Respectfully submitted,


John W. Meany, Superintendent

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SUMMARY OF STATISTICS

For the Year ending December 31, 1961
In form recommended by the New England Water Works
Association.

Gardner Water Works, Gardner, Worcester County, Massachusetts.
Estimated Population 19,038. Constructed in 1882 by Gardner Water
Company. Purchased in 1902 by the Town of Gardner. Sources of supply:
Crystal Lake and Perley Brook. Mode of Supply: Pumping to reservoir
and distributed by gravity.

PUMPING STATISTICS

1.	Builders of Pumping Machinery - Fairbanks, Morse and Company.	
2.	Description of Power Used (a) Electricity	(b) Diesel
3.	Diesel Oil Consumed for the Year	40,263
4.	Electricity used for the Year	59,800
5.	Total pumpage for the Year	
	(a) Electric Pump	55,132,000 gallons
	(b) Diesel Pump	505,907,000 gallons
6.	Average static head against which pumps work	208 feet
7.	Average dynamic head against which pumps work	228 feet
8.	Number of gallons pumped per K.W.H.	922
9.	Number of gallons pumped per gallon of Diesel Fuel	12,565
10.	Duty gallons pumped -----	
11.	Average duty for year -----	
12.	Cost of pumping figured on Pumping Station Expense	\$20,270.44
13.	Per million gallons pumped	36.13
14.	Per million gallons raised one foot (Dynamic)	.1585

STATISTICS OF CONSUMPTION

1.	Estimated Population	19,038
2.	Estimated Population on lines of pipe	18,600
3.	Estimated Population supplied	18,500
4.	Total consumption for the year, gallons	561,039,000
5.	Passed through meters, gallons	334,715,788
6.	Percentage of consumption metered	60
7.	Average daily consumption, gallons	1,537,093
8.	Gallons per day to each inhabitant	81
9.	Gallons per day to each consumer	83
10.	Gallons per day to each tap	379
11.	Cost of supplying water, per million gallons, figured on total net maintenance	\$200.92
12.	Total cost of supplying water, per million gallons, figured on total net maintenance plus interest on bonds	209.26

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STATISTICS RELATING TO DISTRIBUTING SYSTEM

1. Kind of Pipe - Asbestos, Cement, Cast Iron and Wrought Iron	
2. Sizes	From 1 inch to 20 inch
3. Extended during year	16,644 feet
4. Discontinued	none
5. Total now in use	62.94 miles
6. Length of pipe less than 4 inches in diameter	.44 miles
7. Number of hydrants added during the year (Public and Private)	18
8. Number of hydrants (public and private) now in use	463
9. Number of Stop Gates added during the year	51
10. Number of Stop Gates smaller than 4 inches	0
11. Number of Stop Gates now in use	1064
12. Number of Blow-Offs	0
13. Range of Pressure on Mains	45 to 150 Pounds

SERVICES

14. Kind of pipe	Cast Iron, Wrought Iron, and Copper
15. Sizes	1 inch to 12 inches
16. Extended during year	4,154 feet
17. Discontinued	12
18. Total now in use	43.53 miles
19. Number of Service Taps added during year	56
20. Number now in use	3952
21. Average length of services	58.2 feet
22. Number of Meters added	49
23. Number now in use	4059
24. Percentage of Services metered	100
25. Percentage of receipts from metered water	100
26. Number of Motors and Elevators added	None
27. Number now in use	9

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Location	Kind	Pressure
A Street, near no. 22	Steamer 4 Corey	125D
Abbott, near no. 34	Steamer 4 Corey	77D
Acadia Road at West Street	Steamer 8 Corey	138WD
Acadia Road. 300' N'ly from House #61	Steamer 4 Corey	140D
Acadia Road at Comeau Road	Steamer 8 Rensselaer	120D
Allen, at Stuart	Steamer 8 Corey	70D
Ash, near no. 16	Steamer 8 Corey	107D
Ash, near no. 62	Steamer 8 Corey	102D
Ash, near no. 112	Steamer 4 Corey	100D
Ash, near no. 170	Steamer 4 Corey	117D
Ash, near no. 220	Steamer 4 Corey	117D
Baker, Corner Barthel Avenue	Steamer 8 Rensselaer	125D
Baker, opposite no. 38	Steamer 8 Corey	96D
Baker, opposite Regan	Steamer 4 Corey	100D
Baker, at Marquette	Steamer 4 Corey	108D
Bancroft, at Jonathan	Steamer 4 Corey	82D
Banner Road, opp. Ho. #76	Steamer 8 Rensselaer	93W
Barthel, opposite Ho. #31	Steamer 4 Corey	126D
Barthel, opposite Ho. #73	Steamer 5 Corey	118D
Bates Road, at Coleman	Steamer 5 Corey	122D
Bickford Hill Road, opp. no. 67	Steamer Rensselaer	15
Bickford Hill Rd. at Highfield Rd	Steamer Rensselaer	40
Birch Street (Housing Project)	Steamer 8 Rensselaer	55D
Bennett Road at Montvale	Steamer 4 Corey	75D
Bert St. (Cypress Road)	Steamer 8 Rensselaer	58D
Blanchard, near Nelson	Steamer 8 Corey	43D
Blanchard, near no. 60	Steamer 5 Corey	35D
Blanchard, at Grace	Steamer 5 Corey	35D
Bond, at Elm	Steamer 8 Corey	86D
Branch, at Water	Steamer 8 Rensselaer	132D
Clark, 180' Est'ly from Ho. 141	Rensselaer	115
Central, opposite Armory	Steamer 8 Corey	50D
Central, near Woodland Avenue	2 Steamers 8 Corey	50D
Central, at Chestnut	Steamer 5 Corey	52D
Central, opposite no. 64	Steamer 4 Corey	58D
Central, at no. 117	Steamer 4 Corey	78D
Central, opposite Maple St.	Steamer 5 Corey	85D
Central, at Pine	Steamer 4 Corey	90D
Central, at Lake	Steamer 5 Corey	92D
Central, at Vernon	Steamer 5 Corey	95D
Chapel, opposite Box 42	Steamer 8 Rensselaer	49D
Chapel, next to no. 40	Steamer 5 Corey	56D
Chapel, at Willis Road	Steamer 8 Rensselaer	69D
Charles, opposite no. 39	Steamer 8 Corey	90W
Charles, at Prospect	Steamer 5 Corey	78D
Chatham, at Plymouth	Steamer 8 Corey	80D
Cherry, at Comee	Steamer 4 Corey	50D
Chelsea, at no. 32	Steamer 4 Corey	108D
Chelsea, opposite no. 108	Steamer 4 Corey	102D
Chelsea, at Columbus & Berg Shop	Steamer 8 Rensselaer	92D
Chestnut, at Walnut	Steamer 8 Corey	70D
Chestnut, at Cross	Steamer 5 Corey	80D
Chestnut, at Bond	Steamer 5 Corey	90D
Chestnut, opposite Temple	Steamer 5 Corey	100WD
Chestnut, at no. 407	Steamer Corey	104
Chestnut, at no. 449	Steamer 8 Corey	114D
Chestnut, at Main	Steamer 8 Corey	116D
Chestnut, at Gardner Machine Co.	Steamer 5 Corey	114D
Clark, at Racette Avenue	Steamer 8 Rensselaer	116WD
Clark, at Chicoine Farm	Steamer 8 Rensselaer	128W
Clark, at Ryan	Steamer 4 Corey	115D
Coburn, at Second	Steamer 5 Corey	118D
Coburn Ave., at Gardner Yard	Steamer 8 Rensselaer	122D
Coburn Ave., at Bettez & Laroche	Steamer 4 Corey	122D
Coburn Ave., at Chairtown Lumber	Steamer 5 Corey	118D
Coleman, near Robillard	Steamer 4 Corey	120D
Coleman, at Wasa	Steamer 4 Corey	110D
Coleman St. Ext. opp. Fournier Farm	Steamer 5 Corey	153D

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Location	Kind	Pressure
Conant, at Glenwood	Steamer 4 Corey	110D
Conant, at no. 127	Steamer 4 Corey	120WD
Conant, at no. 228	Steamer 4 Corey	130D
Connors, at Parker	Steamer 4 Corey	94D
Connors, at City Hall Avenue	Steamer 8 Corey	99D
Connors, at Knowlton	Steamer 4 Corey	90D
Crawford, opposite no. 26	Steamer 4 Corey	125WD
Crescent, near no. 36	Steamer 4 Corey	125WD
Cross, opposite South Lincoln	Steamer 4 Corey	90D
Cross, at Maple	Steamer 8 Rensselaer	82D
Cross, near Washington	Steamer 5 Corey	94D
Douglas Road, opp. no. 34	Steamer 8 Corey	130D
Draper Road, near no. 37	Steamer 5 Corey	134D
Draper Road, at Douglas Road	Steamer 8 Corey	126D
Draper Road, at West	Steamer 5 Corey	125D
Dyer, opposite no. 40	Steamer 4 Corey	130W
Dyer, near no. 63	Steamer 8 Corey	128D
Dyer, at Sawyer	Steamer 8 Corey	128WD
Dyer, at Mill	Steamer 8 Corey	137W
Elm Street, at Howe	Corey	100
East Broadway, opp. Chelsea	Steamer Corey	108D
East Broadway, at Mahoney		
Chair Co.	Steamer 4 Corey	108D
East Broadway, near 139	Steamer 8 Corey	104D
East Broadway, near Flanagan		
Garage	Steamer 8 Corey	104WD
East Broadway, at Newton St.	Steamer 8 Corey	104W
East Broadway, at Minott	Steamer 8 Corey	108W
East Broadway opp. Curcio Co.	4 Corey	95WD
Edgell, at Westford	Steamer 4 Corey	60D
Edgell, opposite no. 109	Steamer 4 Corey	60D
Elm, at Pearl	Steamer 8 Corey	54D
Elm, at Walnut	Steamer 4 Corey	64D
Elm, opposite no. 75	Steamer 8 Corey	76D
Elm, at Cross	Steamer 4 Corey	70WD
Elm, at Elm Street School	Steamer 8 Corey	82D
Elm, near entrance High School	Steamer 8 Corey	80D
Elm, at Temple	Steamer 5 Corey	94D
Elm, opposite no. 286	Steamer 5 Corey	90D
Elm, near no. 337	Steamer 4 Corey	90D
Emerald, near no. 43	Steamer 8 Rensselaer	130D
Emerald, at no. 87	Steamer 4 Corey	115D
Euclid, near no. 90	Steamer 5 Corey	117D
Fairlawn, near no. 30	Steamer 5 Corey	117D
Fairlawn, opposite no. 71	Steamer 5 Corey	117D
Ford, near no. 12	Steamer 4 Corey	105W
Foss Road, opposite no. 24	Steamer 4 Corey	120D
Glazier, at Highland	Steamer 8 Corey	24D
Glazier, at end	Holyoke	10D
Glenwood, opposite no. 25	Steamer 4 Corey	90D
Glenwood, opposite no. 83	Steamer 4 Corey	80D
Graham, at Richmond	Steamer 4 Corey	84D
Graham, at Park	Steamer 4 Corey	87D
Grant, at Jay	Steamer 4 Corey	80D
Grant, at Favor	Steamer 4 Corey	62D
Green, opposite no. 37	Steamer 8 Corey	48D
Green, opposite no. 94	Steamer 5 Corey	50D
Green, near no. 144	Steamer 4 Corey	60D
Green, at Heywood Mem. Hospital	Steamer 4 Corey	52D
Green, at Nurses' Home	Steamer 5 Corey	60D
Greenwood, at no. 32	Steamer 4 Corey	120D
Greenwood, at Baker	Steamer 4 Corey	100D
Greenwood, near no. 180	Steamer 8 Corey	97D
Greenwood Place, at no. 22	Steamer 5 Corey	112D
Guild, at North	Steamer	132D
Heywood, at Pumping Station	Corey	86

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Location	Kind	Pressure
Halford, near no. 35	Steamer 8 Rensselaer	125D
Halford, near Gardner Wood		
Novelty	Steamer 4 Corey	125D
Harvard, at no. 63	Steamer 4 Corey	80D
Heywood, at Pumping Station	Steamer Corey	80
High, at Charles	Steamer 4 Corey	92D
High, at Lovewell	Steamer 8 Corey	85D
High, at Metcalf	Steamer 8 Rensselaer	90D
High, near no. 213	Steamer 8 Rensselaer	104WD
High, at Newton	Steamer 8 Rensselaer	105D
High, near no. 294	Steamer 8 Rensselaer	98D
High, at Minott	Steamer 8 Corey	94D
Industrial Rowe,	Steamer 8 Rensselaer	131D
Industrial Rowe, opp. no. 21	Steamer 8 Rensselaer	131D
Intervale Road	Steamer 4 Corey	85D
Jackson Hill Rd. at Warwick Rd.	Steamer 8 Corey	102D
Jackson Park at north end of pond	Steamer 8 Corey	86W
James, near Heywood St.	Steamer 5 Corey	30D
Jean, at no. 71	Steamer 4 Corey	130D
Jefferson, opposite no. 46	Steamer 8 Rensselaer	105D
Jonathan, at no. 38	Steamer 8 Corey	61D
June, near no. 15	Steamer 8 Corey	90D
Ken Drive near no. 56	Steamer 8 Rensselaer	110D
Kendall, at Glenwood	Steamer 8 Corey	97WD
Kendall, opposite no. 99	Steamer 8 Corey	93D
Lake, at Richmond	Steamer 5 Corey	87D
Lakeview, near no. 19	Steamer 4 Corey	75D
Lakeview, opp. proposed Matti Rd	Steamer 4 Corey	70D
Lawrence, opposite C Street	Steamer 8 Corey	78W
Lawrence, at Cross St.	Steamer 5 Corey	63D
Lawrence, near Edgell	Steamer 5 Corey	55W
Leamy, at Church	Steamer 8 Corey	124D
Leamy, at no. 66	Steamer 4 Corey	118D
Leamy, near Second	Steamer 5 Corey	110D
Leamy, at Baker	Steamer 8 Corey	102D
Leamy, opp. no. 185	Steamer 8 Rensselaer	110D
Leamy, at Fourth	Steamer 8 Corey	120W
Lennon, near no. 28	Steamer 4 Corey	100D
Lennon, near no. 90	Steamer 4 Corey	98W
Limerick, at Vaughn	Steamer 4 Corey	110D
Lincoln, near no. 54	Steamer 4 Corey	78D
Linwood St., opp. no. 86	Steamer 4 Corey	107D
Logan, opp. Nichols & Stone	Steamer 8 Corey	110D
Logan, at no. 130	Steamer 4 Corey	100D
Lovewell, opposite Metcalf	Steamer 4 Corey	98D
Lovewell, near no. 105	Steamer 4 Corey	94D
Lovewell, near no. 158	Steamer 4 Corey	98D
Lovewell about 50' no. of brook	Steamer 8 Rensselaer	111WD
Lovewell, opp. no. 288	Steamer 8 Rensselaer	105D
Lynde, at Lincoln	Steamer 5 Corey	74D
Main St., at City Hall Avenue	Steamer 5 Corey	102D
Main St., at Bowling Alley	Steamer 5 Corey	108D
Main St., at Willow	Steamer 5 Corey	108D
Main St., at no. 243	Steamer 5 Corey	110D
Main St., at the Hatton Press	Steamer 4 Corey	116D
Main St., at Gem Crib & Cradle Co	Steamer 4 Corey	120D
Main St., near O.W. Siebert's	Steamer 8 Rensselaer	122D
Main St., at Sherman	Steamer 5 Corey	115D
Main St., near no. 530	Steamer 8 Corey	115D
Maple, opposite no. 88	Steamer 4 Corey	82D
Maple, at Lynde	Steamer 5 Corey	82W
Marquette, near no. 42	Steamer 8 Corey	130D
Marquette, at Moran	Steamer 4 Corey	124D
Maynard, at East Broadway	Steamer 5 Corey	105WD
Mechanic, at Main	Steamer Corey	120
Mechanic, at no. 47	Steamer 4 Corey	115D
Mechanic, at Brown Bros.	Steamer Corey	120

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Location	Kind	Pressure
Mechanic, at Conant	Steamer 8 Rensselaer	124D
Mill, opposite no. 28	Steamer 8 Corey	118D
Mill, S. Bent & Bros., spur track	Steamer 8 Corey	124D
Mill, opp. Ramsdell's Paint Shop	Steamer 4 Corey	120D
Mill, at no. 222	Steamer 8 Corey	130WD
Mill, near no. 325	Steamer 8 Rensselaer	132D
Mill, near Pew Brook	Steamer 8 Rensselaer	150WD
Minott, South of Banner Road	Steamer 8 Rensselaer	83D
Mission at People's Ice & Coal	Steamer 8 Corey	130WD
Monadnock, at no. 53	Steamer 8 Corey	119D
Monadnock, near no. 87	Steamer 5 Corey	118D
Montvale Road, opp. no. 36	Steamer 8 Rensselaer	100D
Myrtle, opposite no. 22	Steamer 8 Corey	143D
Nelson, at Elizabeth	Steamer 8 Corey	68W
Nichols, opposite no. 10	Steamer 8 Rensselaer	105D
Nichols, near no. 88	Steamer 4 Corey	98D
Nichols, opp. Knowlton	Steamer 5 Corey	100D
Oak, near no. 68	Steamer 8 Corey	100W
Oak, at Richmond	Steamer 4 Corey	74D
Oak, at no. 147	Steamer 4 Corey	81D
Olney, opposite no. 102	Steamer 8 Corey	93D
Oriole, at Way	Steamer 4 Corey	109D
Oriole, at no. 38	Steamer 4 Corey	100D
Osgood, at no. 37	Steamer 4 Corey	84D
Pearson Blvd., opp. Coyle	Corey	114
Park, opp. Electric Light Station	Steamer Corey	90D
Park, at Bancroft	Steamer 4 Corey	70D
Park, opposite Abbott	4 Corey	72D
Park, opposite no. 253	Steamer 5 Corey	70D
Park, opposite no. 297	Steamer 4 Corey	80D
Park, at Stuart	Steamer 4 Corey	90D
Park, at Clark	Steamer 4 Corey	100D
Park, at no. 500	Steamer 4 Corey	90D
Parker Hill Rd., near no. 34	Steamer 8 Corey	45D
Parker, at Central	Steamer 4 Corey	90D
Parker, at Nichols	Steamer 5 Corey	101D
Parker, at Greenwood	Steamer 5 Corey	112D
Parker, at no. 278	Steamer 5 Corey	125D
Parker, at no. 336	Steamer 5 Corey	124D
Parker, near no. 390	Steamer 5 Corey	118D
Parker, at Barthel	Steamer 4 Corey	126D
Parker, opposite no. 477	Steamer 8 Corey	130D
Parker, near no. 522	Steamer 5 Corey	138D
Parker, at O'Hearn Shop	Steamer 8 Rensselaer	140D
Parker, at Fredette St.	Steamer 4 Corey	144D
Parker Hill Rd., at curve	Steamer 8 Rensselaer	16D
Peabody, at no. 26	Steamer 4 Corey	80D
Peabody, at no. 134	Steamer 4 Corey	65D
Peabody, near no. 221	4 Corey	109D
Pearl, at Glazier	Steamer 8 Rensselaer	50D
Pearl, opposite no. 124	Steamer 5 Corey	48WD
Pearl, at Blanchard Place	Steamer 5 Corey	50D
Pearl, opp. Betty Spring Road	Steamer 5 Corey	50D
Pearl, at Betty Spring Road	Steamer 5 Corey	65W
Pearl, at Smith	Steamer 5 Corey	79D
Pearl, opposite no. 355	Steamer 8 Rensselaer	60D
Pearl, at Carter Road	Steamer 8 Rensselaer	53WD
Pearl, 50' west of Gurtin's	Steamer 8 Rensselaer	51WD
Pearl, 200' East of Cody Farm	Steamer 8 Rensselaer	44D
Pearl, 50' West of no. 780	Steamer 8 Rensselaer	40D
Pearl, 300' East of Mulqueen's	Steamer 8 Rensselaer	60D
Pearl, 275' South of no. 670	- - -	-
Pearl, 475' North of no. 793	- - -	-
Pearl, 150' Southwest of no. 872	- - -	-
Pearl, 150' Northeast of no. 898	- - -	-
Pearson Blvd., R. R. Crossing	Steamer 8 Rensselaer	120WD
Pearson Blvd., near Rousseau Shop	Steamer 8 Rensselaer	116D
Pelly, near no. 62	Steamer 4 Corey	122D

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Location	Kind	Pressure
Pine, near Central	Steamer 5 Corey	92D
Pine, near no. 67	Steamer 8 Corey	96D
Pine, opposite Cross	Steamer 5 Corey	90D
Pine, opposite no. 181	Steamer 4 Corey	82D
Pine, opposite no. 257	Steamer 4 Corey	88D
Pine, near no. 307	Steamer 5 Corey	92D
Pine, at Main	Steamer 5 Corey	110D
Pleasant at no. 17	8 Corey	98D
Pleasant at no. 80	Steamer 5 Corey	94D
Pleasant at no. 148	Steamer 4 Corey	92D
Pleasant, at Willow	Steamer 8 Rensselaer	104D
Pleasant, at no. 284	Steamer 4 Corey	108D
Pleasant, at Wright	Steamer 4 Corey	105D
Pleasant, at no. 424	Steamer 8 Corey	105D
Pleasant, opp. no. 494	Steamer 5 Corey	110D
Pond, at Wickman Drive	Steamer 4 Corey	137D
Prospect, at Nutting	Steamer 8 Corey	85D
Prospect, at Jerome	Steamer 8 Corey	90D
Prospect, opposite no. 182	Steamer 8 Corey	102D
Racette Ave., at no. 61	Steamer 8 Rensselaer	120D
Regan, at Parker	Steamer 4 Corey	112D
Regan, at no. 65	Steamer 4 Corey	110D
Regan, opp. no. 161	Steamer 8 Corey	100D
Reservoir, between no. 59 & 65	- -	-
Rich, opposite no. 33	Steamer 4 Corey	94D
Rich, near no. 110	- -	-
Richmond, at Vernon	Steamer 4 Corey	85D
Robillard, at Wasa	Steamer 4 Corey	116D
Rock, near no. 19	Steamer 8 Corey	140D
Ryan, near no. 53	Steamer 8 Corey	132D
Ryan, near no. 121	Steamer 8 Corey	136D
Ryan, near no. 193	Steamer 8 Corey	135D
Sanborn, at South Lincoln	Steamer 8 Rensselaer	96D
Sanborn, near F.S. Enamel Room	Steamer 8 Rensselaer	95D
Sand, at West	Steamer 8 Corey	128D
Sand, opposite no. 51	Steamer 5 Corey	122W
Sand, near no. 116	Steamer 5 Corey	103W
Sand, at no. 192	Steamer 8 Rensselaer	99D
School, near no. 39	Steamer 5 Corey	80D
School, opposite no. 80	Steamer 5 Corey	88D
School, at Cross	Steamer 5 Corey	85D
School, at Sanborn	Steamer 5 Corey	94D
School, at Bond	Steamer 5 Corey	104WD
Sherman, opposite no. 82	Steamer 4 Corey	90W
Sherman, at Logan	Steamer 5 Corey	102D
Smith, at Pearl	- -	-
Smith, opposite no. 163	Steamer 5 Corey	60D
Smith, at no. 250	Steamer 5 Corey	58D
Smith, at Chapel St.	Steamer 5 Corey	56D
South Main, at Conant	Steamer 5 Corey	102W
South Main near no. 278	Steamer 4 Corey	110D
South Main at Kendall's Crossing	Steamer 8 Corey	115D
South Main, at no. 227	Steamer 4 Corey	112D
South Main, at Traver	Steamer 4 Corey	118D
South Main, opposite no. 95	Steamer 5 Corey	110D
South Main, opposite no. 49	Steamer 5 Corey	115D
Spruce St., opposite no. 31	Steamer 8 Rensselaer	50D
Stuart, near Playground entrance	Steamer 8 Rensselaer	87D
Stuart, at Nadeau	Steamer 8 Corey	104D
Summer, at S.K. Pierce & Sons	Steamer 4 Corey	105D
Summer, at no. 142	Steamer 4 Corey	100D
Summer, at Olney	Steamer 4 Corey	110D
Summer, 100' North of Pearson Blvd.	Steamer 4 Corey	117D
Summit Avenue, near no. 79	Steamer 8 Rensselaer	85D
Sunset Road, at Mayfield	Steamer 5 Corey	92W
Talcott, at West Broadway	- -	-
Temple, opposite no. 101	Steamer 4 Corey	80D

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Location	Kind	Pressure
Temple, opposite no. 157	Steamer 8 Corey	90D
Temple, at Parker Hill		
Convalescent	Steamer 8 Corey	75W
Temple, near S.C. cor.		
Mulcahy lot	Steamer 4 Corey	100W
Temple, opposite no. 334	Steamer 8 Rensselaer	92D
Travers, opposite no. 31	Steamer 8 Corey	124W
Union, at Nutting	Steamer 8 Corey	112W
Union, opposite no. 88	Steamer 8 Rensselaer	112D
Union, near no. 156	Steamer 4 Corey	112D
Union at Gardner Screw Corp.	Steamer 4 Corey	110D
Union, opposite no. 292	Steamer 8 Rensselaer	120D
Union, near no. 389	Steamer 4 Corey	124WD
Vernon, at Park	Steamer 4 Corey	80D
Vernon, opposite no. 138	Steamer 5 Corey	78D
Warwick Road, near no. 46	Steamer 4 Corey	96D
Washington, opposite no. 31	Steamer 4 Corey	72D
Washington, opposite Favor	Steamer 4 Corey	64D
Washington, at Jay	Steamer 5 Corey	72D
Water at no. 52	Steamer 8 Corey	140D
Waterford, near no. 18	Steamer 4 Corey	120D
Waterford, opposite no. 53	Steamer 4 Corey	124D
Waterford, opposite no. 101	Steamer 4 Corey	124D
Waterford, at Baker	Steamer 5 Corey	108D
Waterford St. Housing Project		
at no. 237	Steamer 8 Rensselaer	110D
Waterford at Greenwood Place	Steamer 4 Corey	118D
West, at Comfort Station	Steamer 5 Corey	98D
West, at Oak	Steamer 5 Corey	101D
West, opposite Ash	Steamer 5 Corey	128D
West, near no. 130	Steamer 8 Rensselaer	118D
West, at Jean	Steamer 4 Corey	128D
West, at no. 240	Steamer 4 Corey	118D
West, near no. 289	Steamer 4 Corey	120D
West, opposite no. 387	Steamer 8 Corey	125D
West, at no. 433	Steamer 8 Corey	141D
West, at Ryan Road	Steamer 8 Corey	134D
West, near no. 597	Steamer 8 Rensselaer	135D
West Broadway, near Union	5 Corey	102D
West Broadway, opp. no. 48	Steamer 5 Corey	120D
West Broadway, at Winter	Steamer 4 Corey	112D
West Broadway, at Kendall	Steamer 5 Corey	110WD
West Broadway, at no. 205	Steamer 5 Corey	120D
West Broadway, at no. 339	Steamer 5 Corey	122WD
West Broadway, at Conant	Steamer 4 Corey	125D
West Broadway, at Pleasant	Steamer 4 Corey	140D
West Broadway, at no. 501	Steamer 5 Corey	140D
West Broadway, 300' West of no. 583	- - -	-
West Broadway, 125' East of Industrial Rowe	- - -	-
West Broadway, near no. 693	- - -	-
Westford, at Cherry	4 Corey	60D
West Lynde, at no. 17	Steamer 5 Corey	95D
West Lynde opp. Conant Ball	Steamer 5 Corey	95D
Whitney, opposite no. 261	Steamer 8 Rensselaer	150D
Wickman Drive, opp. Wasa	Steamer 8 Corey	131D
Winslow at no. 36	Steamer 8 Corey	53D
Winter, at Mill	Steamer 4 Corey	115D
Winter, at S. Bent & Bros.	Steamer 8 Rensselaer	118W
Woodland Ave., at Heywood	Steamer 4 Corey	60D
Woodland Ave., at Beech	8 Corey	56D
Woodland Ave., opp. no. 197	Steamer 4 Corey	58D
Yale, at Greenwood Place	Steamer 8 Rensselaer	118D

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LOCATION OF HYDRANTS

LOW PRESSURE HYDRANTS

Location	Kind	Pressure
Central Street, at Vernon Street	Corey	4
Central St., at Heywood RR Crossing	Corey	Vac
Florence Stove Yard, near Shipping Room Entrance	Rensselaer	12
Florence Stove Yard, rear 88 Sherman Street	Rensselaer	10
Former Florence Stove Yard, opp. end of South Lincoln Street	Rensselaer	4
Heywood Yard, near Cross St. bridge	Rensselaer	Vac
Heywood Yard, opp. end of Lynde St.	Rensselaer	Vac
Lake Street, at Central Street	Corey	6
Lake Street, (at) near West Lynde St.	Corey	10
Logan Street, opp. Nichols and Stone office	Corey	20
Logan, opposite Kelly Brothers	Corey	20
Main Street, near number 45	Fairbanks	21
Main Street, at number 75	Fairbanks	10
Main Street, at number 136	Fairbanks	20
Main Street, at Willow Street	Corey	20
Main Street, at number 243	Fairbanks	22
Main Street, at the Hatton Press	Corey	28
Main Street, at Hedstrom Union	Corey	35
Main Street, opp. Washington St.	Corey	36
Main Street, at Sherman Street	Corey	34
Main Street, at number 534	Corey	28
Main Street, at Chestnut Street	Corey	32
Mechanic Street, at B & M Railroad	Corey	30
Mechanic Street, near Brown Brothers	Corey	27
Park Street, at B & M Railroad	Corey	Vac
Parker Street, at Graham Street	Corey	14
Parker Street, at Nichols Street	Corey	18

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Sewer Department
Public Works Board
Charles P. McKean, Chairman - Resigned 11/15/61
Ernest Nivala, Clerk 1/1/61 - 11/15/61
Chairman - 11/15/61 - 12/31/61
Clarence Goguen, Secretary
Edmond St. Hilaire, Member
Edward Chitow, Member
Clerk 11/15/61 - 12/31/61

To His Honor, The Mayor, and the City Council

Gentlemen:

The Public Works Board herewith submit their Sewer Department report for the year ending December 31, 1961.

The Sewage Treatment Plant continues to function satisfactorily. The average amount of sewage treated was 1,746,615 gallons per day.

Sewer mains were extended the past year as follows:

Temple Street	1,652 feet of 8" Transite
Lennon Street	1,335 feet of 8" Transite
Lennon Street	38 feet of 6" Transite
Fairlawn Avenue	962 feet of 8" Transite
Crescent Road	630 feet of 8" Transite
Park Street	59 feet of 6" Transite
Talcott Avenue	328 feet of 8" Transite
Cross Street	391 feet of 6" Transite
Highland Street	133 feet of 6" Transite
Ash Street	494 feet of 6" Transite
Allen Street	146 feet of 6" Transite
Fairlawn Ave. & Crescent Rd. Outlet	495 feet of 8" Transite
Lennon Street Outlet	1,114 feet of 8" Transite
Temple Street Outlet	1,658 feet of 8" Transite
Temple Street & Lennon Street Outlet	784 feet of 12" Transite
Total 10,219 feet	

Sixty-four Sewer Assessments amounting to \$17,800.00 have been levied during the year.

Twenty-six Sewer Assessments amounting to \$9,900.00 were upon old sewers.

Thirty-eight Sewer Assessments amounting to \$7,900.00 were upon new sewers.

Due to the construction of Route 2, forty-seven sewer connections were discontinued during the year. With the connection of sixty-four new buildings, the total of 3,638 are now in use.

The total length of connections installed during the year of 1961 was 4,062 feet.

The amount of pipe laid since the beginning of construction in 1890 is 94.94 miles made up as follows:

For Sewers and Outfall Sewers	51.93 miles
For Sub-Drains	4.03 "
For House Connections	<u>38.98</u> "
	94.94 "

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The sewer mains on Jerome Avenue were relayed for a distance of 203 feet to correct a poor pitch in the line. On Waterford Street, the mains were relayed for a distance of 100 feet. Damage has been occurring nearly each year because the original line is layed in poor soil.

The Sewer line which was constructed in the Lennon-Temple, Fairlawn and Crescent area was layed by C. DiMartino & Sons, Inc. for the cost of \$106,078.93. The cost of engineering services paid to Whitman & Howard amounted to \$11,567.12.

The Board authorized Whitman & Howard to draw up plans for sewer construction in the western portion of the City and the City has paid the sum of \$14,129.50 for the plans.

The financial statement of this Department will be found on the following pages, showing in detail receipts and disbursements in the past year for construction, care and maintenance of the system of sewers and sewage disposal.

Ernest H. Givala
Edward G. Givota
Edmond H. Haine
Clarence G. Givota

PUBLIC WORKS BOARD

ANNUAL REPORT 1961

CITY AUDITOR'S STATEMENT

Cash Balance, Reserved for Payment of Sewer Loans & Interest	\$31,586.29
Outstanding Sewer Assessments And Committed Interest	16,754.60
Sewer Assessments, Apportioned 1962-1970	<u>21,834.20</u>
	\$70,175.09

SEWER DEPARTMENT OUTSTANDING DEBT

	Outstanding 1-1-61	Payments	Outstanding 12-31-61
Sewer Main Construction Loan	\$5,000.00	\$5,000.00	-0-
Sewer Disposal Plant Loan	112,000.00	14,000.00	98,000.00
Sewer Main Construction Loan	6,000.00	2,000.00	4,000.00
Sewer Main Construction Loan	<u>250,000.00</u>	<u>20,000.00</u>	<u>230,000.00</u>
	\$373,000.00	41,000.00	332,000.00

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Showing cost of Sewer System, and Appropriations therefore the Amount of Sewer Scrip Issued, Cancelled and Outstanding to this date

For Year Ending	Appropriations for Sewer	Net Amount Paid Out For Sewers	Sewer Bonds, Issued	Cancelled	Notes or Scrip Outstanding
Dec. 31, 1960	\$1,145,405.02	\$1,135,810.30	\$1,016,500	\$872,500	\$144,000
	264,850.00	25,593.24	250,000	21,000	229,000
Totals					
Jan. 1, 1961	1,410,255.02	1,161,403.54	1,266,500	893,500	373,000
	21,093.00	131,619.20	-0-	41,000	41,000
	1,431,348.02	1,293,022.74	1,266,500	934,500	332,000
Net Amount Paid Out For Sewers					\$1,293,022.74
Returned To Treasury, December 31, 1928 Through December 31, 1961					2,499.16
Transferred to Sewer Connections, 1955					2,000.00
Transferred to Sewer Connections, 1949					2,649.20
Transferred to Ordinary Maintenance, 1950					846.81
Balance in Treasury, December 31, 1961					<u>130,330.11</u>
					\$1,431,348.02

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FINANCIAL STATEMENT

Uncollected Sewer Bills, 1-1-61	\$2,308.72	
Sewer Bills Assessed in 1961	<u>8,649.16</u>	\$10,957.88

1961 Collections:		
Sewer Connections	1,716.68	
Rent of Farm Buildings	600.00	
Sewer Cleaning, Repairs, And Misc.	1,281.76	
Transfers and Abatements	<u>7,012.31</u>	<u>10,610.75</u>
Uncollected Sewer Bills, 12-31-61		\$ 347.13

MAINTENANCE

Appropriations	\$30,558.55	
Refund Gasoline Tax	<u>96.69</u>	\$30,655.24

SEWER DEPARTMENT EXPENDITURES

Administration

Salaries	2,785.00	
Pension	352.48	
Office Expense	139.30	
Compensation And Liability Insurance	995.89	

Trunk Lines

Power And Lights	383.83	
Pipe And Fittings	517.27	
Equipment	370.42	
Supplies	40.39	
All Other	226.09	

Connections

Pipe And Fittings	2,309.72	
Tools And Equipment	422.84	
Supplies	134.18	
All Other	669.62	

Disposal Works

Tools And Equipment	869.62	
Power And Lights	1,068.57	
Buildings And Grounds	167.87	
All Other	95.82	

Maintenance - Labor	<u>18,448.23</u>	
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Total Expenditures		<u>29,997.14</u>
Unexpended Balance		\$658.10

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O.T.O.M.-Sewer Construction Projects

Balance on Hand, January 1, 1961	\$240,856.31	
Appropriations	21,090.00	
Refund Gasoline Tax	<u>3.00</u>	\$261,949.31

Expenditures

Main Construction Projects	\$ 776.65	
Main Construction Projects-Fairlawn, Crescent etc	121,871.02	
Sewer Construction - Cross St. Ext.	4,093.43	
Sewer Construction-Talcott, Ash & Allen Etc.	<u>4,878.10</u>	<u>131,619.20</u>

Unexpended Balance	\$130,330.11
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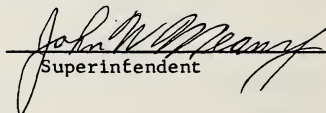
REPORT OF SEWER TREATMENT

To the Honorable Public Works Board:

Gentlemen: We respectfully submit the Annual Report of operating at the Sewerage Disposal Plant.

	Flow Gals. Per Month	Average Daily Flow	Maximum Daily Flow	Minimum Daily Flow	Precipitation
Jan.	44,778,600	1,444,471	1,875,600	1,178,500	2.24
Feb.	50,187,200	1,792,400	4,384,000	1,215,200	2.41
Mar.	90,299,800	2,912,897	3,940,700	1,582,600	4.51
Apr.	91,216,000	3,040,533	3,806,800	2,389,500	4.62
May	59,490,700	1,919,055	2,427,100	1,553,600	3.00
June	50,480,300	1,682,677	2,313,600	1,468,600	3.66
July	41,662,500	1,343,952	1,525,600	1,163,800	4.41
Aug.	38,220,300	1,232,913	1,567,200	1,036,400	3.74
Sept.	39,898,300	1,329,943	1,851,200	1,102,200	4.14
Oct.	40,741,000	1,314,226	1,467,300	1,123,600	2.19
Nov.	44,079,400	1,469,323	2,240,600	1,116,500	3.80
Dec.	46,460,300	1,498,719	2,659,300	1,029,700	2.99
Tot.	637,514,400				41.71

The average flow per month for the year 1961 amounted to 53,126,200 gallons with a maximum flow registering on the 26th of February 1961, of 4,384,000 gallons and the minimum flow on the 31st of December 1961 of 1,029,700 gallons.


Superintendent

ANNUAL REPORT 1961

RECREATION DEPARTMENT

To His Honor the Mayor and
Members of the City Council

Gentlemen:

Herewith submitted is the Annual Report of the Recreation Department for 1961. It is the intention of the Recreation Department to see that as many citizens of Gardner, young and old, be provided as much leisure time recreation as is possible within the limits of the budget provided.

The following is a list of programs provided by this department in 1961.

Summer Program

Operation of six playgrounds for a nine week session, namely, Bickford, Pulaski, Greenwood, Ovilla Case, Jackson and Marlene Stedman playgrounds. The highlights of the season included Arts & Crafts instruction, Minor League Baseball, Girls Softball, Lassie League.

Special playground events held last summer were trips to the following places: Whalom Park in Fitchburg, Red Sox Baseball Game in Boston, Benson's Wild Animal Farm in Hudson, N. H., Beaman Pond in Baldwinville, Massachusetts and the most important trip of the summer program was the trek to Pleasure Island in Wakefield, Mass. when 600 playground children boarded the busses.

Other summer activities were also held, namely, Tennis Tournament, Horseshoe Tournament, Slow Pitch Softball League, Little League, Tom Flynn League and the Recreation Summer Band under the direction of William Lloyd.

Winter Program

Midget and Intermediate Basketball, Badminton, Adult League Basketball, Oil Painting Classes, Sewing, Golf Instruction classes for Adults and High School Age Groups, Instruction in Archery, Women's Physical Fitness, Gardner News-Recreation Department bowling Tournament and the Volleyball Tournament, Christmas party for children.

Special Events

Playgrounds, Little League, Tom Flynn League, Halloween, Fishing Derby, Golden Age Group, Golf Instruction, Trips to Fenway Park, Bensons Animal Farm, Beaman Pond, Whalom Park, Pleasure Island. The Recreation also assisted in the Worcester County Extension Course. Christmas tree for children co-sponsored by the Park and Recreation Departments proved to be a very successful event. Christmas tree was set up at the Monument Park where Santa Claus gave out over 200 bags of candy. Remaining candy was distributed to the children at the Henry Heywood Hospital.

A great deal of assistance was contributed in co-operation with the Recreation Department by the Park Department, particularly through their labor force and the use of their heavy transporting equipment.

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The Recreation Commission accepted with regret the resignation of Raymond LaFontaine on February 2nd. The position was then filled by Steven Fallon on February 20th, his resignation was accepted November 20th when the position was taken over by Henry Dernalowicz.

Respectfully submitted,

Joseph Wojcikiewicz
Joseph Wojcikiewicz, Chairman

J. Ulysse Cormier
J. Ulysse Cormier

Richard Binnall
Richard Binnall

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ANNUAL REPORT
OF THE
SCHOOL COMMITTEE

CITY OF GARDNER
MASSACHUSETTS

1 9 6 1

* * * * *

At a meeting of the School Committee held April 2, 1962 it was voted to accept the annual report of the Superintendent of Schools and to present it to the Citizens of Gardner as the report of the School Committee for the year 1961.

Chester B. Roche, Jr.
SECRETARY
GARDNER SCHOOL COMMITTEE

ANNUAL REPORT 1961

SCHOOL COMMITTEE

Mayor Cyrille P. Landry, Chairman	35 Clark Street
Mrs. Helen Mae Sauter, Vice-Chairman	87 South Main Street
Chester B. Roche, Jr., Secretary	70 Prospect Street
Leonard J. Beauregard	72 Monadnock Street
Dr. Marie M. Gearan	203 Elm Street
Dr. Clarence P. Quimby	130 Edgell Street
Raymond J. Robichaud	36 Comee Street

MONTHLY MEETING

The regular meeting of the School Committee is held the first Monday of every school month at 7:00 P.M. in the School Office, City Hall, except as follows:

September: Second Monday.
January: Tuesday after the first Monday.

CALENDAR FOR THE SCHOOL YEAR 1961-1962

		<u>Number of Weeks</u>	
		High School	Elementary & Junior High School
FALL TERM BEGINS			
High School	September 6, 1961		
Elementary & J.H.S.	September 6, 1961		
FALL TERM ENDS			
High School	December 22, 1961	16	
Elementary & Jr. H.S.	December 22, 1961		16
WINTER TERM BEGINS			
High School	January 2, 1962		
Elementary & Jr. H.S.	January 2, 1962		
WINTER TERM ENDS			
High School	February 16, 1962	7	
Elementary & Jr. H.S.	February 16, 1962		7
SPRING TERM BEGINS			
High School	February 26, 1962		
Elementary & Jr. H.S.	February 26, 1962		
SPRING TERM ENDS			
High School	April 13, 1962	7	
Elementary & Jr.H.S.	April 13, 1962		7
FINAL TERM BEGINS			
High School	April 23, 1962		
Elementary & Jr. H.S.	April 23, 1962		
FINAL TERM ENDS			
High School	June 22, 1962	9	
Elementary & Jr.H.S.	June 15, 1962		8
		<u>39</u>	<u>38</u>
HIGH SCHOOL GRADUATION - June 14, 1962			
JUNIOR HIGH SCHOOL GRADUATION - June 13, 1962			

There will be no school on the following days:

Columbus Day Recess - Thursday and Friday, October 12, 13, 1961
Teachers' Convention - Friday, November 3, 1961
Thanksgiving Day Recess - Thursday and Friday, November 23, 24, 1961
Memorial Day - Wednesday, May 30, 1962

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PERSONNEL, DECEMBER 31, 1961

Superintendent of Schools

Frank C. Chace, Ed.D
(Elected in June, 1946)

School Nurses and Attendance Officers

Mrs. Hildur J. Porter

Lisbeth M. Stanley

School Physician

Dr. Rocco Raduazo

Office Personnel

Office of Superintendent

Mrs. Lillian W. Morse
Mrs. Bertha W. Blanchard
Mrs. Edith T. Holt

Senior Account Clerk
Junior Clerk & Stenographer
Senior Account Clerk
(Part-time)

Instructional Materials Center

Mrs. F. Viola Margetts

Senior Clerk & Typist

High School Office

Mrs. Helen T. Sargut
Mrs. Mary A. Horton

Clerk
Junior Clerk & Stenographer
(Part-time)

Junior High School Office

Mrs. Helen T. Shippee

Junior Clerk & Stenographer

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PERSONNEL, DECEMBER 31, 1961

Name	Grade or Subject	Educational Background	Began Teaching in Gardner
SUPERVISORS, ETC. Cora M. Leamy	Director of Curriculum	B.S.E., Boston University Ed. M., Fitchburg State	Feb. 1916
Elizabeth B. Saben	Director of Guidance	A.B., Mount Holyoke A.M., Columbia	Sept. 1927
Alice C. Baker	Supervisor of Elementary Physical Education	B.S.E., Boston University Ed.M., Boston University	Sept. 1947
Bradford R. DeVos	Supervisor of Elementary Vocal Music	B.Mus., New England Conservatory of Music	Jan. 1961
Warren E. Legsdin	Supervisor of Elementary Instrumental Music	B. Music., New England Conservatory of Music	Sept. 1956
June H. Macurdy	Supervisor of Elem. Art	Ed.M., Fitchburg State B.S.E., Massachusetts College of Art	Sept. 1958
William L. Rinehart Kathleen R. Kelly	Supervisor of Handwriting Reading Specialist	B.S.E., Fitchburg State	Sept. 1923
GARDNER HIGH SCHOOL -- Erected in 1926			
John S. Gearan	Principal	B.S.E., Fitchburg State Ed.M., Fitchburg State	Sept. 1946
Robert L. Littlefield	Vice-Principal	B.S., University of Maine Ed.M., University of N.H.	Sept. 1926
Virginia A. Aldrich	World History	A.B., University of Mass. A.M., Clark University	Sept. 1945
Martin L. Anderson	Mathematics, History	B.S.E., University of Mass.	Sept. 1951
James W. H. Baker	Physics	B.S., Bates College	Sept. 1930
George J. Black	Latin, French, English	A.B., Harvard College	Sept. 1956
Hervey F. Bowden	History	A.B., University of Maine A.M., Clark University	Sept. 1927
Kenneth E. Bowen	English, Psycho.	B.S.E., Fitchburg State	Sept. 1936
Helen Chaffee	French, Spanish	A.B., Mount Holyoke	Sept. 1930
Sarah E. Clark	Business Law, Library	A.M., Boston University B.S.E., Boston University	April 1935

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PERSONNEL, DECEMBER 31, 1961

Name	Grade or Subject	Educational Background	Began Teaching in Gardner
Mrs. Edla S. Denney	English	A.B., Smith College	Sept. 1955
Walter J. Dubzinski	Guidance	B.S.E., Boston College	Sept. 1946
Robert T. Duncan	Science, Math.	Ed. M., Fitchburg State	Sept. 1955
Geraldine Foskett	English	B.S.E., Fitchburg State	Sept. 1932
Mrs. Vera L. Glendenning	Homemaking, Health	Ed. M., Mount Holyoke	Sept. 1954
James T. Haverly	English, Geography	B.S.E., Framingham State	Sept. 1954
Edward W. Hilbourne, Jr.	Civics	B.S.E., Fitchburg State	Sept. 1924
Mrs. Dorothy K. Hopkins	Chemistry	Ed. M., Fitchburg State	Sept. 1931
Mary L. Horrigan	Business	B.S., Bates College	Sept. 1933
Dean E. Johnson	Industrial Arts	B.S.S., Boston University	Sept. 1921
Joseph T. Kivlin	Printing	Ed. M., Boston University	Jan. 1925
Martin O. Lahtinen	History	B.S.E., Salem Teachers	Oct. 1946
Roland C. Lambert	Boys' Physical Education	A.M., Columbia University	Sept. 1954
Mrs. Hope H. Lavallee	Art	B.S.E., Fitchburg State	Sept. 1957
Charles R. LeBlanc	English	B. Mus., Boston University	Sept. 1961
William M. Lloyd, Jr.	Music	B.S.E., Fitchburg State	Sept. 1956
Kathleen M. McCarthy	Business	Ed. M., Fitchburg State	Sept. 1930
William D. Mullaney, Jr.	English	B.S.E., Fitchburg State	Dec. 1960
Dorothy R. O'Neill	English	Ed. M., Boston University	Sept. 1926
Chester J. Poliks	Science	B.S.E., Fitchburg State	Sept. 1941
Priscilla Power	Girls' Physical Education	B.S., University of Conn.	Sept. 1951
Helen F. St. George	Latin, French	B.S.E., Bowling Green Univ.	Sept. 1955
		A.B., University of N.H.	

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PERSONNEL, DECEMBER 31, 1961

Name	Grade or Subject	Educational Background	Began Teaching in Gardner
Muriel M. Sutherland	Mathematics	B.S., Boston University	Sept. 1931
John A. Svenson	German, Math.	A.M., Boston University	
John J. Tarpey	Problems of Democracy	A.B., Clark University	Sept. 1960
	Mathematics	A.B., University of Mass.	Sept. 1961
Philip J. Tarpey	Math., Economics	B.S., Colby College	Sept. 1928
Carolyn A. Thatcher	Business	B.S.E., Salem State College	Sept. 1930
John R. Tinker	Mech. Drawing, Algebra	Ed.M., Boston University	
Mrs. Mildred E. Tinker	Driver Ed.	B.S., Worcester Polytechnic Inst.	Sept. 1937
Marion Viets	English	Ed.M., Fitchburg State	
	Mathematics	B.S., Colby College	Feb. 1959
Helen Whittier	Biology	A.B., Mount Holyoke	Sept. 1945
		A.M., Columbia University	
Mrs. Marlene S. Williams	Business	A.B., University of N.H.	Jan. 1932
		M.P.H., Yale University	
		B.S.E., Bloomsburg State	Sept. 1960
GARDNER JUNIOR HIGH SCHOOL -- Erected in 1953			
Leonard C. Harlow	Principal	B.S.E., Fitchburg State	Sept. 1951
Alice C. Baker	Girls' Physical Ed.	Ed.M., Fitchburg State	Sept. 1947
Marilyn L. Abare	Eng., Read.	B.S.E., Boston University	
Joseph A. Baublis	Math., Science	Ed.M., Boston University	Sept. 1956
Joseph W. Bishop, Jr.	Boys' Physical Ed.	A.B., Elms College	Sept. 1950
		B.S.E., Fitchburg State	Sept. 1953
Mrs. Mary S. Bowen	Eng., Read.	B.S.E., Springfield College	
Mrs. Gladys E. Burrage	Homemaking	Ed.M., Fitchburg State	Sept. 1957
Marion E. Crawford	Soc. Stud., Art	B.S., University of Minnesota	Nov. 1957
Mrs. Elizabeth C. Hedstrom	English	B.S., Simmons College	Sept. 1926
John H. Kakitis	Special Class	Diploma, Fitchburg State	Sept. 1961
		A.B., Queens College	
		B.S.E., Fitchburg State	Sept. 1960
John T. Kiosses	Math., Science	Ed.M., Fitchburg State	
		B.S.E., Fitchburg State	Sept. 1953
		Ed.M., Fitchburg State	

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PERSONNEL, DECEMBER 31, 1961

Name	Grade or Subject	Educational Background	Began Teaching in Gardner
Emma Langer	Eng., Soc.Stud.	B.S.E., North Adams State	Sept. 1928
Raymond L. Leslie	Industrial Arts	B.S.E., Fitchburg State Ed.M., Fitchburg State	Sept. 1946
John C. Polymeros	Math., Science	A.B., Clark University Ed.M., Fitchburg State	Sept. 1958
Charles T. Radziewicz	Math., Science	B.S.E., Holy Cross College	Sept. 1956
Cornelius F. Sharron	Soc. Stud.	B.S.E., Fitchburg State Ed.M., Fitchburg State	Sept. 1950
Frederick C. Smith	Math., Science	B.S.E., Fitchburg State	Sept. 1959
Doris A. Tappin	Eng., Read.	B.S.E., Fitchburg State Ed.M., Boston University	Sept. 1955
Kenneth H. Wyatt	Soc. Stud.	B.S.J., Boston University B.S.E., Fitchburg State Ed.M., Fitchburg State	Sept. 1959
COLEMAN STREET SCHOOL -- Erected in 1918			
Ovila A. Breau	Principal-Spec.Class	B.S.E., Fitchburg State Ed.M., Fitchburg State	Sept. 1954
Mrs. Ethel J. Hannula	Special Class	B.S.E., Fitchburg State	Sept. 1955
Mrs. Greta D. Ferrari	4	B.S.E., Columbia Univ.	Sept. 1959
Mrs. June M. Gallien	1	M.S., University of Mass.	Sept. 1960
Charles P. Genaitis	6	B.S.E., Fitchburg State	Sept. 1958
Phyllis A. Jengo	5	B.S.E., Bridgewater State Ed.M., Fitchburg State	Sept. 1961
Cora A. Leamy	2	B.S.E., Fitchburg State	Sept. 1922
Mrs. Ann M. Pilkovsky	3	Diploma, Fitchburg State B.S.E., Fitchburg State	Sept. 1961
PROSPECT SCHOOL -- Erected in 1923			
Ethel F. Clifford	Principal - 6	Diploma, Fitchburg State	Sept. 1914
Mrs. Alice R. Chace	4	B.S.E., Fitchburg State	Sept. 1957
Helena A. Crouch	3	Ed.M., Fitchburg State Diploma, Fitchburg State	Sept. 1923

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PERSONNEL, DECEMBER 31, 1961

Name	Grade or Subject	Educational Background	Began Teaching in Gardner
Mrs. Pauline M. Curran	1	B.S.E., Fitchburg State	Sept. 1960
Mrs. Jean S. Ewing	1	Ed.M., Fitchburg State	
Grace A. Gearan	3	B.S.E., Boston University	Sept. 1955
Margaret I. Hayes	5	B.S.E., Fitchburg State	Sept. 1922
Mrs. Elizabeth G. Holt	4	Diploma, Fitchburg State	March 1931
Marjorie Hutchinson	2	B.S.E., Fitchburg State	Sept. 1954
Blanche M. McCormick	2	Diploma, Fitchburg State	Sept. 1917
E. Victoria Rylander	5	B.S.E., Fitchburg State	Sept. 1923
Agnes I. Sweeney	6	B.S.E., Fitchburg State	Sept. 1947
		Diploma, Fitchburg State	Sept. 1926
SCHOOL STREET SCHOOL -- Erected in 1903, Annex in 1953			
Margaret M. Donegan	Principal - 6	Diploma, Fitchburg State	Sept. 1926
Anna A. Bogdaniuk	4	A.B., Barrington Bible College	Sept. 1957
Mrs. Uldene U. Capron	2	B.S.E., Keene State	Sept. 1961
Mrs. E. Maude Desautels	6	B.S.E., Fitchburg State	Nov. 1956
Mrs. M. Frances Girouard	5	B.S.E., Fitchburg State	Sept. 1952
Dorothy A. Greenleaf	4	Ed.M., Fitchburg State	
Mary A. Hayes	5	A.B., Barrington Bible College	Sept. 1955
Mrs. Jacqueline K. Nivala	2	Diploma, Fitchburg State	Sept. 1918
Mrs. Dorothy M. Patriquin	3	B.S.E., Fitchburg State	Sept. 1961
Frances L. Sherburne	1	B.S.E., Fitchburg State	Sept. 1958
Mrs. Cathleen F. Smith	3	B.S.E., Fitchburg State	Sept. 1945
Esther E. Thomas	1	A.B., University of Mass.	Sept. 1961
		B.S.E., Fitchburg State	Sept. 1959
WATERFORD STREET SCHOOL -- Erected in 1953			
Helen G. Carroll	Principal - 4	Diploma, Fitchburg State	Sept. 1916
Mabel L. Bowen	5	B.S.E., Fitchburg State	Sept. 1958
Mrs. Mary L. Davis	3	B.S.E., Fitchburg State	Sept. 1955
Anne M. Novack	6	B.S.E., Fitchburg State	Sept. 1956
		Ed.M., Fitchburg State	
Mrs. Doris M. Parr	1	B.S.E., Worcester State	Sept. 1956
Mrs. Helen C. Polymoros	2	B.S.E., Lowell State	Feb. 1958
		Ed.M., Fitchburg State	

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PERSONNEL, DECEMBER 31, 1961

SCHOOL LUNCH PROGRAM

Mrs. Astrid E. Johnson	Manager
Mrs. Anna L. Shea	Cook
Mrs. Edith I. Ahlstrom	Helper
Mrs. Veronica M. Ahlstrom	Helper
Mrs. Aina O. Carlberg	Helper
Mrs. Edith Fitzpatrick	Helper

JUNIOR BUILDING CUSTODIANS

HIGH SCHOOL

J. A. Leo Moreau	Arthur J. LeBlanc
James R. Laprade	Armand N. Roy

JUNIOR HIGH AND WATERFORD

Percy M. Blanchard	Robert R. Ross
Sylvio J. Montville	Joseph Rukas

COLEMAN STREET

William Kaminski

PROSPECT SCHOOL

Wacy F. Sokolowski

SCHOOL STREET

Alfred J. Gallant

MAINTENANCE CRAFTSMAN

Edward E. Perry

SCHOOL TRANSPORTATION

Flanagan's Bus Lines	199 East Broadway
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EXPENDITURES 1961

Personal Service

Administration	\$ 18,569.84
Teachers - High School	258,922.69
Teachers - Elementary	378,327.77
School Custodians	50,663.24
Pensions	2,209.35
Health	9,550.00

Ordinary Maintenance 106,509.36

Other Than Ordinary Maintenance 51,588.44

Total \$876,340.69

Note: In addition to the above expenditures in the operating budget the City spent:

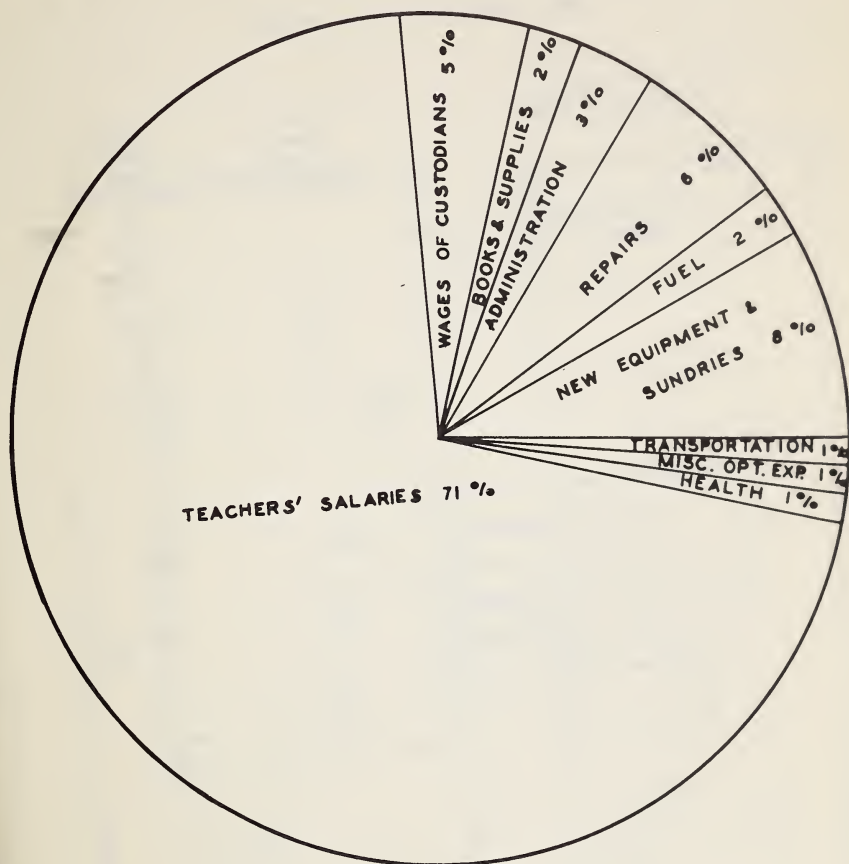
Independent Vocational Schools \$ 11,958.40

RECEIPTS 1961

State Aid -- General School Fund	\$111,409.78
State Aid -- Mentally Retarded	11,783.42
State Aid -- Physically Handicapped	383.11
State Wards -- Tuition	363.09
Tuition -- Out-of-Town Students	1,960.00
Vocational Schools -- Tuition and Transportation	8,102.27
Miscellaneous: Rentals, etc.	349.78

Total \$134,351.45

EXPENDITURE OF THE SCHOOL DOLLAR IN 1961



ANNUAL REPORT 1961

SCHOOL CENSUS REPORT FOR THE YEAR 1961

Distribution of minors	5 yrs. or over and under 7 yrs.	7 yrs. or over and under 16 yrs.
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(a) In the registration of minors
(ages as of Oct. 1, 1961)

Boys	298	1575
Girls	317	1502
	<hr/>	<hr/>
Total	615	3077

(b) Distribution of the above minors

In Public day membership	188	1843
In Vocational school membership	0	3
In Private school membership	377	1226
In State & County Institutions	1	1
Not enrolled in any day school	49	4
	<hr/>	<hr/>
Total	615	3077

ANNUAL REPORT 1961

MEMBERSHIP BY AGE AND GRADE, OCTOBER 1, 1961

GRADE	Boys																	21 &		TOTAL
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Over			
1	11	68	8	1														88		
2		8	65	19	5													97		
3			13	52	21	2												88		
4				11	57	18	3	1										90		
5					12	50	13	5	1									81		
6						13	60	20	2	1								96		
7							10	60	22	8	2							102		
8								13	78	14	7							112		
9								1	30	92	32	14	1					170		
10									32	80	20	3						135		
11										17	60	14	4	1				96		
12											16	57	13					86		
Post-Graduate																		1		
Special Class																		23		
TOTAL	11	77	86	86	96	87	87	104	136	150	139	112	75	18	1			1265		

GRADE	Girls Age																	21 & Over		TOTAL
	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20				
1	19	68	7			1												95		
2		13	52	4														69		
3			16	52	8	2												78		
4				5	65	6												76		
5				15	56	6	2											79		
6					17	55	7	2										81		
7						11	65	5	2									83		
8							17	73	8									99		
9								32	104	11	4	3						154		
10								1	45	79	5	2						132		
11										27	65	8				1		101		
12											21	66	7					94		
Post-Graduate																		0		
Special Class																		13		
TOTAL	19	81	77	64	88	83	74	91	115	161	119	95	79	7	1			1154		

ANNUAL REPORT 1961

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee
Gardner, Massachusetts

Ladies and Gentlemen:

Herein is presented my sixteenth annual report, the sixty-seventh in the number of reports of Gardner superintendents.

Appointments

During 1961 eight new teachers and three Civil Service employees were appointed as follows. Except as noted, their duties began with the opening of schools in September.

Mrs. Uldene U. Capron	School Street	Grade 2
Mrs. Linda B. Glancey	Inst. Mat. Center	Clerk (1/23/61)
Mrs. Elizabeth C. Hedstrom	Junior High	English
Mrs. Edith T. Holt	Supt.'s Office	Clerk (2/21/61)
Phyllis A. Jengo	Coleman Street	Grade 5
Charles R. LeBlanc*	High School	English
Mrs. F. Viola Margetts	Inst. Mat. Center	Clerk (7/10/61)
Mrs. Jacqueline K. Nivala	School Street	Grade 2
Mrs. Ann M. Pilkovsky	Coleman Street	Grade 3
Mrs. Cathleen F. Smith	School Street	Grade 3
John J. Tarpey	High School	Soc. Stud. & Math.

*Mr. LeBlanc was added to the G.H.S. staff after Mr. Walter J. Dubzinski was transferred from a classroom teacher to a full-time Guidance Counselor.

Note: As of the opening of schools in September there were two other teacher transfers -- Mrs. M. Frances Girouard, from grade 2 to grade 5 at School Street School; and Miss Esther E. Thomas, from grade 2 to grade 1 at School Street School. Effective September 5, 1961, Mr. Robert R. Ross, assistant custodian at Prospect and School Street Schools, was transferred to a similar post at the Junior High School.

Budget for 1962

The School Committee adopted the following budget for 1962:

Personal Service		\$752,886.00
Ordinary Maintenance (other than Per.Ser.)		106,962.00
Other Than Ordinary Maintenance		
Car Allowances	\$ 700.00	
Repairs, Replacement -- Major	17,421.00	
New Equipment -- Major	2,946.00	
Out-of-State Travel	400.00	
Nat. Defense Ed. Act of 1958	2,000.00	23,467.00
Vocational (Tuition & Trans.)		17,524.00
Adult Homemaking and Crafts		<u>1,756.00</u>
Total School Budget for 1962		\$902,595.00

Note: The above budget represents an increase of \$11,641.00, or 1.3% over the 1961 figure.

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Curriculum -- Grades 1 to 8

Miss Cora M. Leamy, our Director of Curriculum, prepared a very comprehensive 39-page report for 1961. This is on file in the school office and is available to anyone who wishes to secure a detailed analysis of the curriculum program in grades 1-8, inclusive. Due to lack of space only the following items are presented in this report.

1. ACTIVITIES OF THE DIRECTOR -- The position of Director of Curriculum includes an ever increasing load of: classroom visitation; teacher consultation and guidance; in-service training of both new and in-experienced teachers; planning and conducting professional meetings and workshops; educational research; curriculum revision; public relations; program experimentation; -- and the evaluation and selection of textbooks, supplementary books, maps, globes, motion pictures, filmstrips, recordings, units of work, flat pictures, and other materials too numerous to mention.

In carrying out the broad program detailed above the Director of Curriculum works closely with the teachers, the building principals, the supervisors of special subjects, the Director of Guidance, the school nurses, the reading specialist, and the superintendent of schools. The entire operation is a team effort -- of which we are all very proud.

2. AUDIO-VISUAL MATERIALS -- For many years Gardner has been recognized for its extensive use of audio-visual materials. During 1961 we purchased six motion pictures for deposit with the film cooperative library maintained by the State Department of Education. This made it possible for us to secure rentals valued at three times the cost of the films we purchased. This is the most economical way of securing films and provides teachers with a lengthy list of films for every grade level and in every area of the curriculum -- from which they make their selections. During the past school year 451 motion picture films were made available to our teachers in grades 1-8.

Filmstrips continue to be the most widely used of our many visual materials. To our library of 1823 filmstrips we added 49 more during the year 1961.

At the present time most of our recordings are kept at the instructional materials center. These are dispatched to schools as needed. We hope to secure duplicates of many of our recordings and to place them permanently in each of the school buildings. This would eliminate the transfer of recordings and would make them more readily available to teachers.

All of our schools are equipped with motion picture, filmstrip, and opaque projectors, as well as tape recorders and record players. The most pressing need at the present time is for two new motion picture projectors. One of these is needed in the junior high school to replace an outmoded machine purchased fifteen years ago when our audio-visual program was first introduced in our schools. A second machine should be purchased for emergency use. Schools are sometimes without a projector for several days, when a breakdown occurs. This interferes with the regular showing of films which teachers had planned on using.

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Since September of 1959 the Gardner Public Schools have been using educational television. This program, called the 21" Classroom, has been approved unanimously by our teachers in grades 1-8. During the past year pupils have had the opportunity to view the following programs: Grade 1-Phonics; Grade 2-Music; Grade 3-Literature; Grade 5-Natural Science; Grade 6-Physical Science. Plans are being made to offer additional programs on various grade levels. Our teachers agree that these television programs are carefully planned, cover much ground, and provide experiences and resources not otherwise available. They realize also that these programs are not intended as ends in themselves nor as a substitute for the teacher's personal attention in the classroom. They are for enrichment only and their effectiveness is determined largely by the preparation the classroom teacher makes before the program and the follow-up work that occurs after the viewing.

Note: Gardner's television program in spoken French (Parlons Français) was discontinued at the end of two years because: (a) The teaching of French, in an already overcrowded curriculum, took too much time from the other subjects, particularly for the slow learner; (b) Teachers felt that teaching French without special training for same was a difficult task; and (c) Since the program could not continue in the junior high school, it seemed inadvisable to continue the elementary program.

3. CUMULATIVE RECORD FOLDER -- Since our supply of cumulative record folders (introduced ten years ago) was almost exhausted, it was decided that the present form should be carefully evaluated and revised before new folders were printed. This was done on a cooperative basis. Major changes include three special cards for insertion in the folder: (a) One card contains the complete reading record of each pupil from grade one through six; (b) A second card contains the complete elementary record of the pupil -- including each grade's records of achievement, attendance, citizenship, and testing; and (c) The third card contains the same information for grades seven and eight.
4. IN-SERVICE EDUCATION -- The purpose of in-service education is described as follows by Miss Leamy:

"A good educational program demands good teaching, and good teaching takes place only when good teachers are continually surrounded with an educational environment that encourages professional growth and provides many and varied opportunities for this to take place. One of the most effective ways this can be accomplished is through a continuous, well-planned program of in-service education -- a universally accepted practice today in all good school systems."

Included in the Gardner in-service program are the following items:

- a) An intensive orientation for all new teachers.
- b) A series of teachers' meetings held throughout the year. Through these meetings teachers discover better ways of individualizing their instruction, of discovering children's interests and aspirations, of improving teaching materials, of approaching teaching problems in novel or distinctive ways, of planning better ways of working with their pupils, and of utilizing their human resources to the fullest. During 1961 the Director of Curriculum held 50 teachers' meetings.
- c) A weekly bulletin, called "The Bulletin Board," released to all teachers every Monday morning. Each issue contains, in addition to regular routine notices of meetings and other activities, suggested techniques and procedures, reports on the latest research and experimental programs, lists of new materials added to our teachers' library, recommended professional reading, and lists of free materials -- as well as various enclosures such as maps, charts, and educational brochures prepared by publishing companies.

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- d) A weekly supplementary bulletin, which discusses some phase of the educational program or reports on some new educational procedure.
 - e) Bulletins released periodically by the special supervisors. These relate, of course, to the work of the latter.
 - f) Up-to-date professional books, pamphlets, and brochures -- covering all subjects.
 - g) Current magazines, numbering 116, made available to all teachers. These publications help to keep teachers abreast of current affairs, as well as significant educational research and new techniques.
 - h) Classroom supervision, followed by conferences with teachers. Weaknesses and strengths are noted -- and suggestions are made to secure more effective instruction.
5. PHYSICAL EDUCATION -- In grades 1-6, inclusive, we are offering an ineffective program of physical education. In order to correct this situation we need a full-time supervisor of physical education. It is strongly recommended that one be appointed as soon as possible.
6. PROGRAM FOR THE GIFTED -- Our first planned program for gifted pupils was introduced in 1960 when it was decided to offer a special mathematics program to a selected group of pupils in grade seven. With Mr. John T. Kiosses as teacher this group completed in one school year requirements for both seventh and eighth grade arithmetic. The results of this experimental program were carefully evaluated and the pupils involved were given the same tests that regular eighth grade pupils had taken. Test results were comparable. Mathematics teachers felt that this group was now ready for algebra. After careful consideration a recommendation was made to the School Committee that this group be allowed to take algebra. Permission was received to carry on this experimental program. Since that time the junior and senior high school mathematics teachers have worked very closely to insure the success of this new venture. The junior high school algebra class is being instructed by Mr. Charles T. Radziewicz. A group of superior grade seven pupils is again this year working with a planned program of mathematics -- which will make it possible for them to complete both the seventh and eighth grade arithmetic requirements.

Social studies, science, and English teachers -- working with the same seventh and eighth grade pupils -- are offering a greatly enriched program in each of these areas. In the English classes there is much greater emphasis on creative work and the appreciation of literature. In the science program there is emphasis on experimentation and the development of a problem solving attitude to search and find out. In social studies emphasis is placed on research and the development of understandings and appreciations, as well as required concepts.

All of the programs at the elementary level utilize largely the process of enrichment within the classroom, although we have attempted to offer an accelerated program in both reading and arithmetic. Regarding the latter, for example, we feel that the superior pupils -- given an accelerated program in arithmetic beginning in grade three -- will be able to complete seventh grade arithmetic in grade six and enter the junior high school ready to begin work on eighth grade arithmetic. Under this plan seventh grade pupils would need to complete but one year's work, namely eighth grade arithmetic. Any remaining time, when this was accomplished, might well be spent on a general review of the entire eight year program of mathematics, with time for some experience in the newer mathematics program -- before being introduced to algebra in the eighth grade.

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ENROLLMENT

The October 1, 1961 enrollment follows:

Coleman Street School	217 *
Gardner Junior High School	408 **
Prospect School	316
School Street School	352
Waterford Street School	<u>157</u>
	1450
Gardner High School	<u>969</u>
Total	2419 ***

- * 24 of these are in special classes
- ** 12 of these are in special classes
- *** 52 more than in 1960

Note: As stated in previous annual reports, the local birth rate approximated 300 each year over a period of several years -- prior to 1946. Every year, beginning in 1946, the birth rate has been nearer the 400 mark. This additional bulge each year has been divided quite evenly between the public schools and the parochial schools -- and this bulge has now reached the grade 10 level. It will reach the 12th grade in the fall of 1963 -- at which time Gardner High School will most likely have its peak enrollment. Local birth rates (number of children born to Gardner parents) during the last 17 years are given below. It is interesting to note that the figure for 1961 (355) is the lowest since 1945.

1945 -- 297	1953 -- 405
1946 -- 420 *	1954 -- 379
1947 -- 380	1955 -- 415
1948 -- 409	1956 -- 374
1949 -- 386	1957 -- 371
1950 -- 392	1958 -- 389
1951 -- 381	1959 -- 360
1952 -- 398	1960 -- 391
1961 -- 355	

* This group entered grade 1 in 1952, is now in grade 10, and will be in grade 12 in 1963.

Gardner High School

Principal John S. Gearan submitted the following as important events of the year 1961.

1. ENROLLMENT -- The school enrollment as of October 1, 1961 follows:

	Boys	Girls	Total
Freshmen	170	154	324
Sophomores	135	132	267
Juniors	96	101	197
Seniors	86	94	180
P.G.	<u>1</u>	<u>0</u>	<u>1</u>
Totals	488	481	969

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Note: For the three consecutive years of 1958, 1959, and 1960 a reduction was effected in the total -- due to a newly adopted policy of not admitting any new tuition students from nearby towns, after the school year 1957-1958. This action was taken in order to provide for the local increased school population which has reached grade 10. This larger local enrollment is now reflected in the 1961 total -- which has increased 73 over the 1960 figure. The total enrollment at G.H.S. is expected to continue to increase until it reaches its peak in 1963. Then we expect a slight leveling off for several years. However, the resulting total will be too large to handle effectively. Consequently, plans should be made to provide additional space as soon as possible.

2. **ATHLETICS** -- In the field of girls' and boys' sports our teams again compiled excellent records. Great credit is due our coaches for the skill and good sportsmanship which they continue to develop in our athletes. During 1961 special credit goes to the swimming team -- coached by Mr. John R. Tinker -- for winning nine straight dual meets in addition to the State Championship. For the 1961 football season Mr. John J. Tarpey served as Scout, replacing F. Norman Juvonen, who resigned.
3. **FOREIGN STUDENT** -- The placement of Peter Nussbaum, an American Field Service student from Switzerland, and sponsored by the Gardner Rotary Club, has been a most pleasing experience for the entire community. This outstanding young man, who is living with Mr. and Mrs. Charles R. Nichols, Jr. of 88 Lawrence Street, has adjusted to an American public high school in a remarkable fashion and is indeed a credit to his native land. We feel that this exchange program is a most worthy and important phase of international understanding -- which gives our Gardner High School students a significant experience in world understanding.
4. **GIFT OF FILMS** -- The School Committee accepted in 1961 a ten-reel kit of the "How We Live in America" film-discussion program -- a gift of several Greater Gardner Industrialists, through the Education Committee of the Greater Gardner Chamber of Commerce. These films serve as excellent supplementary material in the teaching of economics.
5. **GUIDANCE** -- Definite progress has been made in this area. Following are some of the 1961 accomplishments:
 - a) A part-time clerk's services have been extended from 16 to 24 hours per week.
 - b) Mr. Walter J. Dubzinski, a member of the high school faculty, assumed the duties of a full-time guidance counselor, effective with the opening of school in September.
 - c) The Clark University Testing Service administered a battery of tests to all sophomores and juniors. The cost of this program was paid for out of federal funds (National Defense Education Act of 1958).
 - d) Our program of utilizing local speakers from industry, the trades, and retail establishments to talk to our juniors and seniors who evidence interest in these fields, has developed into a comprehensive guidance technique. The cooperation of the Greater Gardner Chamber of Commerce in this project is deeply appreciated.
6. **MUSIC** -- On November 2 and 3 Gardner High School acted as host to the Annual District Concert Festival of the Central Massachusetts Music Educators' Association. The concert given on the second day by the many musicians in this area was enjoyed most enthusiastically by a capacity audience. Mr. William M. Lloyd, Jr. was in charge of local arrangements. At the present time the members of the G.H.S. Band are preparing for a trip to Washington, D.C., where they will participate in the Cherry Blossom Festival, April 5-7, 1962.

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7. STONE MEMORIAL -- The memorial gateway, erected in honor of Albert H. Stone at the main entrance to Stone Field, was formally dedicated during the outdoor graduation exercises on June 15, 1961. (Details of this memorial are discussed in previous annual reports.) The bronze plaque attached to the gateway contains the following inscription:

"NATIVE SON, MANUFACTURER, MAYOR,
CHAMPION OF YOUTH -- CREATOR OF THE STONE FUND
FOR WORTHY GARDNER BOYS, AND BUILDER OF THIS FIELD.
"THIS MEMORIAL HAS BEEN ERECTED
BY A GRATEFUL COMMUNITY, TRUSTING THAT HIS MEMORY
WILL BE FOREVER HERE ENSHRINED."

8. SUMMARY -- The year 1961 was one of the most successful to date. The academic program continued to prove highly successful, the weekly assemblies were of high caliber, the co-curricular activities were quite effective, and the school spirit was excellent.

Gardner Junior High School

Principal Leonard C. Harlow filed a very complete report of his school's activities in 1961. Below appears an account of some of the highlights.

1. ENROLLMENT -- As of October 1, 1961 the school enrollment was as follows:

	Boys	Girls	Total
Grade 7	102	83	185
Grade 8	112	99	211
Special Class	8	4	12
Totals	222	186	408

2. GUIDANCE -- Again Principal Harlow makes a strong plea that there be added to the staff a full-time guidance counselor. At present it is impossible to give to the students the counseling service that is needed.
3. HOMOGENEOUS GROUPING -- The various classes in the school continue to be grouped homogeneously. This means that students of similar ability are placed together. The criteria used for such grouping are as follows: (a) Results of standardized intelligence tests; (b) Scores on standardized achievement tests; (c) Academic marks received in the various school subjects; and (d) Teachers' judgments. We have found, over a period of years, that homogeneous grouping is more effective and more efficient.
4. MAGAZINE DRIVE -- For several years a magazine subscription drive has been conducted. Such a project is beneficial in at least two ways: (a) It gives the participants some experience in salesmanship and (b) It provides the school with funds which would not ordinarily be provided from the school budget. During 1961 proceeds from the annual magazine drive made possible the following: table-tennis tournament and winter-long program; school parties (magazine drive, Christmas, St. Valentine's Day, Spring Dance); father-son football banquet; basketball banquet; athletic letters, emblems, trophies, and medals; flowers for hospitalized pupils; financing various assemblies; additional uniforms for expanding twirling corps; Student Council pins; free copies of the school paper (The Eagle); scholastic medals and awards; 1961 class gift - School Flag; and reduced rates on purchases of school book covers.
5. REPORT CARDS -- The junior high school report card was evaluated during the past year. It was completely revised, with sub-topics being used under each of the major academic subjects -- to make the information more meaningful to the parents. The revised card was introduced in the fall of 1961.

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Miscellaneous

1. ADULT CLASSES -- During the fall of 1961 a petition was presented to the School Committee, requesting that an Adult Homemaking and Crafts Program be established. So many persons showed an interest in this program that the School Committee voted to sponsor it, in cooperation with the Division of Vocational Education, beginning in January of 1962. During the first year the salaries of the teaching staff will be financed by federal funds (George Barden).
2. JUNIOR COLLEGE -- Because many Gardner residents were anxious to have the state locate a Junior College in this city and because such action would be of great benefit to this community, the School Committee voted the following: "In the event that the Massachusetts Commission on Community Colleges should make a favorable decision on the establishment of a Junior College in Gardner the School Committee offers the full use of the grounds attached to the Elm Street School building (old high school) as long as the building may be used for State Junior College purposes."
3. RETIREMENTS -- During 1961 the following two teachers retired. For their long and devoted service to the boys and girls of Gardner we are most grateful.
 - a) Helen G. Carroll began teaching in Gardner January 3, 1916 and retired as of December 31, 1961. Up to this latter date she had served as Principal of the Waterford Street School since September of 1959. Mr. Leonard C. Harlow, Principal of Gardner Junior High School, was asked to assume the duties as Acting Principal of the Waterford Street School for the balance of the school year 1961-1962 -- in addition to his present duties.
 - b) Marjorie Hutchinson first taught in Gardner September 4, 1917. She retired December 31, 1961. For many years she served as Principal of West Broadway School. At the time of her retirement she was teaching grade 2 at Prospect School.
4. SALARIES -- On December 19, 1961 the School Committee voted the following changes in salaries:
 - a) That, effective January 1, 1962, teaching principals be paid at the rate of \$50 per classroom as a differential above the regular classroom teaching salary.
 - b) That the present Teachers' Salary Schedule maxima be increased by one step (the 9th), effective January 1, 1962, so that the minima and maxima shall be as follows:

	Minimum	Maximum
Bachelor's Degree	\$4200	\$6000
Master's Degree	4500	6300
 - c) That, effective January 1, 1962, the salaries of the top five administrators be based on the following ratios in reference to the maximum for a Master's Degree:

Superintendent of Schools	2.00
Director of Curriculum	1.50
Principal of G.H.S.	1.50
Vice-Prin. of G.H.S.	1.35
Principal of G.J.H.S.	1.35

In each of the above five cases the increment due shall be spread over a two year period (one half as of January 1, 1962 and the second half as of January 1, 1963).
 - d) That, effective January 1, 1962, there be adopted for our Civil Service employees the salary recommendations set forth in the recent survey conducted by the Charles M. Evans Associates, it being understood:
 - (1) We apply Grade B as contained in the recommendations;

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(2) That the existing rate of the employee be adjusted to the step rate in the proposed range which is next above his existing rate unless the resulting increase does not result in an increase in compensation at the annual rate of \$100 or greater -- in which event the adjustment shall be to the next higher step rate.

Repairs and Improvements

Under the direction of our School Maintenance Craftsman, Mr. Edward E. Perry, the following repairs and improvements were made in 1961:

HIGH SCHOOL -- both boilers equipped with oil burners; fluorescent lights installed in four rooms (library, chemistry lab, and two typing rooms); fence erected on south side of girls' hockey field; football field re-seeded, weeds under bleachers killed, and trees trimmed; ticket booths repaired; stone dust added to driveways around old high school; front steps repaired; trampoline furnished with new canvass; one fluid duplicator traded for new one; thermostats repaired throughout the building; and metal dividers (partitions) installed in office and guidance suite. *** New Equipment: 50 additional cafeteria stools; 5 more tables and chairs for the business machines room; several new band instruments (including a French horn, an oboe, a baritone saxophone, a clarinet, a piccolo and a set of tympani); 3 record players; 1 additional cash register; several steel files; 2 microscopes; 1 teacher's desk; 3 adding machines; and 1 new Selectric IBM typewriter.

JUNIOR HIGH SCHOOL -- new mixing valve for hot water tank; chalkboards resurfaced. *** New Equipment: new gas range for homemaking room; white duck for covering gym floor; and one large new gym mat.

COLEMAN STREET SCHOOL -- both boilers equipped with oil burners; incinerator installed; new ventilating system installed, including 10 new roof fans.

PROSPECT SCHOOL -- new boiler installed, equipped with an oil burner; incinerator installed; four double exit doors on first floor equipped with new panic bolt hardware; bottom of 8 exit doors weatherstripped; exterior of building partially repointed; windows in 2 classrooms weatherstripped; new electric service and transformer installed; front steps repointed; new locks furnished for all classrooms. *** New Equipment: new power lawn mower.

SCHOOL STREET SCHOOL -- both boilers (in old building) equipped with oil burners; incinerator installed; induced draft fan installed in boiler room (annex).

WATERFORD STREET SCHOOL -- chalkboards resurfaced.

MISCELLANEOUS -- in addition to the above: (a) many plumbing, electrical, and other repairs of a minor nature have been made; and (b) numerous small items of new equipment were purchased.

Resignations

During 1961 eight members of the teaching staff and three Civil Service employees resigned, as follows:

Mrs. Mabel M. Bishop	Cafe.	11/13/57	- 1/24/61	Illness
Claudette H. Boudreau	Clerk	3/14/60	- 2/10/61	To marry
Anne E. Byron	Elem.	9/3/58	- 8/31/61	To marry
Helen G. Carroll	Elem.	1/3/16	- 12/31/61	To retire
L. Edward Dolhenty	H.S.	9/4/57	- 8/31/61	Teach elsewhere
Mrs. Linda B. Glancey	Clerk	1/23/61	- 9/8/61	Personal reason
Mrs. Phyllis A. Hultstrom	Elem.	9/9/59	- 8/31/61	Personal reason
Marjorie Hutchinson	Elem.	9/14/17	- 12/31/61	To retire
Mary Louise Roache	Elem.	10/10/60	- 4/14/61	Teach elsewhere
Mrs. Diane Shepard	Elem.	9/9/59	- 8/31/61	Personal reason
Irene P. Sullivan	J.H.S.	9/9/59	- 8/31/61	To marry

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School Committee

On January 3, 1961 the School Committee organized as follows:

Chairman	Mayor Cyrille P. Landry
Vice-Chairman	Mrs. Helen Mae Sauter
Secretary	Chester B. Roche, Jr.
Finance Officer	Leonard J. Beauregard
Alternate Finance)	Dr. Marie M. Gearan
Officers)	Chester B. Roche, Jr.
Members of High)	Dr. Clarence P. Quimby
School Athletic)	Raymond J. Robichaud
Council)	Mrs. Helen Mae Sauter

Note: (1) During 1961 the Committee held ten regular and two special meetings; (2) Our School Committee belongs to the Massachusetts Association of School Committees, Inc. (MASC) and has a sustaining membership in the National School Boards Association (NSBA); (3) Mrs. Sauter and Dr. Gearan represented the Committee at the 15th Annual Conference of the MASC in Chicopee, May 25-27, inclusive; (4) During the spring of 1961 various members attended Seminars for School Committees at the University of Massachusetts and at Clark University; and (5) On June 5th the Committee voted to initiate a study which would lead to the adoption and publication of a set of written School Committee policies, the following sub-committee to make said study: Dr. Gearan, Chairman; Mrs. Sauter; and Supt. Chace.

Recommendations

1. Appointment of a full-time guidance counselor at the Junior High School and a full-time Supervisor of Physical Education in grades 1-6.
2. Completing the revision of School Committee policies.
3. Continued replacement of all inadequate light fixtures.
4. Provision of additional classrooms and other space needed at Gardner High School -- to accommodate the increasing numbers of students.
5. Continuous program of evaluating our curriculum, with a view to strengthening our educational offering.

Summary

The educational program of the Gardner Public Schools continued to move forward during 1961. I wish to express sincere thanks to the School Committee and all others who helped to make this possible.

Respectfully submitted,

Frank C. Chace

Frank C. Chace
Superintendent of Schools

Gardner High School
Ninety-third Graduation Exercises
Class of 1961



Class Motto - *Tantum agere - tantueum tempus*
(So much to do - so little time)

Class Colors - *Maroon and White*

Albert H. Stone Field
Thursday Evening, June 15, 1961
Gardner, Massachusetts

PROGRAM

PROCESSIONAL	Band
NATIONAL ANTHEM	Band
INVOCATION	Rev. Edwin A. Randle
ADDRESS - "In Appreciation"	Daniel Alisauskas
ADDRESS - "On Knowing Oneself"	Judith Kettunen
ADDRESS - "Choice, Challenge to Progress"	Michael Marnane
INVESTITURE OF HONOR GRADUATES	
PRESENTATION OF CLASS GIFT	David Bliss <i>Treasurer, Senior Class</i>
ACCEPTANCE FOR THE SCHOOL	Henry Nyman <i>President, Junior Class</i>
DEDICATION OF ALBERT H. STONE MEMORIAL	John Frykenberg
AWARDING OF SCHOLARSHIPS AND PRIZES	Dr. Frank C. Chace <i>Superintendent of Schools</i>
PRESENTATION OF GRADUATING CLASS	Mr. John S. Gearan <i>Principal of the High School</i>
AWARDING OF DIPLOMAS	Mayor Cyrille P. Landry <i>Chairman of the School Committee</i>
THE GARDNER HIGH SCHOOL ALMA MATER	Class of 1961
BENEDICTION	Rt. Rev. Msgr. Omer A. Denomme
RECESSIONAL	Band



School Committee

Mayor Cyrille P. Landry, *Chairman*

Mrs. Helen Mae Sauter, *Vice-Chairman*
Leonard J. Beauregard
Dr. Clarence P. Quimby

Chester B. Roche, Jr., *Secretary*
Dr. Marie M. Gearan
Raymond J. Robichaud

1961 GRADUATES

Janet Williams Abbott
 Darlene Jane Adams
 Judith Ann Albro
 Daniel Henry Alisaukas
 Vincent Joseph Arsenault
 Barbara Anne Babineau
 Fernande Nancy Babineau
 Peter Barrett Bacon
 Barbara Edith Barratt
 Michael Donald Barry
 Judith Ann Beauchemin
 Gerald Earl Beaudoin
 Arnold Henry Beauregard
 Marguerite Rita Beauregard
 Real Joseph Belliveau
 Sandra Louise Bergstrom
 James Lewis Bessette
 Mamie Hattie Bezio
 Eileen Bertha Blanchard
 David Earl Bliss
 Scott Erhard Blouin
 Kenneth Randolph Bonk
 Carolyn Angelina Boucher
 Joanne Claudette Boucher
 James Vincent Bourgeois
 Elaine Margaret Brideau
 Thomas James Briggs
 Suzanne Claire Brodeur
 Candace Brooks
 Carol Ann Bukowski
 David Stephen Bumpus
 John Minott Burch
 Nancy Ann Burnyshafski
 Rochelle Ann Caouette
 James Anthony Carpenter
 Rose Elizabeth Case
 Richard Joseph Charland
 June Elizabeth Chicoine
 George Philip Connor
 Calvin Wayne Coolidge
 Bernice Phyllis Cormier
 Dianne Rose Cormier
 Elaine Marie Cote
 Paul Francis Cyganiewicz
 Martha Jeannine Cyr
 Claude Joseph Daigle
 Patricia Anne Danisinka
 Janice Evelyn Davis
 Cynthia Marion Dobson
 Pamela Margaret Dubzinski
 Nancy Ann Dumont

Peter Joseph Duprey
 Paula Ellen Duverger
 Mary Margaret Eacmen
 Lorna Marguerite Eddy
 Britta Ann Ekelund
 Frederick Joseph Ellis
 Linda Lee Erickson
 Raymond Faucher
 Charles Milton Fielding
 Edward Albert Fitzgerald
 Robert Joseph Franklin
 Marilyn June Fruit
 John Stuart Frykenberg
 Ann Irene Gagne
 Carolyn Ehn Gagne
 Dennis Wayne Garland
 Judith Anne Gaudet
 Lillian Frances Genaitis
 Richard James Genaitis
 Kathleen Rose Gilfoy
 Linda Catherine Goeke
 Philip William Goguen
 Gloria Jean Grigas
 Carol Irene Haapaoja
 Daniel Perry Halttunen
 Cecile Marie Hamel
 John Lucien Hamel
 Michael W. Hanagan
 Judith Anne Hannula
 Bentti Olavi Hoiska
 Robert Alan Holmlund
 Charles Lane Innis, Jr.
 Philip William Jacques
 John Francis Jaillet
 Thomas Edward Jaillet
 Cornelia Rose Jandris
 Ann-Marie Jasinski
 Kathleen Linda Johnson
 Edna Elaine Johnston
 Bernadette Kathleen Kelley
 William Wayne Kemp
 Judith Ann Kettunen
 Lauren Claire Kidder
 Ernest Joseph King
 Diana Claire Kirby
 Michael Victor Koski
 Susan Eva Koski
 Robert Dennis Krasawski
 Dorothy Iris Krasowski
 Peter Roman Kulczyk
 George Donat LaChance

GRADUATES (cont.)

Michele Marjorie Lafayette
 Pierre Albert Lagasse
 Raymond Robert LaJoie
 Raymond Leo Laliberty
 Karen Faith Lawson
 Joanne Margery Leach
 Penrose Nutting Leadbetter, Jr.
 Andrea Marie LeBlanc
 Donald Albert Leblanc
 Gloria Lea LeBlanc
 Roger Joseph LeBlanc
 Daniel Paul LeClair
 Denise Mary Leger
 Bradley Ernest Lehtonen
 David Raymond Lester
 Lois Joan Linden
 Paulette Ann Lizotte
 Priscilla Jane Lizotte
 Jacqueline Loretta Lozeau
 Peter Carl Lugbauer
 Thomas Paul Lupaczyk
 Michael Joseph Marnane
 John Luther Marr
 Kenneth Richard Martioski
 Pearl Irene McConnell
 Charles William McFaul
 Edward Morris Metcalf
 Paul Miller
 Nancy Marie Mnoholitny
 Irene Evelyn Murray
 Leo Clifford Nadeau
 Robert Walter Nevard
 Carlton Edmund Nichols, Jr.
 Charles Raymond Nichols, III
 Anne Maria Nobrega
 Shelby Lee Oakland
 Kenneth Elbridge Oberg
 Maryalice O'Hearn
 Ann Christene Osterberg
 Lola Lee Owens
 Judith Ann Paquette
 Paul Erik Parhiala
 Joseph Francis Parnar
 Sandra Elaine Parviainen

Walter Edward Parzych
 Lucille Rita Perreault
 Jerome Stevens Pierce
 Karen Elizabeth Porko
 Thomas Adelard Powers
 David James Purdie
 Carole Ann Rahaim
 Jean Elaine Randle
 Anthony Joseph Renes
 Claire Marie Rocheleau
 Robert Alfred Roy
 Robert James Ruckey
 Stasia Rebecca Sabean
 Richard Alan Sabulis
 Ronald Edward Sabulis
 Jeanne Anne St. Hilaire
 Irene Helen St. John
 Daniel Frank Sanden
 Charlotte Joy Sandrof
 Donald Adam Schultz
 Robert Kendall Shepard
 Arlene Frances Shumski
 Sharon Lee Sjoblom
 Mary Ella Smith
 Shirley Irene Starsja
 Harold Archie Streeter, Jr.
 Thomas Nicholas Suglia
 Sandra Elizabeth Sund
 Antonine Faith Swerzewski
 Jane Marlene Teir
 John Richard Tinker, Jr.
 Helen Lorrain Uppgard
 Louise Rachel Vezina
 Valerie Ann Vincent
 Dorina Georgianna Voisine
 Edward David Wagner
 John David Wagner
 Edward Robert Walsh
 June Carolyn Ward
 Richard Walter Wehren
 Patricia Ann Wesockes
 Gerald Donald Wheelen
 Stanley Francis Wisniewski, Jr.
 Sally Ann Wojdylak

Joanne Helen Yablonski

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SEALER WEIGHTS & MEASURES DEPARTMENT

May 17, 1962

His Honor, the Mayor and
Members of the City Council
City Hall
Gardner, Massachusetts

Gentlemen:

I am pleased to submit, herewith, the report of the Department of Weights and Measures for the year 1961.

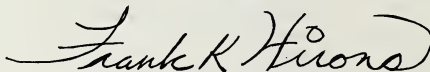
In the routine course of my inspections, I checked 450 measuring and weighing devices. By devices, I refer to scales, bulk fuel and gasoline dispensing meters, vehicle tank meters (fuel oil trucks), and retail gasoline meters. A number of retests were made during the course of the year for which there is no charge.

Spot checks were made on 1828 pre-packaged foods on display in our local stores. Of these 1828 packages, I found 1098 contained the stated weight of product, 475 packages were over the stated weight and 255 packages underweight.

In addition to the above, I inspected the credentials of every itinerant merchant that I found operating within our city limits.

I wish to take this opportunity to thank the Mayor and Members of the City Council for their cooperation during the year 1961.

Very truly yours,



Frank K. Hirons, Sealer
Weights & Measures Department

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SURVEY DEPARTMENT

April 18, 1962

To His Honor, the Mayor and
Members of the City Council

Gentlemen:

I herewith submit the report of the Engineering and Survey Department for the year 1961.

The Engineering Department was abolished, and a Survey Department was established by Ordinance dated July 7, 1961.

Various engineering services of these two departments were furnished to perform the following work during the year.

PUBLIC WORKS BOARD HIGHWAY DEPARTMENT

1961 - Bituminous Concrete Curb Construction

Street	Length	Side	From	To
Carter Rd.	56'	South	West line of Chapel St.	Westerly
Chapel St.	59'	West	South line of Carter Rd	Southerly
Chatham St.	150'	East	South line of High St.	South property line of Ho. #2
Chestnut St.	413'	West	North line of Bond St.	South property line of Ho. #167
Chestnut St.	98'	East	In front of Ho. #448	
Chestnut St.	516'	East	Highway shed driveway	Ho. #330
Chestnut St.	389'	East	No. property line of Adventist Church	South line of Bond St.
Chestnut St.	574'	East	No. line of Bond St.	No. property line of Ho. #154
Coburn Ave.	230'	West	So. line of Coleman St	Southerly to end of layout
Donna Ave.	184'	South	East line of Prospect St.	To west line of Ken Drive
Kendall St.	604'	South	Front of Ho. #44	Hydrant opposite Jackson Park
Prospect St.	76'	W.&So.	Front of Ho. #197	Across end to Donna Ave.
Total	3,349'			

Total miles of curbing added to system = 0.63 mi.
Total miles of curbing in system as of January 1, 1962 = 4.57 mi.

HIGHWAY DEPARTMENT

1961 - Road Construction and Resurfacing

Street	Length	Type of Surface	From	To
Blanchard St.	872'	Bit. Conc.	21' from No. line of Pearl St.	End of layout
Central St.	540'	S-T Mix	E. line of Lake St.	51' east of RR tracks
Central St.	60'	Bit. Conc.	W. line Green St.	Westerly
Chestnut St.	2,881'	Bit. Conc.	No. line Main St.	No. line Cross St.
Crescent Rd.	744'	Mix-in-place	E. line of Fairlawn Ave.	W. line of Temple St.
Fairlawn Ave.	1,336'	Mix-in-place	So. line Temple St.	E. line of Elm St.
Franklin Ct.	346'	S-T Mix	W. line Graham St.	End of layout

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Street	Length	Type of Surface	From	To
Grace Ct.	102'	Bit. Conc.	W. line Blanchard St.	End of layout
Green St.	640'	Bit. Conc.	No. line of Pearl St.	54' so. of Heywood St.
Green St.	275'	Reconstruction & Mix-in-place	At junction of	Stone St. & Green St.
Greenwood St.	1,574'	S-T Mix	So. line Parker St.	No. line Baker St.
Intervale Rd.	100'	Construction & Mix-in-place	No. line Jackson Hill Rd.	No. line Wachusett Rd.
Jackson Hill Rd.	535'	Construction & Mix-in-place	E. line Jackson Park	W. line Intervale Rd.
Oak St.	60'	Bit. Conc.	So. line West St.	No. line Parker St.
Parker St.	650'	Bit. Conc.	Rose's Clothing Store	W. line Nichols St.
*Pearl St.	2,100'	Reconstruction & Bit. Conc.	Ho. #780	N'yly to Station 15+00
Pine St.	1,983'	S-T Mix	Center line Cross St.	So. line of Logan St.
Pine St.	65'	S-T Mix	So. line Central St.	Southerly
Ryan St.	125'	Scarified & Mix-in-place	In front of Ho. #161	
Talcott Ave.	329'	Reconstruction & Mix-in-place	West Broadway	S'yly to end of layout
West Broadway	212'	Bit. Conc.	Ho.#198	Ho. #208
West St.	443'	Bit. Conc.	E. line of West St. parking lot	37'W. of Oak St.
Totals	8,020'	Bit. Conc.		
	4,508'	S-T Mix		
	3,444'	Mix-in-place		
Sum Total	15,972'			
Total miles of permanent roads added to system in 1961			= 0.40 miles	
Total miles of permanent road in city highway system as of January 1, 1962			= 23.35 miles	
*Chapter 90 Construction				

HIGHWAY DEPARTMENT 1961 Sidewalk Construction and Resurfacing

Street	Length	Type	Side	Location
Abbott St.	25'	Conc.	East	Reconstruct in front Ho. #37
Ash St.	22'	Bit. Conc.	East	Reconstruct Monadnock St. N'yly
Chelsea St.	597'	Conc.	West	Reconstruct Summer St. to Ho. #108
Chestnut St.	221'	Bit. Conc.	West	Resurface Main St. to Highway Sheds
City Hall Ave.	60'	Conc.	South	Reconstruct in front of P.O.
Cross St.	72'	Bit. Conc.	South	Reconstruct So. Lincoln St. Easterly
Elizabeth St.	366'	Conc.	East	New const. Pearl St. to Nelson St
Elizabeth St.	61'	Bit. Conc.	East	" " across Nelson St.
Elizabeth St.	188'	Conc.	East	" " Nelson to Margaret St.
Elm St.	9'	Conc.	West	Reconst. in front of Ho. #137
Green St.	136'	Conc.	East	New const. Bertha Ave. to Ho. #169
Green St.	100'	Conc.	East	" " Ho. #169 to Ho. #185
Green St.	30'	Conc.	East	Reconst. Between Sewer Pump & Ho. #185
Greenwood St.	232'	Conc.	West	Reconst. Ho. #93 to Ho. #117
Greenwood St.	64'	Conc.	East	" Ho. #90 to Ho. #96
Greenwood St.	10'	Conc.	East	" in front of Ho. #104
Greenwood St.	17'	Conc.	East	" in front of Ho. #106
Greenwood St.	17'	Conc.	East	" in front of Ho. #112
Greenwood St.	30'	Conc.	East	" in front of Ho. #140
Halford St.	22'	Conc.	West	" in front of Ho. #58
Jay St.	160'	Conc.	South	" Grant to Sherman St.
Lovewell St.	458'	Conc.	West	New const. Ho. #85 to Ho. #121
Lovewell St.	14'	Bit. Conc.	West	" " at Ho. #85

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Street	Length	Type	Side	Location
Main St.	66'	Conc.	East	Reconst. in front of Ho. #108
Mill St.	17'	Conc.	East	" in front of Ho. #46
Monadnock St.	138'	Conc.	West	" Ho. #76 northerly
Monadnock St.	55'	Conc.	West	" Ho. #88 southerly
Monadnock St.	36'	Bit.Conc.	West	" at Ash St.
Nichols St.	120'	Conc.	East	" Ho. #96 to Ho. #110
Park St.	15'	Conc.	East	" in front of Ho. #277
Park St.	241'	Conc.	East	New constr. Ho. #277 to Ho. #297
Pearl St.	98'	Conc.	South	Reconst. Ho. #173 to Comee St.
Pelley St.	28'	Conc.	East	" West St. northerly
Pleasant St.	45'	Conc.	East	" in front of Ho. #328
Sherman St.	16'	Conc.	East	" Logan St. northerly
So. Lincoln St.	138'	Bit.Conc.	East	Resurf. Cross St. southerly
Temple St.	25'	Conc.	South	" at Ho. #109
Vernon St.	51'	Conc.	West	" at Ho. #20
Vernon St.	50'	Conc.	East	" Ho. #137 to Ho. #143
Winter St.	179'	Conc.	East	" Ho. #72 southerly
Summary	2,665'	Reconstruction or resurfacing		
	1,564'	New construction		
	4,229'	Total construction for 1961		

Total miles of sidewalk added to system in 1961 = .296 miles
 Walk removed on Temple St. for Fairlawn Ave. and
 Crescent Rd. 150' and west side of Chelsea St. 33' = .034 miles
 Total miles of sidewalk in system as of January 1, 1962 = 46.887 miles

HIGHWAY DEPARTMENT 1961 - Storm Water Drain Construction

Street	Length	Size & Type	Location
Chestnut St.	285'	8" Corr. B.C.P.P.	Ho. #368 to Ho. #400
Clark St.	39'	12" Corr. B.C.P.P.	Across Clark St. between Ho. #174 & Ho. #182
Clark St. Outlet	173'	12" R.C.P.	Clark St. S'yly between Ho. #174 & Ho. #182
Coburn Ave.	75'	12" R.C.P.	Coleman St. S'yly
Coleman St.	185'	12" R.C.P.	Ho. #156 W'yly pass Ho. #164
*Crescent Rd.	405'	12" Corr. B.C.P.P.	Fairlawn Ave. to Ho. #36
*Fairlawn Ave.	218'	18" Corr. B.C.P.P.	Crescent Rd. to Fairlawn Ave. Outlet
*Fairlawn Ave.	569'	12" Corr. B.C.P.P.	Crescent Rd. to Ho. #30
*Fairlawn Ave. Outlet	123'	18" Corr. B.C.P.P.	Fairlawn Ave. S'yly to existing line in rear Ho. #28 Lennon St
*Fairlawn Ave. Outlet	12'	18" R.C.P.	Fairlawn Ave. S'yly to existing line in rear Ho. #28 Lennon St
Fourth St.	188'	12" R.C.P.	Leamy St. W'yly
Jackson Hill Rd.	838'	12" Corr. B.C.P.P.	Warwick Rd. to Intervale Rd.
Jackson Park	141'	12" Corr. B.C.P.P.	Jackson Hill Rd. to Ho. #8
Kraft St.	146'	12" Corr. B.C.P.P.	West Broadway N'yly
Leamy St.	105'	12" R.C.P.	Ho. #171 to Fourth St.
Logan St.	30'	6" C.I.P.	Across street at Ho. #115 Logan
#Logan St.	260'	48" R.C.P.	Brook between Logan St. and Main St. in Nichols & Stone yard
Lynde St.	30'	15" R.C.P.	Opposite new Sacred Heart School, crossed road
Lynde St. Outlet	68'	15" R.C.P.	Opposite new Sacred Heart School, Lynde St. S'yly into Jackson Playground
Ryan St.	72'	12" R.C.P.	In front of Ho. #161
Ryan St.	37'	24" R.C.P.	Spillway of the pond S'yly across the road
Ryan St. Outlet	141'	24" R.C.P.	Ryan St. S'yly between Ho. #161 & Ho. #165
Sand St.	737'	12" R.C.P.	Ash St. Outlet at Ho. #73 to Ho. #139
#School & Bond Sts. Outlet	45'	30" R.C.P.	Under Mead Containers repair shop in basement
Travers St.	139'	12" Corr. B.C.P.P.	West Broadway N'yly

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Street	Length	Size & Type	Location
#Tuttle Pl.	104'	48" R.C.P.	Collier-Keyworth yard between spur track and Chestnut St.
West Broadway	184'	15" Corr.B.C.P.I.P.	Bridge at Travers Pond to Travers St.
West Broadway	324'	12" Corr.B.C.P.I.P.	Travers St. to Ho. #71 (Saunders Motors)
Total	5,673'		
Summary:	1,327'	constructed by contractor Garland-LaChance Const. Co., Inc.	
	4,346'	constructed by Highway Dept.	
		*Drains constructed by Garland-LaChance Const. Co., Inc.	
		#Drains constructed by Highway Dept. but pipe paid for by the abutters.	

HIGHWAY DEPARTMENT Miscellaneous

1. Grade and line was furnished the Highway Department for the construction of a retaining wall on the east side of Park St. at Ho. #283, #291, #297.
2. Grade and line was furnished the Highway Department for the resurfacing with bituminous concrete of the City Hall Ave. Parking lot.

SEWER DEPARTMENT 1961 Sewer Main Construction and Replacement

Street	Length	Size & Type	From	To
Allen St.	146'	6" Trans.	Ash St.	Westerly
Ash St.	494'	6" Trans.	Ho. #220	Allen St.
*Crescent Rd.	630'	8" Trans.	Fairlawn Ave.	Pass Ho. #16
Cross St.	391'	6" Trans.	Elm St. (Project to be completed in 1962)	West corner of High School Field
*Fairlawn Ave.	962'	8" Trans.	160' east Elm St	200' so. Temple St
*Fairlawn Ave. and Crescent Rd. Outlet	495'	8" Trans.	Jct. of Fairlawn Ave. & Crescent Rd.	Lennon St.
Highland St.	133'	6" Trans.	Ho. #86	Ho. #96
Jerome Ave.	203'	6" Trans.	Montvale Rd.	Ho. #59(reconstruction)
*Lennon St.	880'	8" Trans.	Ho. #15	Ho. #50
Lennon St.	38'	6" Trans.	Ho. #50	Ho. #79
*Lennon St.	455'	8" Trans.	Ho. #80	Temple St.
*Lennon St. Outlet	1,114'	8" Trans.	255' ea.B&MRR	Lennon St.
Park St.	59'	6" Trans.	Bancroft St.	Ho. #171
Talcott Ave.	328'	8" Trans.	West Broadway	Ho. #21
*Temple St.	1,652'	8" Trans.	Ho. #167	Ho. #313
*Temple St. Outlet	1,658'	8" Trans.	255' ea.B&MRR	Temple St.
*Temple & Lennon Sts. Outlet	784'	12" Trans.	Pearson Blvd.	255' ea.B&MRR
Waterford St.	100'	8" Trans.	Ho. #65	Ho. #83 (Reconst.)
Summary	303'	Replacement		
	10,219'	New extensions constructed		
	10,522'	Total construction for 1961		

Total miles of sewer mains added to system in 1961 = 1.935 mi.

Total miles of sewer mains in City system as of January 1, 1962 = 51.927 mi.

*Work performed by contractor, C. D. Martino and Sons, Inc.

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WATER DEPARTMENT 1961 Water Main Construction and Replacement

Street	Length	Size & Type	From	To
Allen St.	240'	8"C.I.Tyton	Ash St.	Sand St.
Ash St.	490'	8"C.I.Tyton	Ho. #220	Allen St.
**Blanchard St.	120'	12"C.I.Tyton	End of layout	Proposed Grace Ct.
**Off Blanchard St.	1,020'	12"C.I.Tyton	Reservoir	End Blanchard St.
Chelsea St. (Replacement)	890'	8"C.I.Tyton	Summer St.	Anderson Woodturn- ing Ho. #134
*Conant St.	1,382'	12"C.I.Tyton	Mechanic St.	West Broadway
*Conant St.	37'	8"C.I.Tyton	At W.Broadway	
*Crescent Rd.	785'	8"C.I.Tyton	Fairlawn Ave.	Temple St.
Cross St.	445'	12"C.I.Tyton	Elm St. (Pro- ject not complete)	High School Field
*Fairlawn Ave.	610'	8"C.I.Tyton	Elm St.	Crescent Rd.
*Fairlawn Ave.	825'	6"C.I.Tyton	Crescent Rd.	Temple St.
Highland St.	133'	6"C.I.Tyton	Ho. #86	Ho. #96
*Industrial Rowe	410'	12"C.I.Tyton	W.Broadway	Hydrant opposite Ho. #21
**Pearl St.	1,550'	12"C.I.Tyton	Proposed Ruth St.	Smith St.
**Pearl St.	23'	6"C.I.Tyton	At proposed	Ruth St.
Pearl St.	1,943'	8"C.I.Tyton	Matthews St.	Hydrant no. Ho.#898
Rich St. (Replacement)	390'	6"C.I.	Temple St.	Ho. #114
**Smith St.	1,300'	12"C.I.Tyton	Pearl St.	Ho. #109
**Smith St.	18'	6"C.I.Tyton	Opposite Ho. #42	
Talcott Ave.	280'	8"C.I.Tyton	W.Broadway	Ho. #21
*West Broadway	1,655'	12"C.I.Tyton	Conant St.	Ho. #525
*West Broadway	1,173'	12"C.I.Tyton	Opposite Ho. #588	Ho. #693
<u>Over Proposed Streets</u>				
**Grace St.	722'	12"C.I.Tyton	Blanchard St.	Proposed Catherine St.
**Catherine St.	908'	12"C.I.Tyton	Proposed Grace St.	Proposed Norton St.
**Norton St.	330'	12"C.I.Tyton	Proposed Catherine St.	Proposed Ruth St.
**Ruth St.	245'	12"C.I.Tyton	Proposed Norton St.	Pearl St.
Summary	1,280'	Replacement		
	16,644'	New extensions constructed		
	17,924'	Total construction 1961		

Total miles of water main added to system in 1961 = 3.15 mi.
Total miles of water mains in system as of January 1, 1962 = 62.94 mi.

*Work on Fairlawn Ave. and Crescent Rd. performed by Contractor, C.D. Martino and Sons, Inc.
Work on Conant St., Industrial Rowe and West Broadway performed by Contractor, Carl J. Linstrom and Sons, Inc.
**Part of 12" water main project to East Gardner State Hospital under State contract to Mid-State Construction Co.

CITY COUNCIL Street Layout Orders Prepared

Street	Length	From	To
Allen St.	350'	Sand St.	Easterly pass Ash St.
Ash St.	422'	End of 1953 layout	Allen St.
Highland St.	201'	End of 1893	Easterly pass Ho. #96
Total	973'		

Total miles of public streets added to system = 0.18 miles
Total miles of public streets as of January 1, 1962 = 89.71 miles

ANNUAL REPORT 1961

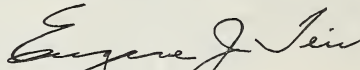
PUBLIC WORKS BOARD Easement and Takings

Street	Purpose and Location
Off Blanchard St.	Easement for water main to East Gardner State Hospital
Carter Rd.	Easement for rounding S. W. corner at Chapel St.
Lennon St. (So. side)	Easement for Lennon St. sewer outlet
Lennon St. (No. side)	Easement for Fairlawn Ave. & Crescent Rd. sewer outlet
Park St.	Release from damages for sidewalk construction at houses numbered 283, 291, 297
Park St.	Easement taking for drain at 307 Park St.
Park St.	Release of right of way at 323 Park St.
Pearson Blvd., North	Easement taking for Temple-Lennon St. sewer outlet
Ryan St.	Easement for Ryan St. drain outlet at 161 and 165 Ryan St.
Smith St.	Easement for rounding the S. W. corner of Chapel St.
Temple St.	Easement for Temple St. sewer outlet over properties of 269, 275 and 325 Temple St.

MISCELLANEOUS

1. Various services were rendered the Assessor's Department, including recording abstracts on assessors plans, revising several sheets of the Assessor's plans and computing areas.
2. Forty-seven new house numbers were issued during the year.

Respectfully submitted,


Eugene J. Teir
City Engineer

ANNUAL REPORT 1961

December 31, 1961

To His Honor, the Mayor, and
Members of the City Council
Gardner, Massachusetts

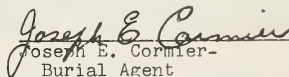
Gentlemen:

There was one Burial in the City of Gardner for which the City paid in the year of 1961, which will be re-imbursed by the State.

One Person (child)

\$55.00

Respectfully submitted


Joseph E. Cormier-
Burial Agent

JEC/dm

ANNUAL REPORT 1961

December 31, 1961

To His Honor. the Mayor. and
Members of the City Council
Gardner. Massachusetts

Gentlemen:

As Commissioner of the Veterans' Services Department, I hereby respectfully submit my Annual Report for the year of 1961.

Following the procedure of the department to assist all eligible veterans and their dependents, we aided 474 persons, a total of 162 cases during the year of 1961.

During the year of 1961-58 trips were made to various Veterans' Administration hospitals, Out-Patient Clinics, Massachusetts General Hospital, and Veterans' Administration Office, etc. transporting 83 persons. During the year through my endeavors to cost the City of Gardner as little as possible, I have been able to save the City of Gardner \$31,660.20 by checking carefully with local authorities, hospitals, doctors, etc., and transporting veterans to these Veterans' Hospitals before they were hospitalized, or if they were, by transferring them to Veterans' Hospitals. We had 43 veterans in the hospital during the past year for a total of 1599 days who had they been hospitalized locally, would have cost the City of Gardner the above stated amount, namely, \$31,660.20.


We were instrumental in filing 14 Disability Pensions and 11 Widows' pensions. Approximately 1800 Photostats were made, Abate-ments on Real estate taxes were made for disabled veterans, widows and Gold Star Mothers. In the regular routine of this department we have assisted in filing for Lost Discharges, Allotments, Education Benefits, G.I. Loans, Change of Address, Out-Patient treatments requests, Compensation Appeals, Burial Allowances and Headstones.

Expenditures for the year were:

Personal Service		\$ 8,423.28
Office Expense	1875.43	
Veterans Benefits	74114.25	
Care of Graves	850.00	
Burials	55.00	
Enc. '61	-8135.97	
Total Ordinary Maintenance		<u>76,894.68</u>
Total Expenditure 1961-		\$ <u>85,317.96</u>

Careful and considerate attention is given to each individual case so that the most helpful and competent decision may be made at all times.

Respectfully submitted


Joseph E. Cormier-Commissioner
Veterans Services Department

JEC/dm

ANNUAL REPORT 1961
CARE OF VETERANS' GRAVES

December 31, 1961

To His Honor, the Mayor, and
Members of the City Council
Gardner, Massachusetts

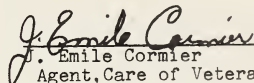
Gentlemen:

I respectfully submit my report for the year 1961. \$850.00
was expended in the care of the following graves:

St. John's Cemetery	231 graves
Crystal Lake	209 graves
Wildwood Cemetery	40 graves
Notre Dame	107 graves
St. Joseph's Cemetery	16 graves
Old Cemetery	53 graves
Green Bower Cemetery	<u>138 graves</u>
	794

Under law a flag will be placed at each veteran's grave
for Memorial Day.

Respectfully submitted


J. Emile Cormier
Agent, Care of Veterans' Graves

JEC/dm



